

FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



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NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Fox Canyon Groundwater Management Agency (FCGMA) will hold a **Fiscal Committee Special Meeting** at **2:00 p.m. on Friday, June 9, 2023** in Conference Room 346, at the Ventura County Government Center, Hall of Administration at 800 South Victoria Avenue, Ventura, California.

FCGMA FISCAL COMMITTEE SPECIAL MEETING AGENDA

June 9, 2023

Members: Chair Eugene West
Vice Chair Bert Perello

- A. Call to Order**
- B. Introductions**
- C. Public Comments** – Audience members may speak about FCGMA-related matters not on today's Agenda.
- D. Fiscal Year 2023-24 Budget Development Study Session** – Proposed Fiscal Year 2023-24 Work Plan and Draft Budget.
- E. Adjourn the Fiscal Committee Meeting**

NOTICES

The following information is provided to help you understand, follow, and participate in the meeting:

Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing one or more agenda or non-agenda items.

The FCGMA Board strives to conduct accessible, orderly, and fair meetings where everyone can be heard on the issues. The Board Chair will conduct the meeting and establish appropriate rules and time limitations for each item. The Board can only act on items designated as Action Items. Action items on the agenda are staff proposals and may be modified by the Board as a result of public comment or Board member input. Additional information about Board meeting procedures is included after the last agenda item.

Administrative Record: *Material presented as part of testimony will be made part of the Agency's record, and 10 copies should be left with the Board Clerk. This includes any photographs, slides, charts, diagrams, etc.*

FCGMA Fiscal Committee Special Meeting Agenda

June 9, 2023

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ADA Accommodations: *Persons who require accommodation for any audio, visual, or other disability in order to review an agenda or to participate in the Board of Directors meeting per the Americans with Disabilities Act (ADA), may request such accommodation in writing addressed to the Clerk of the FCGMA Board, 800 South Victoria Avenue, Location #1610, Ventura, CA 93009-1610, or via telephone by calling (805) 654-2014. Any such request should be made at least 48 hours prior to the meeting so staff can make the necessary arrangements.*

Availability of Complete Agenda Package: *A copy of the complete agenda package is available for examination at the FCGMA office during regular working hours (8:00 a.m. to 5:00 p.m. Monday through Friday) beginning five days before the Board meeting. Agenda packet contents are also posted on the FCGMA website as soon as possible, and left there for archival retrieval in case reference is needed on previously considered matters. Questions about specific items on the agenda should be directed to the Agency's Executive Officer.*

Continuance of Items: *The Board will endeavor to consider all matters listed on this agenda. However, time may not allow the Board to hear all matters listed. Matters not heard at this meeting may be carried over to the next Board meeting or to a future Board meeting. Participating individuals or parties will be notified of the rescheduling of their item prior to the meeting. Please contact the FCGMA staff to find out about rescheduled items.*

Electronic Information and Updates: *Visit <http://www.fcgma.org> (for home page information) or Facebook (for meeting updates). Information available online includes the Board's meeting schedule, a list of the Board members and staff, weather station data, general information, and various Agency forms. If you would like to speak to a staff member, please contact the Clerk of the Board at (805) 654-2014.*

FOX CANYON GROUNDWATER MANAGEMENT AGENCY



MEMORANDUM

Date: June 9, 2023
To: Fiscal Committee
From: Kim Loeb, Groundwater Manager *KL*
Subject: Item D – Fiscal Year 2023-24 Budget Development Study Session

The Fiscal Committee's budget development study session provides opportunity for the Committee to evaluate staff's proposed Draft Budget for Fiscal Year 2023-24 and provide recommendations for any modifications prior to consideration of adoption by the full Board. The Board usually adopts the annual budget at the June Board meeting.

The draft Fiscal Year (FY) 2023-24 is divided into two parts, the Annual Work Plan and the Budget. The draft Fiscal Year 2023-24 Annual Work Plan includes a description of the proposed tasks, labor estimates, and contract estimates where appropriate. The Work Plan informs the proposed FY 2023-24 Budget.

LPV BASIN ADJUDICATION AND BUDGET PLANNING

The proposed judgment in the Las Posas Valley (LPV) Basin adjudication would impose significant additional administration tasks on the Agency as the LPV Basin Watermaster. The full scope of those tasks will not be certain until the court renders its final judgment. Staff understands that expenses and revenue related to these Watermaster tasks will need to be accounted for separate from the Agency's budget. Because these tasks are not yet finalized and the costs are currently not known, staff prepared the draft FY 2023-24 Budget without guessing what these costs may be. Staff recommends the Fiscal Committee recommend the Board adopt the Draft Budget with the understanding that staff will return to the Board at a future date with a proposed budget revision once the court judgment is final and a budget has been developed for the LPV Basin Watermaster tasks.

DRAFT ANNUAL WORK PLAN

The draft Fiscal Year 2023-24 Work Plan summarizes the major work tasks and PWA staff services anticipated during the next fiscal year (see attached). The Work Plan categorizes Annual Operations into Administration and Fiscal Services, Records Services, Technical Services, Legal Services, and Public Outreach. It includes a separate Special Expenditures category for continued Groundwater Sustainability Plan (GSP) implementation, continued implementation of new extraction allocation systems, new data management system procurement, Water Market development and implementation, destruction of an abandoned well quitclaimed to the Agency in the City of Oxnard, administration of the Department of Water Resources (DWR) Sustainable Groundwater Management (SGM) Implementation Grant, Round 1, and installation of monitoring wells in the Oxnard and Pleasant Valley (OPV) Basins as part of the grant program.

FCGMA Staffing

Agency administration and staffing is provided under contract by the Ventura County Public Works Agency (PWA). Specific staff are fully assigned to the Agency and other PWA staff are utilized as needed on a part-time basis. The Executive Officer and PWA Fiscal staff are provided on a fixed-cost basis. The current fiscal year's (FY 2022-23) approved Work Plan and Budget included a total of 9.1 full-time equivalent (FTE) staff. Due to recruiting challenges and staff turnover, the Agency averaged about 6 FTE in FY 2022-23, ending the year with approximately 8.6 FTE. The FY 2023-24 is projected to average about 10 FTE, ending the year with 12.3 FTE, which forms the basis for the FY 2024-25 and 2025-26 planning-level budget projections.

FY 2023-24 DRAFT BUDGET

Staff costs are included in the Budget worksheet under the line item for Public Works Agency charges and consultant costs and other contracts are included as separate line items. Columns on the Budget worksheet show FY 2021-22 year-end actual amounts, FY 2022-23 adopted budget and projected year-end actuals (based on fiscal reporting through April 30, 2023), the FY 2023-24 Draft Budget, and planning-level budget projections for FY 2024-25 and 2025-26. The FY 2023-24 Draft Budget is attached.

Table 1 is a summary of projected year-end fund balances. Based on the Draft Budget, the Operating Fund is projected to end FY 2022-23 with a balance of \$2,806,305 with an overall FCGMA fund balance of approximately \$5,084,614 including the reserved Designated Accounts. This is considerably more than projected in the budget, largely due to start of the SGM Implementation Grant OPV Basins monitoring well project pushing into FY 2023-24.

Table 1
FY 2023-24 Draft Budget
Summary of Projected Year-End Fund Balances

	2021-22 Year-End Actuals	2022-23 Adopted Budget	2022-23 Projected Year-End	2023-24 Draft Budget	2024-25 Planning- Level Budget	2025-26 Planning- Level Budget
Designated GEMES Account	(\$954,399)	(\$398,319)	(\$1,286,040)	(\$396,040)	\$1,358,960	\$1,289,960
Designated Surcharges Account	\$3,233,981	\$2,922,680	\$2,533,981	\$3,533,981	\$5,533,981	\$7,533,981
Designated Operating Reserves	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Operating Fund	\$766,359	\$533,171	\$2,806,305	\$1,117,973	(\$185,453)	(\$293,096)
Grand Total Fund Balance	\$4,045,941	\$4,057,532	\$5,084,614	\$5,286,414	\$7,737,989	\$9,561,346

Following are descriptions of the various accounts and budget lines that are itemized in the attached FCGMA FY 2023-24 Draft Budget:

Groundwater Extraction Management Enforcement Surcharge (GEMES) Reserve Account

The GEMES account was established by your Board as a reserve account for legal expenses. Projected Special Counsel and County Counsel litigation expenses are based on the updated estimates provided to your Board for the Reserve Fee Annual Review at the October 26, 2022, meeting. The GEMES account is funded through a \$20 per acre-foot (AF) Reserve Fee which sunsets on October 1, 2024, unless extended by your Board.

Designated Surcharges Account

FY 2022-23 year-end projection of surcharge revenue was reduced to \$300,000 due to surcharges that have been suspended or waived by your Board for operators with pending variance applications. The FY 2023-24 Draft Budget projects \$1,000,000 in surcharge revenue. Surcharge revenue is not used for operating expenses and can only be used for Board-designated expenses, which have been principally for replenishment water or supporting projects to increase the water supplies and/or sustainable yield of the basins. The Board approved a \$1,000,000 loan to the Operating account in the FY 2022-23 budget to cover the projected shortfall due to expenses for installing the monitoring wells in the OPV Basins as part of the SGM Grant program. Per the Board’s direction, the loan is projected to be repaid in FY 2024-25.

Designated Reserve Account

The Designated Reserve Account balance remains at \$1,000,000 per your Board's direction.

Designated Accounts Interest Earnings

This line shows the projected interest earned for the three designated accounts.

Operating Revenues

Operating Revenues include pump-charges (\$6/AF), groundwater sustainability fees (\$29/AF), interest earnings, penalties, grant, and miscellaneous revenues. Additionally, there are line items for projected reimbursement from the DWR SGM Implementation Grant Round 1 for projects in the OPV Basins.

Annual Operating Expenditures

Following are the principal annual operating expenditures:

1. **Public Works Agency Charges:** The FY 2023-24 Draft Budget includes \$2,560,200 for PWA staff services per the projections in the draft Annual Work Plan.
2. **General Services Agency Charges:** County General Services Agency (GSA) fees include printing of Board packets and other materials, mail and shipping, Board room and AV fees, etc. GSA expenses are budgeted at \$25,000 for FY 2023-24.
3. **Legal Service Fees:** Agency Counsel legal services are provided by the County Counsel's Office, which serves as Agency Counsel, to provide routine legal services. Legal services are budgeted at \$150,000 for FY 2023-24.
4. **FCGMA Online Support:** Support for the FCGMA Online database management system is supplied by PWA and County IT services. These services include the annual maintenance costs, system revisions and updates, special database queries, software enhancements, and includes GIS and other software license fees. FCGMA Online support is budgeted at \$271,761 for FY 2023-24.
5. **GSP Annual Reports:** The Agency is required to prepare GSP annual reports for the LPV, Oxnard, and Pleasant Valley basins. GSP annual reports are budgeted at \$65,730 per the current agreement with Dudek.

Special Expenditures

The FY 2023-24 Draft Budget identifies special expenditures including the following:

1. **New FCGMA Data Management System:** The cost for a new data management system is presently unknown. The FY 2023-24 budget includes an estimate of \$200,000 for procurement efforts and \$250,000 planning-level amounts in FY 2024-25 and 2025-26.
2. **Groundwater Sustainability Plan Implementation:** The FY 2023-24 budget includes \$781,063 for GSP implementation based on the agreement with Dudek approved by your Board at the December 9, 2022, meeting. The majority of these costs are for evaluation and updating of the GSPs which is projected through FY 2024-25.
3. **SGM Implementation Grant Monitoring Well Installation (OPV):** The approved budget included projection of \$1,755,218 in FY 2022-23 for installation of monitoring wells in the OPV basins. As the grant agreements were not executed by DWR until late September 2022, projected expenses for this work have been pushed out to begin in FY 2023-24. DWR reimbursement under the SGM Implementation Grant Round 1 in the revenue section was correspondingly pushed out to begin in FY 2023-24. The actual costs will not be known until

your Board awards a contract to a drilling contractor. Staff anticipates that a request for bids will be released in the next few weeks.

4. **SGM Implementation Grant Round 1 (OPV) Administration:** This is consultant expense to assist with DWR SGM Implementation Grant Round 1 administration for the OPV Basins. Your Board awarded this work to Kennedy Jenks Consultants at the July 10, 2022, Board meeting. Per the subgrant agreements approved by your Board at the September 9, 2022, meeting, subgrantees City of Camarillo, Pleasant Valley County Water District, and United Water Conservation District will proportionately reimburse the Agency, which is carried under the SGM IMPL GRANT ROUND 1 (OPV) – ADMIN line under Revenue. The Agency's net share is \$9,748 annually.
5. **SGM Implementation Grant Round 2 (LPV) Application:** Your Board approved a contract amendment with Kennedy Jenks Consultants at the December 9, 2022, meeting to assist the Agency with preparation of an SGM Implementation Grant Round 2 application for projects in the LPV Basin. At that meeting, your Board approved a transfer of \$24,500 from Contingency funds for this work.
6. **Stakeholder Facilitation / Public Outreach:** The FY 2023-25 Draft Budget includes \$25,000 for stakeholder facilitation and/or public outreach.
7. **Oxnard Well Destruction:** The FY 2022-23 adopted budget included \$64,756 for destruction of the abandoned well in the City of Oxnard quitclaimed to the Agency. Subsequent to adoption of the budget, County Airports contacted the Agency about acquiring the well as it is piped to irrigate land across the street at the Oxnard Airport. County Airport staff notified the Agency that it is no longer interested in acquiring the well. Agency staff will resume efforts to destroy this well. The FY 2023-24 budget includes \$70,000 for destroying this well.
8. **Rate Counsel:** The FY 2022-23 adopted budget included \$116,321 for rate counsel and consultant assistance with studying and preparing a replenishment fee consistent with your Board's awarded agreement with Jarvis Fay. The FY 2023-24 Draft Budget projects \$100,000 expenses.

ANALYSIS AND RECOMMENDATIONS

At last-year's Fiscal Committee budget development study session, the Committee recommended that the Groundwater Sustainability Fee be increased to \$29/AF in FY 2022-23 and by another \$15/AF to \$44/AF in FY 2023-24 to provide sufficient funds for Agency's annual operations. The Board acted on the Committee's recommendation to increase the fees in FY 2022-23, but did not adopt a second increase for FY 2023-24. The draft Budget projects that the Operating Fund will end FY 2023-24 with a balance of approximately \$1.1 million; however, the following two years are projected to end in deficits of approximately \$185,000 and \$293,000 in FY 2024-25 and FY 2025-26, respectively.

As discussed at the beginning of this memo, staff plans to return to the Fiscal Committee and Board later this year with both a proposed budget for the LPV Basin Watermaster tasks per the final judgment in the basin adjudication and a revised Agency budget. Staff recommends waiting until these proposed budget revisions to consider any adjustment to fees. Staff requests the Committee recommend sending the FY 2023-24 draft Work Plan and Budget to the full Board for consideration of adoption at the June 28, 2023, meeting with any modifications recommended by the Committee.

Attachments:

- FCGMA FY 2023-24 Draft Annual Work Plan
- FCGMA FY 2023-24 Draft Budget

FCGMA FY 2023-24 BUDGET - DRAFT

	2021-22 Year-End Actuals	2022-23 Adopted Budget Adjusted (Note 1)	2022-23 Projected Year-End	2023-24 Draft Budget	2024-25 Planning-Level Budget Projections	2025-26 Planning-Level Budget Projections
AGENCY FISCAL RESOURCES					2.50%	3.00%
PUMPING FEES - \$ Per Acre-Foot (Note 2)	\$20 / \$40	\$40 / \$55	\$40 / \$55	\$55	\$55	\$55
BEGINNING YEAR TOTAL FUND BALANCE	\$2,840,404	\$2,250,647	\$4,045,941	\$5,084,614	\$5,286,414	\$7,737,989
DESIGNATED ACCOUNTS						
BEGINNING GEMES BALANCE	(\$966,821)	(\$1,600,819)	(\$954,399)	(\$1,286,040)	(\$396,040)	\$1,358,960
SPECIAL COUNSEL (Note 3)	(\$1,716,670)	(\$2,048,500)	(\$2,510,790)	(\$1,350,000)	(\$550,000)	(\$4,000)
COUNTY COUNSEL (Note 4)	(\$136,367)	(\$142,500)	(\$240,851)	(\$180,000)	(\$115,000)	(\$65,000)
RESERVE FEE (Note 5)	\$1,865,459	\$3,393,500	\$2,420,000	\$2,420,000	\$2,420,000	
DESIGNATED GEMES BALANCE	(\$954,399)	(\$398,319)	(\$1,286,040)	(\$396,040)	\$1,358,960	\$1,289,960
BEGINNING SURCHARGES BALANCE	\$1,872,680	\$2,922,680	\$3,233,981	\$2,533,981	\$3,533,981	\$5,533,981
SURCHARGE (Note 6)	\$1,361,301	\$1,000,000	\$300,000	\$1,000,000	\$1,000,000	\$1,000,000
LOAN TO OPERATIONS (Note 7)		(\$1,000,000)	(\$1,000,000)		\$1,000,000	\$1,000,000
DESIGNATED SURCHARGES BALANCE	\$3,233,981	\$2,922,680	\$2,533,981	\$3,533,981	\$5,533,981	\$7,533,981
OPERATING RESERVES	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
DESIGNATED RESERVE BALANCE	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
DESIGNATED ACCT INTEREST EARNINGS (Note 8)		\$8,000	\$30,368	\$30,500	\$30,500	\$30,500
OPERATING ACCOUNTS						
BEGINNING BALANCE	\$934,545	(\$71,214)	\$650,832	\$2,806,305	\$1,117,973	(\$185,453)
REVENUE						
PUMP CHARGES (Note 9)	\$639,940	\$1,018,000	\$812,060	\$726,000	\$726,000	\$726,000
GROUNDWATER SUSTAINABILITY FEE (Note 10)	\$1,338,148	\$3,283,000	\$2,957,352	\$3,509,000	\$3,509,000	\$3,509,000
SGM IMPL GRANT ROUND 1 (OPV) - DWR (Note 11)		\$644,450	\$0	\$1,031,120	\$1,546,680	
SGM IMPL GRANT ROUND 1 (OPV) - ADMIN (Note 12)			\$47,729	\$47,729	\$47,729	\$47,729
LOAN FROM SURCHARGES (Note 8)		\$1,000,000	\$1,000,000		(\$1,000,000)	
WATER MARKET / AMI GRANT (Note 13)	\$93,870					
INTEREST EARNINGS (Note 8)	\$12,892	\$15,000	\$4,632	\$4,500	\$4,500	\$4,500
PENALTIES/INTEREST	\$73,441	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
MISCELLANEOUS REVENUES						
TOTAL OPERATING REVENUE	\$2,158,291	\$6,020,450	\$4,881,774	\$5,378,349	\$4,893,909	\$4,347,229
ANNUAL EXPENDITURES						
Board Member Insurance	\$3,796	\$4,000	\$3,796	\$4,000	\$4,120	\$4,244
AWA Dues / Symposium/Conference	\$2,744	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122
LAFCO Funding (Note 14)	\$2,078	\$2,100	\$2,044	\$2,100	\$2,163	\$2,228
Office Equipment/Supplies/Printing	\$1,119	\$2,000	\$0	\$1,500	\$1,545	\$1,591
General Services Agency Charges (Note 15)	\$44,940	\$20,000	\$20,000	\$25,000	\$25,750	\$26,523
Legal (Note 16)	\$187,875	\$150,000	\$150,000	\$150,000	\$154,500	\$159,135
Biennial Audit (Note 1)	\$8,365	\$20,000	\$20,000		\$25,000	
Public Outreach & Notices	\$922	\$5,000	\$2,000	\$2,000	\$2,060	\$2,122
Computer Equipment, Software & Website		\$12,000	\$1,000	\$5,000	\$5,150	\$5,305
FCGMA Online Support/GIS (Note 17)	\$139,423	\$338,680	\$176,780	\$276,761	\$285,064	\$293,616
Et Weather Station Contract		\$324	\$324	\$324	\$334	\$344
GSP Annual Reports (Note 18)		\$51,000	\$65,730	\$65,730	\$65,730	\$67,702
Watershed Contributions / Match (Note 19)	\$2,600	\$3,700	\$3,700	\$3,700	\$3,811	\$3,925
Misc Expense / Misc Payment	\$781	\$3,000	\$1,000	\$2,000	\$2,060	\$2,122
SPECIAL EXPENDITURES						
New FCGMA Data Management System (Note 20)	\$39,337	\$24,524	\$24,524	\$200,000	\$250,000	\$250,000
GSP Implementation (Note 21)	\$105,430	\$175,000	\$164,853	\$781,063	\$274,305	\$200,000
SGM Impl. Grant Monit Well Install (OPV) (Note 22)		\$1,755,218		\$2,632,826	\$1,755,218	
SGM Impl. Grant Round 1 (OPV) - Application (Note 23)	\$15,548					
SGM Impl. Grant Round 1 (OPV) - Admin (Note 24)		\$13,000	\$57,477	\$57,477	\$57,477	\$57,477
SGM Impl. Grant Round 2 (LPV) - Application (Note 25)		\$24,500	\$24,500			
Stakeholder Facilitation / Public Outreach (Note 26)	\$15,215	\$50,000	\$3,000	\$25,000	\$25,750	\$26,523
Oxnard Well Destruction (Note 27)		\$64,756		\$70,000		
Rate Counsel & Consultant (Note 28)		\$116,321	\$116,321	\$100,000		
Consultant to Assist with Variances (Note 29)		\$150,000				
GSA File Digitization Project (Note 30)		\$10,000	\$10,000			
SERVICES AND SUPPLY SUB-TOTAL	\$570,173	\$2,997,123	\$849,049	\$4,406,481	\$2,942,096	\$1,104,976
Public Works Agency Charges (Note 31)	\$1,756,304	\$2,353,443	\$1,811,752	\$2,560,200	\$3,155,239	\$3,249,896
OPERATING EXPENSES SUB-TOTAL	\$2,326,477	\$5,350,566	\$2,660,801	\$6,966,681	\$6,097,335	\$4,354,872
CONTINGENCY (Note 1)	\$0	\$65,500	\$65,500	\$100,000	\$100,000	\$100,000
TOTAL OPERATING EXPENDITURES	\$2,326,477	\$5,416,066	\$2,726,301	\$7,066,681	\$6,197,335	\$4,454,872
OPERATING FUND BALANCE	\$766,359	\$533,171	\$2,806,305	\$1,117,973	(\$185,453)	(\$293,096)
DESIGNATED ACCOUNTS BALANCE	\$3,279,582	\$3,532,361	\$2,278,310	\$4,168,441	\$7,923,441	\$9,854,441
YEAR END TOTAL FUND BALANCE	\$4,045,941	\$4,057,532	\$5,084,614	\$5,286,414	\$7,737,989	\$9,561,346

Footnotes on following page.

FOOTNOTES:

- (1) Adopted Budget adjusted by Board-directed allocations from Contingency for the Biennial Audit (12/9/2022) and SGM Implementation Grant Round 2 application expenses (12/9/2022).
- (2) Total Pumping Fees including Pump Charges, Groundwater Sustainability Fee, and Reserve Fee. Note that revenue is received every 6 months in arrears, which is why there are two figures for each FY in which an increase occurred or proposed increase occurs.
- (3) Special Counsel fees related to ongoing and anticipated litigation; estimates based on Reserve Fee Annual Review (10/26/2022).
- (4) County Counsel costs for ongoing and anticipated litigation; estimates based on Reserve Fee Annual Review (10/26/2022).
- (5) Reserve Fee of \$20.00 per AF to replenish GEMES Account per Resolution 2020-05 effective 1/1/2021. Timing shifted due to delayed invoicing FY 21-22 & 22-23.
- (6) Projected surcharge revenue.
- (7) Transfer from Designated Surcharges Fund to Operating Accounts in FY 22-23 to be transferred back in FY 24-25.
- (8) Annual interest earnings apportionments projected to be received from the County Pooled Investment Fund.
- (9) FY 22-23 projected pump charge revenue assuming 121,000 AFY extraction at \$6.00 per AF.
- (10) Projected groundwater sustainability fee revenues assuming 121,000 AF extractions.
- (11) Projected reimbursement from DWR for SGM Implementation Grant Round 1 funds for FCGMA projects in the Oxnard & Pleasant Valley Basins.
- (12) Reimbursement from subgrantees City of Camarillo, UWCD, and PVCWD for consultant grant administration services per Board direction (7/20/2022).
- (13) Funding as subgrantee to The Nature Conservancy's Natural Resources Conservation Service grant. Ended FY 21-22.
- (14) Payment to LAFCO Per Govt. Code Sect. 56381 (b) (1).
- (15) County General Services Agency (GSA) fees for printing of Board packets and other materials, mail and shipping, Board room and AV fees, etc.
- (16) County Counsel services for regular FCGMA legal services. Note that expenses for Special Rate Counsel included for FY 21-22.
- (17) FY 23-24 Estimate of \$260,100 for IT services to support, maintain, and improve FCGMA Online Data Management System and \$16,661 Annual License Maintenance Agreement for website & GIS.
- (18) GSP Annual Report expense updated based on new Dudek scope approved by Board 12/9/2022.
- (19) Includes contributions to Watershed Coalition of Ventura County (\$2,200) and Santa Clara Watershed Committee (\$1,500).
- (20) New FCGMA data management system procurement planning-level projections.
- (21) Projected GSP implementation consultant costs. Updated with based on new Dudek scope approved by Board 12/9/2022.
- (22) Monitoring well installation in OPV basins projected expense. Majority funded by DWR SGM Implementation Grant.
- (23) Consultant expenses for grant application for DWR SGM Implementation Grant Round 1 for projects in Oxnard & Pleasant Valley Basins.
- (24) Consultant to assist with DWR SGM Implementation Grant Round 1 administration for the OPV Basins. Reimbursement from City of Camarillo, PVCWD, and UWCD per Note 13. FCGMA net share \$9,748 annually.
- (25) Consultant expenses for grant application for DWR SGM Implementation Grant Round 2 for projects in Las Posas Valley Basin. See Note 1.
- (26) OPV Stakeholder Group facilitator through FY 21-22, public outreach projected expenses in FY 23-24.
- (27) Projected cost to destroy Oxnard well. Delayed due to interest from County Airport in taking over well.
- (28) Rate counsel and consultant for planned replenishment fee. Total budget approved by Board 4/27/2022. Projected expense in FY 2023-24.
- (29) Projected expense for consultant to assess staff with processing of variances in FY 2022-23 Budget. Item dropped after no response to RFPs.
- (30) Board authorized GSA file digitization project and transfer of \$40,000 from Contingency at 7/28/2021 meeting.
- (31) Projected PWA charges to implement FY 2023-24 Annual Workplan. Includes Executive Officer and Fiscal allocation.

FCGMA FISCAL YEAR 2023-24 DRAFT ANNUAL WORK PLAN - HISTORY

ANNUAL OPERATIONS

Administration and Fiscal Services

Task	FY 2021-22			FY 2022-23			FY 2023-24		
	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Board Meeting Administration	1,091	\$153,392	\$20,000	960	\$145,570	\$20,000	1,134	\$208,810	\$25,000
2. Agency Administration	944	\$122,240	\$22,700	1,583	\$187,544	\$0	1,668	\$222,051	\$0
3. Official Document Filings & Public Records Requests	624	\$67,368	\$5,000	611	\$67,501	\$0	432	\$54,920	\$2,000
4. Budget	90	\$14,040	\$0	116	\$18,582	\$0	174	\$33,423	\$0
5. Executive Officer and CSD-Fiscal Staff Services	Fixed Cost	200,200	\$0	Fixed Cost	223,500	0	Fixed Cost	262,100	0
6. Committee Meetings	328	\$50,593	\$0	298	\$48,915	\$0	270	\$48,554	\$0
7. Biennial Audit Report	0	\$0	\$0	20	\$3,207	\$10,000	0	\$0	\$0
<i>Subtotal</i>	3,077	\$607,833	\$47,700	3,588	\$694,819	\$30,000	3,678	\$829,857	\$27,000

Records Services

Task	FY 2021-22			FY 2022-23			FY 2023-24		
	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Specialized Data Queries / Groundwater and Credit Transactions	514	\$52,780	\$0	472	\$61,242	\$0	572	\$84,176	\$0
2. FCGMA Online and Website O&M	511	\$57,962	\$137,800	470	\$58,132	\$338,680	426	\$61,787	\$276,761
3. SAES and Allocation Administration	2,749	\$235,188	\$0	2,900	\$270,104	\$0	3,420	\$362,383	\$0
4. Well and CombCode Registration	482	\$57,105	\$0	500	\$66,167	\$0	568	\$72,642	\$0
5. Late/Non-Reporters (SAES) Compliance	1,456	\$133,824	\$0	1,496	\$160,477	\$0	1,130	\$147,657	\$0
6. Meter Calibration Program Maintenance	744	\$84,483	\$0	822	\$101,794	\$0	900	\$115,001	\$0
<i>Subtotal</i>	6,456	\$621,343	\$137,800	6,660	\$717,915	\$338,680	7,016	\$843,647	\$276,761

Technical Services

Task	FY 2021-22			FY 2022-23			FY 2023-24		
	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Annual Reports Preparation	267	\$38,833	\$60,000	248	\$37,871	\$51,000	220	\$35,720	\$65,730
2. Data Collection, Studies and Investigations and Analysis	456	\$62,295	\$316	448	\$64,617	\$324	496	\$69,484	\$324
3. Groundwater and Well Project Reviews	324	\$46,072	\$0	342	\$52,387	\$0	480	\$85,930	\$0
4. Agency Flowmeter, Well Inspection Program, and AMI Operation	1,650	\$195,453	\$0	1,558	\$201,564	\$0	1,706	\$210,227	\$0
5. Grant Administration	308	\$46,199	\$0	204	\$36,714	\$0	160	\$31,179	\$0
<i>Subtotal</i>	3,005	\$388,853	\$60,316	2,800	\$393,153	\$51,324	3,062	\$432,540	\$66,054

FCGMA FISCAL YEAR 2023-24 DRAFT ANNUAL WORK PLAN - HISTORY

Legal Services

Task	FY 2021-22			FY 2022-23			FY 2023-24		
	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Advisory Services	0	\$0	\$177,000	0	\$0	\$177,000	0	\$0	\$150,000
2. Anticipated and Ongoing Litigation	499	\$76,632	\$121,250	444	\$75,099	\$142,500	530	\$107,006	\$180,000
3. Outside Counsel			\$1,368,000			\$2,048,500			\$1,350,000
<i>Subtotal</i>	499	\$76,632	\$1,666,250	444	\$75,099	\$2,368,000	530	\$107,006	\$1,680,000

Public Outreach

Task	FY 2021-22			FY 2022-23			FY 2023-24		
	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Participation in Integrated Regional Groundwater Issues & Stakeholder Meetings	120	\$23,349	\$3,700	92	\$18,775	\$3,700	104	\$22,907	\$3,700
2. Outreach, Website, Social Media	442	\$48,770	\$50,000	352	\$40,502	\$50,000	302	\$42,113	\$25,000
<i>Subtotal</i>	562	\$72,119	\$53,700	444	\$59,278	\$53,700	406	\$65,020	\$28,700

Grand Total Ops	13,599	\$1,766,779	\$1,965,766	13,936	\$1,940,264	\$2,841,704	14,692	\$2,278,070	\$2,078,515
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SPECIAL EXPENDITURES

Task	FY 2021-22			FY 2021-22			FY 2023-24		
	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Groundwater Sustainability Plan Implementation	800	\$136,287	\$150,000	948	\$165,095	\$175,000	908	\$164,130	\$781,063
2. New Allocation Systems	692	\$91,003	\$0	636	\$100,556	\$150,000	696	\$114,845	\$0
3. New Data Management System	596	\$79,157	\$100,000	352	\$53,567	\$24,524	492	\$81,298	\$200,000
4. Water Market Development and Implementation	300	\$44,476	\$0	248	\$39,408	\$0	364	\$62,240	\$0
5. Oxnard Well Destruction	56	\$9,353	\$45,674	48	\$8,017	\$64,756	88	\$15,384	\$70,000
6. DWR SGM Grant Administration				248	\$46,537	\$75,000	148	\$26,428	\$38,991
7. OPV Monitoring Well Installation							640	\$117,806	\$2,632,826
<i>Subtotal</i>	2,444	\$360,276	\$295,674	2,480	\$413,180	\$489,280	3,336	\$582,130	\$3,722,880

Grand Total	16,043	\$ 2,127,055	\$ 2,261,440	16,416	\$ 2,353,444	\$ 3,330,984	18,028	\$ 2,860,200	\$ 5,801,395
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