

FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



BOARD OF DIRECTORS

Eugene F. West, Chair, *Director, Camrosa Water District*
David Borchard, Vice Chair, *Farmer, Agricultural Representative*
Michael W. Mobley, *Director, United Water Conservation District*
Carmen Ramirez, *Supervisor, County of Ventura*
Tony Trembley, *Councilperson, City of Camarillo*

EXECUTIVE OFFICER

Jeff Pratt, P.E.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Fox Canyon Groundwater Management Agency (FCGMA) will hold a **VideoConference Fiscal Committee Special Meeting** at **2:00 p.m. on Tuesday, May 18, 2021** at the Ventura County Government Center, Hall of Administration at **800 South Victoria Avenue, Ventura, California**.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS, THE HALL OF ADMINISTRATION BUILDING IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO "NOTICES" ON PAGE 2 OF THIS AGENDA

FCGMA FISCAL COMMITTEE SPECIAL MEETING AGENDA

May 18, 2021

Members: Chair Eugene West
Vice Chair Tony Trembley

- A. Call to Order**
- B. Introductions**
- C. Public Comments** – Audience members may speak about FCGMA-related matters not on today's Agenda.
- D. Fiscal Year 2021-22 Budget Development Study Session** – Proposed Fiscal Year 2021-22 Work Plan and draft Budget.
- E. Adjourn the Fiscal Committee Meeting**

NOTICES

The following information is provided to help you understand, follow, and participate in the meeting:

Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing one or more agenda or non-agenda items.

The following options allow for public participation:

FCGMA Fiscal Committee Special Meeting Agenda

May 18, 2021

Page 2 of 2

1. Join the Zoom Meeting as an Attendee

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87134198790?pwd=L3BqbUEvVkN3bk5oRVhUUFNIWWwxZz09>

Password: **168987**

With this option you will be able to raise your hand, and the Clerk of the Board will give you speaking abilities to make a public comment.

2. Call-In to listen to the meeting:

Telephone: 1 669 900 6833

Conference ID: 871 3419 8790

Password: **168987**

Options 2 will not allow you to make direct speaking comments. If you wish to make a comment please follow the steps below.

If you wish to make a comment please submit your comment to the Clerk of the Board at fcgma@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 9). Your email will be read and placed into the record.

The FCGMA Board strives to conduct accessible, orderly, and fair meetings where everyone can be heard on the issues. The Board Chair will conduct the meeting and establish appropriate rules and time limitations for each item. The Board can only act on items designated as Action Items. Action items on the agenda are staff proposals and may be modified by the Board as a result of public comment or Board member input. Additional information about Board meeting procedures is included after the last agenda item.

Administrative Record: Material presented as part of testimony will be made part of the Agency's record, and 10 copies should be left with the Board Clerk. This includes any photographs, slides, charts, diagrams, etc.

ADA Accommodations: Persons who require accommodation for any audio, visual, or other disability in order to review an agenda or to participate in the Board of Directors meeting per the Americans with Disabilities Act (ADA), may request such accommodation in writing addressed to the Clerk of the FCGMA Board, 800 South Victoria Avenue, Location #1610, Ventura, CA 93009-1610, or via telephone by calling (805) 654-2014. Any such request should be made at least 48 hours prior to the meeting so staff can make the necessary arrangements.

Availability of Complete Agenda Package: A copy of the complete agenda package is available for examination at the FCGMA office during regular working hours (8:00 a.m. to 5:00 p.m. Monday through Friday) beginning five days before the Board meeting. Agenda packet contents are also posted on the FCGMA website as soon as possible, and left there for archival retrieval in case reference is needed on previously considered matters. Questions about specific items on the agenda should be directed to the Agency's Executive Officer.

Continuance of Items: The Board will endeavor to consider all matters listed on this agenda. However, time may not allow the Board to hear all matters listed. Matters not heard at this meeting may be carried over to the next Board meeting or to a future Board meeting. Participating individuals or parties will be notified of the rescheduling of their item prior to the meeting. Please contact the FCGMA staff to find out about rescheduled items.

Electronic Information and Updates: Visit <http://www.fcgma.org> (for home page information) or Facebook (for meeting updates). Information available online includes the Board's meeting schedule, a list of the Board members and staff, weather station data, general information, and various Agency forms. If you would like to speak to a staff member, please contact the Clerk of the Board at (805) 654-2014.

FOX CANYON GROUNDWATER MANAGEMENT AGENCY



MEMORANDUM

Date: May 18, 2021
To: Fiscal Committee
From: Kim Loeb, Groundwater Manager
Subject: Item D – Fiscal Year 2021-22 Budget Development Study Session

The Fiscal Year 2021-22 Work Plan summarizes major work tasks, activities, and project deliverables anticipated during the next fiscal year (attached). The Work Plan includes a description of the proposed tasks, labor estimates, and contract estimates where appropriate. The Work Plan informs the proposed FY 2021-22 Budget.

The Work Plan categorizes Annual Operations into Administration and Fiscal Services, Records Services, Technical Services, Legal Services, and Public Outreach. It includes a separate Special Expenditures category for continued Groundwater Sustainability Plan (GSP) implementation, implementation of new extraction allocation systems, new data management system procurement, Water Market implementation and expansion, and destruction of an abandoned well in the City of Oxnard.

Agency administration and staffing is provided under contract by the Ventura County Public Works Agency (PWA). The current fiscal year budget includes six staff fully assigned to the Agency and other PWA staff are utilized as needed on a part-time basis. The FY 2020-21 Budget included 7.3 full-time equivalents (FTEs), not including the Executive Officer and Fiscal staff which are provided on a fixed-cost basis. Two new positions are proposed in the FY 2021-22 Work Plan and Budget: a manager and an office assistant increasing the proposed FTEs to 8.9. These additional staff are needed for the expanded duties of the Agency as a Groundwater Sustainability Agency under the Sustainable Groundwater Management Act. The office assistant would increase staffing in records services assisting in administration of different allocation systems in the basins, prospective replenishment fees, and providing timely service to pumpers. The manager would oversee routine operations including groundwater extraction reporting, well and flowmeter registration, and AMI operation to enable the groundwater manager to devote more time to GSP implementation including project development and implementation.

Staff costs are included in the Budget worksheet under the line item for Public Works Agency charges and consultant costs and other contracts are included as separate line items. Columns on the Budget worksheet show FY 2019-20 year-end actual amounts, FY 2020-21 adopted budget and projected year-end actuals (based on fiscal reporting through April 31, 2021), the proposed FY 2021-22 budget, and planning-level budget projections for FY 2022-23 and 2023-24.

The top portion of the Budget worksheet presents balances for the three Board Designated Accounts: Designated GEMES Account, Designated Surcharges Account, and Operating Reserves Account. Operating Accounts are below the Designated Accounts and identify Revenues and Expenditures. Annual ending balances are shown at the bottom for the Operating Account and Total Account Funds. Uncertainties in the FY 2021-22 projections include GSP implementation and new FCGMA data management system costs. For budget planning purposes, FY 2021-22 GSP implementation and new data management system expenditures are projected at \$150,000 and \$100,000, respectively.

Table 1 is a summary of projected year-end fund balances. Based on the draft budget, the Operating Fund is projected to end FY 2021-22 with a balance of approximately \$523,000 and an overall fund balance of approximately \$3,832,000. However, the Operating Fund is projected to go into the red by about \$155,000 at the end of FY 2023-24 with the currently projected annual operations and special expenditures. The draft budget maintains the \$1 million operating reserves as previously directed by the Board.

Table 1
Projected Year-End Fund Balances

	2019-20 Year-End Actuals	2020-21 Adopted Budget	2020-21 Projected Year-End	2021-22 Draft Budget	2022-23 Planning- Level Budget	2023-24 Planning- Level Budget
Designated GEMES Account	\$146,365	(\$1,247,708)	(\$1,224,220)	(\$327,718)	(\$130,966)	\$1,394,786
Designated Surcharges Account	\$1,236,673	\$2,361,678	\$1,886,673	\$2,636,673	\$3,636,673	\$4,636,673
Designated Operating Reserves	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Operating Fund	\$106,147	\$531,336	\$1,031,839	\$522,594	\$140,959	(\$154,973)
Grand Total Fund Balance	\$2,489,185	\$2,645,306	\$2,694,293	\$3,831,550	\$4,646,666	\$6,876,486

Attachments:

- FCGMA Fiscal Year 2021-22 Proposed Annual Work Plan – Draft
- FCGMA FY 2021-22 Draft Budget

FCGMA FY 2021-22 BUDGET - DRAFT

	2019-20 Year-End Actuals	2020-21 Adopted Budget (rev. 6/25/2020)	2020-21 Projected Year- End (based on 04/31/21 AP10)	2021-22 Draft Budget	2022-23 Planning-Level Budget Projections	2023-24 Planning-Level Budget Projections
AGENCY FISCAL RESOURCES					2.50%	3.00%
PUMPING FEES - \$ Per Acre-Feet ^(Note 1)	\$13	\$11 / \$17	\$17 / \$20 / \$40	\$17 / \$20 / \$40	\$40	\$40
BEGINNING YEAR TOTAL FUND BALANCE	\$5,499,760	\$2,071,654	\$2,489,185	\$2,694,293	\$3,831,550	\$4,646,666
DESIGNATED ACCOUNTS						
BEGINNING GEMES BALANCE	\$1,277,054	(\$288,708)	\$146,365	(\$1,224,220)	(\$327,718)	(\$130,966)
SPECIAL COUNSEL ^(Note 2)	(\$1,082,681)	(\$934,000)	(\$1,543,586)	(\$1,368,000)	(\$2,048,500)	(\$783,000)
COUNTY COUNSEL ^(Note 3)	(\$56,610)	(\$35,000)	(\$136,950)	(\$121,250)	(\$142,500)	(\$80,000)
INTEREST EARNINGS ^(Note 4)	\$8,602	\$10,000	\$6,000	\$6,000	\$8,000	\$9,000
RESERVE FEE ^(Note 5)			\$303,952	\$2,379,752	\$2,379,752	\$2,379,752
DESIGNATED GEMES BALANCE	\$146,365	(\$1,247,708)	(\$1,224,220)	(\$327,718)	(\$130,966)	\$1,394,786
BEGINNING SURCHARGES BALANCE	\$3,111,678	\$1,361,678	\$1,236,673	\$1,886,673	\$2,636,673	\$3,636,673
SURCHARGE	\$1,124,995	\$1,000,000	\$650,000	\$750,000	\$1,000,000	\$1,000,000
GROUNDWATER RECHARGE GRANT ^(Note 6)	(\$3,000,000)					
DESIGNATED SURCHARGES BALANCE	\$1,236,673	\$2,361,678	\$1,886,673	\$2,636,673	\$3,636,673	\$4,636,673
OPERATING RESERVES	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
DESIGNATED RESERVE BALANCE	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
OPERATING ACCOUNTS						
BEGINNING BALANCE	\$111,028	(\$1,317)	\$106,147	\$1,031,839	\$522,594	\$140,959
REVENUE						
PUMP CHARGES ^(Note 7)	\$715,602	\$750,000	\$750,000	\$726,000	\$726,000	\$726,000
GROUNDWATER SUSTAINABILITY FEE ^(Note 8)	\$1,019,853	\$1,562,500	\$1,562,500	\$1,694,000	\$1,694,000	\$1,694,000
GSP GRANT	\$12,500					
SGM PLANNING GRANT - ROUND 3 ^(Note 9)		\$854,600	\$854,600			
WATER MARKET / AMI GRANT ^(Note 10)	\$192,197	\$150,000	\$94,200			
INTEREST EARNINGS ^(Note 4)	\$56,312	\$30,000	\$15,000	\$10,000	\$15,000	\$30,000
PENALTIES/INTEREST	\$189,663	\$50,000	\$60,000	\$60,000	\$60,000	\$50,000
MISCELLANEOUS REVENUES	\$2,880		\$995			
TOTAL OPERATING REVENUE	\$2,189,006	\$3,397,100	\$3,337,295	\$2,490,000	\$2,495,000	\$2,500,000
ANNUAL EXPENDITURES						
Board Member Insurance	\$3,733	\$3,826	\$3,753	\$4,000	\$4,100	\$4,223
AWA Dues / Symposium/Conference	\$962	\$1,025	\$1,025	\$1,000	\$1,025	\$1,056
LAFCO Funding ^(Note 11)	\$2,471	\$2,533	\$1,691	\$1,700	\$1,743	\$1,795
Office Equipment/Supplies/Printing	\$340	\$5,125	\$1,000	\$1,000	\$1,025	\$1,056
GSA Charges ^(Note 12)	\$27,434	\$26,476	\$18,000	\$20,000	\$20,500	\$21,115
Legal	\$93,989	\$177,000	\$177,000	\$177,000	\$181,425	\$186,868
Biennial Audit	\$1,240	\$9,000	\$9,000		\$9,225	
Public Outreach & Notices	\$2,388	\$3,075	\$4,075	\$5,000	\$5,125	\$5,279
Computer Equipment, Software & Website		\$10,250	\$11,614	\$12,000	\$12,300	\$12,669
FCGMA Online Support/GIS ^(Note 13)	\$99,465	\$124,900	\$124,900	\$137,800	\$141,245	\$145,482
Et Weather Station Contract	\$576	\$308	\$308	\$316	\$324	\$333
GSP Annual Reports		\$60,000	\$50,820	\$60,000	\$61,500	\$63,345
Watershed Contributions / Match ^(Note 14)	\$3,700	\$3,700	\$3,700	\$3,700	\$3,793	\$3,906
Misc Expense / Misc Payment	\$7,601	\$1,500	\$2,204	\$3,000	\$3,075	\$3,167
SPECIAL EXPENDITURES						
Groundwater Sustainability Plan Development	\$294,226					
New FCGMA Data Management System ^(Note 15)		\$136,000	\$64,200	\$100,000	\$50,000	
GSP Implementation ^(Note 16)	\$17,389	\$440,000	\$148,709	\$150,000	\$100,000	
Stakeholder Facilitation / Public Outreach ^(Note 17)			\$59,550	\$50,000		
AMI Implementation	\$20,697	\$14,000	\$30,000			
Oxnard Well Destruction ^(Note 18)		\$45,674		\$45,674		
SERVICES AND SUPPLY SUB-TOTAL	\$576,211	\$1,064,392	\$711,549	\$772,190	\$596,404	\$450,294
Public Works Agency Charges ^(Note 19)	\$1,617,676	\$1,700,055	\$1,700,055	\$2,127,055	\$2,180,231	\$2,245,638
OPERATING EXPENSES SUB-TOTAL	\$2,193,887	\$2,764,447	\$2,411,604	\$2,899,245	\$2,776,635	\$2,695,932
CONTINGENCY	\$0	\$100,000	\$0	\$100,000	\$100,000	\$100,000
TOTAL OPERATING EXPENDITURES	\$2,193,887	\$2,864,447	\$2,411,604	\$2,999,245	\$2,876,635	\$2,795,932
ENDING OPERATING FUND BALANCE	\$106,147	\$531,336	\$1,031,839	\$522,594	\$140,959	(\$154,973)
GRAND TOTAL FUND BALANCE	\$2,489,185	\$2,645,306	\$2,694,293	\$3,831,550	\$4,646,666	\$6,876,486

Footnotes on following page.

FOOTNOTES:

- (1) FY 21-22 Pump Fees: = \$6.00 per Acre-Foot (AF), Groundwater Sustainability Fee of \$14.00 AF effective 7/1/20, and a Reserve Fee of \$20.00 effective 1/1/21 (revenue received 6 months in arrears).
- (2) Special Counsel fees related to ongoing and anticipated litigation.
- (3) County Counsel costs for ongoing and anticipated litigation.
- (4) FY 21-22 YE Interest Earnings Apportionments projected to be received from the County Pooled Investment Fund approximately 0.58% quarterly interest rate.
- (5) Reserve Fee of \$20.00 per AF to replenish GEMES Account per Resolution 2020-05 adopted 10/28/2020 effective 1/1/2021.
- (6) Grant to UWCD for purchase of Article 21 State water for recharge approved by Board at 5/22/2019 special meeting.
- (7) FY 21-22 Projected pump charge revenues by 6/30/21 are estimated assuming 121,000 acre-feet of self-reported groundwater times \$6.00 per AF.
- (8) FY 21-22 Projected groundwater sustainability fee revenues assuming 121,000 AFY extraction at \$14.00 per AF.
- (9) DWR Sustainable Groundwater Planning Grant award of \$854,600 for GSP expenses.
- (10) Funding as subgrantee to The Nature Conservancy's Natural Resources Conservation Service grant.
- (11) FY 21-22 Payment to LAFCO Per Govt. Code Sect. 56381 (b) (1).
- (12) County General Services Administration (GSA) fees for printing of Board packets and other materials, mail and shipping, Board room and AV fees, etc.
- (13) FY 21-22 Estimate of \$125,800 for IT services and \$12,000 Annual License Maintenance Agreement for website & GIS.; includes specific special data queries, data fixes and changes to online system web pages and minor software enhancements.
- (14) Includes contributions to Watershed Coalition of Ventura County (\$2,200) and Santa Clara Watershed Committee (\$1,500).
- (15) FY 21-22 expense for requirements analysis funded by TNC/NRCS Water Market/AMI grant; additional funding required for implementation.
- (16) Placeholder planning amount for GSP implementation pending future Board direction. Project expenses anticipated to be funded by future Replenishment Fee.
- (17) OPV Stakeholder Group facilitator expenses, staff augmentation support, as needed
- (18) Projected cost to destroy Oxnard well (carryover from FY 2020-21 budget).
- (19) FY 2021*22 Annual Workplan PWA tasks include Annual Operations and Special Tasks: GSP implementation; new allocation system development and implementation, AMI implementation, and Water Market development and implementation.

FCGMA FISCAL YEAR 2021-22 ANNUAL WORK PLAN - DRAFT

ANNUAL OPERATIONS

Administration and Fiscal Services

Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Board Meeting Administration	- Regular and special Board meetings, including agendas, minutes, staff reports, presentations, participation, attendance, pre- and post-debriefing meetings - Contract estimate for County General Services Administration (GSA) fees for printing of Board packets and other materials, mail and shipping, Board room and AV fees, etc.	1,091	\$153,392	\$20,000
2. Agency Administration	- General administration tasks, clerical, customer service inquiries, invoice processing - staff and management planning meetings - Update Agency Ordinance Code - Contract estimate of outside expenses detailed in Budget worksheet	944	\$122,240	\$22,700
3. Official Document Filings & Public Records Requests	- Process business record filings and certifications (i.e. 700 Forms, CEQA/NOEs, EIR/MND's per fiscal year, State water agency filings, Record Retention Policy and Schedule), PRA requests	624	\$67,368	\$5,000
4. Budget	- Preparation and adoption of Annual Work Plan, Budget and quarterly performance reports	90	\$14,040	\$0
5. Executive Officer and CSD-Fiscal Staff Services	- Executive Officer Participation - CSD-Fiscal Services: submit 13-Monthly AP FSRs (incl. AP/AR) to the Agency; provide AP/AR and Cash-Flow Management Services for the Agency; and Fiscal Reports for the Agency	Fixed Cost	\$200,200	\$0
6. Committee Meetings	- Executive, Fiscal, Operations, and advisory committee meetings coordination, support, documentation, progress reports	328	\$50,593	\$0
7. Biennial Audit Report	- Preparation of Scope of Work; Auditor Selection Process; Assist Auditor with Inquiries; QA/QC of Draft Audit Report - next audit FY 2022-23	0	\$0	\$0
<i>Administration and Fiscal Services Subtotal</i>		3,077	\$607,833	\$47,700

Records Services

Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Specialized Data Queries / Groundwater and Credit Transactions	Conduct specialized data queries and analyses - Irrigation Allowance Index - Routine Variance Requests - Credit Programs - (Storage, In-lieu, Conservation, Injection, Recharge) - Allocation Transfers - Extraction Data	514	\$52,780	\$0
2. FCGMA Online and Website O&M	- Web page revisions and programming revisions - Data management system maintenance, custom data queries, small-scale system enhancements, planning for new data management system (\$125,800 IT services) - Web Application Hosting & GIS Fee (\$12,000 annually)	511	\$57,962	\$137,800
3. SAES and Allocation Administration	TIER 1 - Routine SAES Processing - Prepare and mail SAES incl. data mgt system testing - Process and enter SAES, IAI Applications and payments into the database - Administration TIER 2 - Supervisor / Manager Follow-up - Follow-up regarding errors and omissions - Admin and Manager Reviews - Follow-up regarding incorrect or no payment	2,749	\$235,188	\$0
4. Well Registration	- Unregistered well follow-up and assist new well owners/operators with well registration, reporting and payment	482	\$57,105	\$0
5. Late/Non-Reporters (SAES) Compliance	- Follow-up with non-reporters - Assess Civil Penalties for late/non-filing and late/non-payment and send letters (by regular and certified mail return receipt) - Retroactive data entry (and billing) into FCGMA Online - Recommendation to EO for enforcement action - Process civil penalty waiver/reduction requests	1,456	\$133,824	\$0
6. Meter Calibration Program Maintenance	- Mail Flowmeter Calibration Notices - Process and upload test results (including failed flowmeter reports) and repair/replacement flowmeter information into FCGMA Online - Process and track flowmeter exemptions, and 5-year waiver requests	744	\$84,483	\$0
<i>Records Services Subtotal</i>		6,456	\$621,343	\$137,800

FCGMA FISCAL YEAR 2021-22 ANNUAL WORK PLAN - DRAFT

Technical Services

Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Annual Reports Preparation	- Compile and analyze resource data for GSP and GMA Annual Reports - Prepare, review, finalize and publish	267	\$38,833	\$60,000
2. Data Collection, Studies and Investigations and Analysis	- Routine data analysis (i.e., GW conditions, pumping trends, etc.) - Perform QA/QC review of monitoring programs, propose improvements - Coordination of field investigations in support of tech studies - Tierra Rejada weather station maintenance	456	\$62,295	\$316
3. Groundwater and Well Project Reviews	- Review well permits for compliance with ordinances and resolutions - Review supply projects, including City of Camarillo North PV Desalter Project, Camrosa WD Conejo Creek Project, Oxnard GREAT & ASR program, Calleguas MWD ASR program - Conduct California Environmental Quality Act (CEQA) Initial Study - Project Reviews and technical comment letters - Well permit application technical review	324	\$46,072	\$0
4. Agency Flowmeter, Well Inspection Program, and AMI Operation	- Comprehensive program to verify flowmeter accuracy, well conditions and ongoing AMI operations - AMI data management	1,650	\$195,453	\$0
5. Grant Administration	- Review and evaluate grant opportunities, and prepare initial application and Board notification - Permitting - Contract administration - Attend meetings, review work products and invoice processing - Coordinate work efforts	308	\$46,199	\$0
<i>Technical Services Subtotal</i>		3,005	\$388,853	\$60,316

Legal Services

Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Advisory Services	- Advice to Board and staff on open government laws, conflict of interest rules, Agency regulatory authority, contracting issues and compliance with Sustainable Groundwater Management Act, California Environmental Quality Act and other laws applicable to Agency. - Board letter review and attendance at Board meetings. - Preparation of ordinances, resolutions, contracts and other legal documents. - Code enforcement.	0	\$0	\$177,000
2. Anticipated and Ongoing Litigation	- Represent Agency in legal proceedings in superior court. - Litigation related staff time.	499	\$76,632	\$121,250
3. Outside Counsel	- Special counsel fees related to ongoing and anticipated litigation			\$1,368,000
<i>Legal Services Subtotal</i>		499	\$76,632	\$1,666,250

Public Outreach

Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Participation in Integrated Regional Groundwater Issues & Stakeholder Meetings	Attend/participate in AWA Mtgs/events; BofD / City Council mtgs; Stakeholder mtgs (incl. wholesalers); WCVC/VCIRWP meetings; State/Regional Water agency workshops; and GW Forums and Committee Meetings.	120	\$23,349	\$3,700
2. Outreach, Website, Social Media	Routine administration and maintenance of Agency website and social media presence; produce Semi-Annual Newsletter; stakeholder outreach and engagement; public workshops; outreach materials. (\$50,000 est. for outside services)	442	\$48,770	\$50,000
<i>Public Outreach Subtotal</i>		562	\$72,119	\$53,700
<i>Subtotal Agency Annual Operations</i>		13,599	\$1,766,779	\$1,965,766

FCGMA FISCAL YEAR 2021-22 ANNUAL WORK PLAN - DRAFT

SPECIAL EXPENDITURES

Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Groundwater Sustainability Plan Implementation	Review and address DWR comments/questions regarding GSPs. Refine management strategies; evaluate basin optimization studies, project feasibility analyses; future scenario forecast modeling; monitoring and reporting programs. Participation in development and review of the arroyo Santa Rosa Valley GSP. (Planning level estimate outside contract estimate)	800	\$136,287	\$150,000
2. New Allocation Systems	Implementation of new allocation systems including variance process and Variance Review Committee.	692	\$91,003	\$0
3. New Data Management System Requirements	Develop performance specification for new data management system, prepare and administer RFP, enter contract to develop and implement new system. (Planning level outside contract estimate)	596	\$79,157	\$100,000
4. Water Market Development and Implementation	Continue implementation of Water Market pilot study and expansion to all of FCGMA	300	\$44,476	\$0
5. Oxnard Well Destruction	Destroy abandoned well in Oxnard	56	\$9,353	\$45,674
<i>Subtotal Special Expenditures</i>		2,444	\$360,275	\$295,674
GRAND TOTAL: Annual Operations and Special Expenditures		16,043	\$2,127,055	\$2,261,440