

FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



BOARD OF DIRECTORS

Lynn E. Maulhardt, *Chair, Director, United Water Conservation District*
Charlotte Craven, *Vice Chair, Councilperson, City of Camarillo*
David Borchard, *Farmer, Agricultural Representative*
Steve Bennett, *Supervisor, County of Ventura*
Eugene F. West, *Director, Camrosa Water District*

EXECUTIVE OFFICER

Jeff Pratt, P.E.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Fox Canyon Groundwater Management Agency (FCGMA) will hold a **Fiscal Committee Meeting** from **2:30 P.M. to 4:30 P.M.** on **Wednesday, April 20, 2016** in the **Atlantic Conference Room**, at the Ventura County Government Center, Hall of Administration, Main Level at **800 South Victoria Avenue, Ventura, California.**

FCGMA FISCAL COMMITTEE MEETING AGENDA

April 20, 2016

Members: Chair David Borchard
Co-Chair Lynn Maulhardt

- A. **Call to Order**
- B. **Introductions**
- C. **Public Comments** – Audience members may speak about FCGMA-related matters not on today's Agenda.
- D. **Minutes** – Approve the minutes from the June 4, 2015 Fiscal Committee meeting.
- E. **Fiscal Year 2016-17 Budget Development Study Session** – Study session to review process and assumptions for development of Agency's Fiscal Year 2016-17 Budget
- G. **Adjourn the Fiscal Committee Meeting** – until the next Fiscal Committee meeting, to be scheduled at a later date.

NOTICES

The FCGMA Board strives to conduct accessible, orderly, and fair meetings where everyone can be heard on the issues. The Board Chair will conduct the meeting and establish appropriate rules and time limitations for each item. The Board can only act on items designated as Action Items. Action items on the agenda are staff proposals and may be modified by the Board as a result of public comment or Board member input. Additional information about Board meeting procedures is included after the last agenda item.

Administrative Record: *Material presented as part of testimony will be made part of the Agency's record, and 10 copies should be left with the Board Clerk. This includes any photographs, slides, charts, diagrams, etc.*

ADA Accommodations: *Persons who require accommodation for any audio, visual, or other disability in order to review an agenda or to participate in the Board of Directors meeting per the Americans with Disabilities Act (ADA), may request such accommodation in writing addressed to the Clerk of the FCGMA Board, 800 South Victoria Avenue,*

Location #1610, Ventura, CA 93009-1610, or via telephone by calling (805) 654-2014. Any such request should be made at least 48 hours prior to the meeting so staff can make the necessary arrangements.

Availability of Complete Agenda Package: A copy of the complete agenda package is available for examination at the FCGMA office during regular working hours (8:00 a.m. to 5:00 p.m. Monday through Friday) beginning five days before the Board meeting. Agenda packet contents are also posted on the FCGMA website as soon as possible, and left there for archival retrieval in case reference is needed on previously considered matters. Questions about specific items on the agenda should be directed to the Agency's Executive Officer.

Continuance of Items: The Board will endeavor to consider all matters listed on this agenda. However, time may not allow the Board to hear all matters listed. Matters not heard at this meeting may be carried over to the next Board meeting or to a future Board meeting. Participating individuals or parties will be notified of the rescheduling of their item prior to the meeting. Please contact the FCGMA staff to find out about rescheduled items.

Electronic Information and Updates: Visit <http://www.fcgma.org> (for home page information) or Facebook (for meeting updates). Information available online includes the Board's meeting schedule, a list of the Board members and staff, weather station data, general information, and various Agency forms. If you would like to speak to a staff member, please contact Tammy Butterworth, the acting FCGMA Clerk of the Board at (805) 654-2002.

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MINUTES

Minutes of the Fox Canyon Groundwater Management Agency's (FCGMA) Fiscal Committee meeting held **Thursday, June 4, 2015** in the Atlantic Conference Room at the Ventura County Government Center, Hall of Administration, 800 South Victoria Avenue, Ventura California.

A. Call to Order

Fiscal Committee Chair David Borchard called the meeting to order at 1:30 p.m.

B. Introductions

In attendance were: (1) David Borchard, FCGMA Fiscal Committee Chair; (2) Lynn Maulhardt, FCGMA Fiscal Committee Co-Chair; (3) Gerhardt Hubner, WPD, Deputy Director; (4) Rick Viergutz, WPD, Groundwater Manager; (5) Kathleen Riedel, Groundwater Specialist; (6) Jessica Kam, FCGMA Clerk of the Board; (7) Tully Clifford, WPD, Director; (8) Mandi Freitas, FCGMA, Administrative Assistant; (9) Julia Dixon, PWA, Fiscal, Central Services Division (CSD); (10) Steve Nash, Oxnard resident; (11) Lucia McGovern, City of Camarillo; (12) Rob Saperstein, City of Oxnard; (13) Bryan Bondy, Calleguas Municipal Water District; (14) Tony Morgan, United Water Conservation District; (15) Jeanette Lombardo, California Food and Agriculture Advocates; and (16) Carol Schoen, Zone Mutual Water Company.

C. Public Comments

None.

D. Approval of Minutes

The Committee approved the minutes from the June 10, 2014 Fiscal Committee meeting.

E. Discuss Policy Questions Regarding the Use of Surcharges and Pump Charges

Following discussion with Agency staff and public representatives, the Committee recommended the following: (1) segregate future over-pumping surcharges into a separate line item from penalties to allow the Board to use the funds where needed the most; (2) the pump charges should be increased to cover the cost of exercising the Agency's expanded authority under the Sustainable Groundwater Management Act (SGMA); (3) transfer \$500,000 from the current fund balance to the GEMES Litigation Reserve (for a total of \$1.5 million); and (4) in the future it shall be the policy of the Agency to maintain a financial reserve equal to one year of operating expenses (currently \$1 million).

800 South Victoria Avenue, Ventura, CA 93009-1610

(805) 654-2014 FAX: (805) 654-3350

Website: www.fcgma.org

F. Fiscal Year 2015-16 Budget Development Study Session

Following discussion with Agency staff and public representatives, the Committee recommended: (1) to continue with the Meter Calibration Program and Emergency Ordinance E Implementation; (2) to instruct Agency staff to bring grants that pertain to the Groundwater Sustainability Plan (GSP) to the Board as needed; (3) refocus Public Outreach on the GSP; (4) immediately increase Agency staff to support current and future Agency activities; and (5) present the FY 2015-16 Work Plan and three alternative Budgets (based on extraction charges assessed at \$10, \$12.50, and \$15 per acre-foot) to the Board for review at the June 24, 2015 regular Board meeting.

G. Adjourn the Fiscal Committee Meeting

Chair Borchard adjourned the meeting at 4:07 p.m.

Submitted by:

Jessica Kam
Clerk of the Board

DRAFT

DRAFT FCGMA FY 15-16 ADOPTED BUDGET - Third Quarter Actuals Performance Report (Through 3/31/16 & AP #9)							
	A	B	C	D	E	F	
	12-13 Year End Actuals	13-14 Year End Actuals	14-15 Year End Actuals	15-16 Adjusted Budget	15-16 ADOPTED Budget vs. 3rd QTR. ACTUALS	15-16 PROJECTED YEAR END ACTUALS based on 3rd Quarter Performance	
AGENCY FISCAL RESOURCES							2.5%
PUMPING FEES - \$ Per Acre-Foot (Note 1)	\$4.00	\$4.00	\$6.00	\$10.00		\$10.00	
Beginning Fund Balance (Note 2)	\$2,942,182	\$3,257,781	\$3,976,430	\$3,768,826	\$3,768,826	\$3,768,826	
DESIGNATED ACCOUNTS							
BEGINNING BALANCE	\$508,263	\$1,012,331	\$1,015,854	\$1,019,080	\$1,519,080	\$1,519,080	
INTEREST EARNINGS	\$4,068	\$3,523	\$3,226	\$5,000	\$1,008	\$5,000	
TRF ADDITIONAL FUNDS FOR GEMES	\$500,000			\$500,000			
DESIGNATED GEMES/LITIGATION ENDING BALANCE	\$1,012,331	\$1,015,854	\$1,019,080	\$1,524,080	\$1,520,088	\$1,524,080	
BEGINNING BALANCE				\$0			
SURCHARGES				\$100,000	\$631,430	\$632,000	
DESIGNATED SURCHARGES BALANCE				\$100,000	\$631,430	\$632,000	
BEGINNING BALANCE				\$0	\$1,000,000	\$1,000,000	
OPERATING RESERVES				\$1,000,000			
INTEREST EARNINGS					\$787		
DESIGNATED RESERVE BALANCE				\$1,000,000	\$1,000,787	\$1,000,000	
OPERATING ACCOUNTS							
BEGINNING BALANCE	\$2,433,919	\$2,245,450	\$2,960,576	\$2,749,747	\$1,283,300	\$1,283,300	
REVENUE							
PUMP CHARGES (Note 3)	\$546,599	\$782,024	\$692,239	\$1,000,000	\$889,273	\$900,000	
GROUNDWATER SUSTAINABILITY FEE (Note 4)					\$265,846	\$265,846	
GSP GRANT				\$250,000		\$250,000	
INTEREST EARNINGS (Note 5)	\$11,575	\$9,963	\$8,890	\$10,000	\$1,021	\$10,000	
SURCHARGE (Note 6)	\$811,528	\$881,011	\$162,284	\$0		\$0	
PENALTIES/INTEREST				\$0	\$67,088	\$68,000	
GEMES REVENUES	\$101			\$0		\$0	
TRF TO DESIGNATED ACCOUNTS	(\$500,000)			(\$1,500,000)		\$0	
MISCELLANEOUS REVENUES	\$1		\$0	\$0		\$0	
TOTAL OPERATING REVENUE	\$869,804	\$1,672,998	\$863,413	-\$240,000	\$1,223,229	\$1,493,846	
EXPENDITURES							
Board Member Insurance	\$4,181	\$4,596	\$4,498	\$5,000	\$4,708	\$4,708	
AWA Dues / Symposium/Conference	\$1,700	\$2,616	\$1,860	\$3,500	\$728	\$3,500	
LAFCO Funding (Note 7)	\$1,193	\$583	\$765	\$1,000	\$811	\$811	
Office Equipment/Supplies/Printing	\$71	\$432	\$205	\$2,000		\$2,000	
GSA Charges / ISF	\$3,888	\$5,923	\$9,976	\$8,500	\$3,597	\$8,500	
Legal (Note 8)	\$74,236	\$50,640	\$92,034	\$100,000	\$72,616	\$150,000	
Biennial Audit	\$4,862	\$0	\$6,800	\$0		\$0	
Public Notices	\$123	\$200	\$554	\$1,000	\$570	\$1,000	
Computer Equipment, Software & Website	\$431	\$335		\$5,000		\$5,000	
FCGMA Online Support/GIS (Note 9)	\$80,127	\$19,421	\$59,159	\$43,000	\$34,148	\$43,000	
Et Weather Station Contract	\$29,988	\$5,298	\$300	\$0		\$0	
Irrig. Trng. Research Ctr. Contr.	\$18,100	\$0	\$0	\$0		\$0	
Consultant Contracts (Note 10)	\$46	\$0	\$22,176	\$30,000		\$30,000	
JTSP with UWCD MofU Costs	\$0	\$0	\$0	\$0		\$0	
GMP 2012 5-Year Update Costs	\$0	\$125,000	\$0	\$0		\$0	
Consultant Contracts for Meter & Well Inspection	\$0	\$50,745	\$40,248	\$100,000		\$0	
Digitalization of FCGMA Files	\$0	\$12,960	\$0	\$0		\$0	
GSEAP	\$269,674	\$32,114	\$138,371	\$0		\$0	
LPUG Feasibility Study	\$0	\$30,000	\$0	\$125,000		\$62,500	
Groundwater Sustainability Plan Development	\$0	\$0	\$0	\$500,000	\$53,943	\$250,000	
Water Budget/Sustainable Yield Determination	\$0	\$0	\$0	\$350,000		\$175,000	
Allocation Systems	\$0	\$0	\$0	\$75,000		\$37,500	
Watershed Contributions /Match (Note 11)	\$559	\$2,059	\$2,200	\$3,700	\$1,500	\$3,700	
Misc. Expense / Misc. Payment	\$175	\$24	\$257	\$200	\$1,465	\$1,500	
SERVICES AND SUPPLY SUB-TOTAL	\$489,354	\$342,946	\$379,403	\$1,352,900	\$174,085	\$778,719	
Public Works Agency Charges (Note 12)	\$568,919	\$614,926	\$694,839	\$926,840	\$540,971	\$926,840	
OPERATING EXPENSES SUB-TOTAL	\$1,058,273	\$957,872	\$1,074,242	\$2,279,740	\$715,056	\$1,705,559	
CONTINGENCY		\$0	\$0	\$100,000	\$0	\$100,000	
TOTAL OPERATING EXPENDITURES	\$1,058,273	\$957,872	\$1,074,242	\$2,379,740	\$715,056	\$1,805,559	
ENDING OPERATING FUND BALANCE	\$2,245,450	\$2,960,576	\$2,749,747	\$130,007	\$1,791,473	\$971,587	
GRAND TOTAL FUND BALANCE	\$3,257,781	\$3,976,430	\$3,768,826	\$2,754,086	\$4,943,778	\$4,127,667	
FOOTNOTES:							
(1) FY 15-16 Pump Fees: Set at \$10.00, but will reflect blend of \$6.00 and \$10.00 per Acre-Foot (AF) = \$8.00 due to two reporting periods in one Fiscal Year.							
(2) FY 15-16 Projected BYFB of \$3,768,826.							
(3) FY 15-16 Projected pump charge revenues by 6/30/16 are estimated at \$1,000,000; assumes 125,000 acre-feet times blend at \$8.00 AF (\$6.00 and \$10.00).							
(4) FY 15-16 Groundwater Sustainability Fee will begin January 1, 2016, \$4.00 per Acre-Foot (AF)							
(5) FY 15-16 YE Interest Earnings Apportionments projected to be received from the County Pooled Investment Fund total \$10,000 or approximately .40% quarterly earnings rate.							
(6) FY 15-16 Surcharge revenue projections totals \$100,000 from overpumpers. All previous settlement monies received.							
(7) FY 15-16 payment of \$811 to LAFCO Per Govt. Code Section 56381 (b) (1), estimated .442% share of combined FY 11-12 VC special district revenues.							
(8) FY 15-16 Legal counsel fees projected at \$100,000 (\$70,000 for County Counsel and \$30,000 for outside special counsels).							
(9) FY 15-16 Estimate of \$43,000 required has been obtained from ITSD, includes \$13,000 Annual License Maintenance Agreement; \$10,000 for specific special data queries, data fixes and changes to online system web pages; and \$20,000 for specific software enhancements needed in FY 15-16.							
(10) FY 15-16 \$5,000 capacity for Board-delegated authority to EO to approve contracts in-between BofD Mtg including \$5,000 for Facilitator.							
(11) Includes contributions to Watershed Coalition of Ventura County (\$2,200) and Santa Clara Watershed Committee (\$1,500).							
(12) FY 2015-16 Annual Workplan Tasks: \$926,840 in PWAC costs.							

FCGMA FISCAL YEAR 2016-17 PROPOSED ANNUAL WORK PLAN

ANNUAL OPERATIONS

Administration and Fiscal Services

Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Board Meeting Administration	- Ten Regular Board meetings, Agendas, Minutes, Staff Reports, Presentations, Participation, Attendance, Pre and Post Debriefing meetings, Follow-up, and Three Workshops.	1950	\$175,500	\$0
2. Official Document Filings & Public Records Requests	- Process business record filings and certifications (i.e. 700 Forms, CEQA/NOEs, EIR/MND's per fiscal year, State Water Agency filings, Record Retention Policy and Schedule).	350	\$31,500	\$0
3. Budget	- Preparation and adoption of Annual Work Plan, Budget and quarterly performance reports.	180	\$16,200	\$0
4. CSD-Fiscal Staff Services-Fixed Cost Allocation Charge	Executive Officer Participation CSD-FS: (1) submit 13-Monthly AP FSRs (incl. AP/AR) to the Agency; (2) provide AP/AR and Cash-Flow Management Services for the Agency; and (3) annual Audit SofW, Selection and Fiscal Reports for the Agency.	Fixed Cost	\$61,400	\$0
5. Committee Meetings	- Executive, Fiscal, Operations Committees, and Technical Advisory Group meetings coordination, support, documentation, progress reports, and technical evaluation memoranda in conjunction with GSP development.	100	\$9,000	\$0
6. Biennial Audit Report	- Preparation of Scope of Work - Auditor Selection Process - Assist Auditor with Inquiries, QA/QC of Draft Audit Report	100	\$9,000	\$0
<i>Administration and Fiscal Services Subtotal</i>		2680	\$302,600	\$0

Records Services

Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Specialized Data Queries/Groundwater and Credit Transactions	Conduct specialized data queries and analyses. A) Irrigation Allowance Index B) Variance Requests to Emergency Ordinance E C) Credit Programs - Storage, In-lieu, Conservation, Injection, Recharge, Supplemental M&I D) HA Transfers E) Extraction Data	250	\$22,500	\$0
2. FCGMA Online Software Enhancements	A) Web page revisions and programming revisions B) Custom Data Queries and small scale system enhancements performed by ITSD (\$10,000 in budget). C) Web Application Hosting Fee (\$10,959.96 annually)	300	\$27,000	\$10,960
3. Data Entry: Self Reporting System (SAES and Irrigation Allowance Index Applications)	TIER 1 Hours - Mail SAES in July & August (-01) and again in January and February (-02) - Process and enter SAES, IAI Applications and payments into the database. TIER 2 Hours - Follow-up regarding errors and omissions - IAI Applications Admin and Manager Reviews (~300 each) - Follow-up regarding incorrect or no payment	1,000	\$90,000	\$0
4. Well Registration	- Unregistered well follow-up and assist new well owners/operators with well registration, reporting and payment <u>Does not assume extra hours for compliance related work</u> . - Maintain a "Welcome" packet.	200	\$18,000	\$0
5. Late/Non-Reporters (SAES) Compliance	- Follow-up with non-reporters (2X per year). - Assess \$50 daily Civil Penalty (Resolution No. 2013-01) for late/non-filing and late/non-payment and send letters (by regular and certified mail return receipt). - Retroactive data entry (and billing) into FCGMA Online. - Recommendation to EO for enforcement action. - Process civil penalty waiver/reduction requests	600	\$54,000	\$0
6. Meter Calibration Program Maintenance	- Mail Flowmeter Calibration Notices (1st, 2nd, and 3rd). - Process and upload test results (including failed flowmeter reports) and repair/replacement flowmeter information into FCGMA Online. - Process and track flowmeter exemptions, and 5-year waiver requests	450	\$40,500	\$0
<i>Records Services Subtotal</i>		2800	\$252,000	\$10,960

Technical Services				
Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Annual Report Preparation	- Compile and analyze resource data for Annual Report. - Prepare, review, finalize and publish. - Prepare Annual BMO Report Card done in conjunction with Annual Report.	200	\$18,000	\$0
2. Data Collection, Studies and Investigations and Analysis	- Routine data analysis (i.e. GW conditions, pumping trends, etc.) - Perform QA/QC review of monitoring programs, propose improvements, incorporate in GMP update done in conjunction with GSP. - Ventura Regional GW model update support done in conjunction with GSP. - Coordination of field investigations in support of tech studies.	280	\$25,200	\$0
3. Groundwater and Well Project Reviews	- No new wells for increased use. - Review supply projects, including City of Camarillo, Moorpark, Somis desalters, and Oxnard GREAT & ASR program. - Conduct California Environmental Quality Act (CEQA) Initial Study. - Project Reviews and technical comment letters. - Review Emergency Ordinance E exception from Article 4 requests.	700	\$63,000	\$0
4. Policy Development and Legislative Tracking	- Track and evaluate Federal, State and Regional Legislation and Regulations. - Track Changes to Sustainability Groundwater Management Act	160	\$14,400	\$0
5. Agency Flowmeter, Well Inspection Program, and AMI Operation	- Comprehensive program to verify flowmeter and well conditions and to undertake ongoing AMI operation	400	\$36,000	\$0
6. Grant Administration (Proposition No. 84 and 1)	- Review and evaluate grant opportunities, and prepare initial application and Board notification. - Contract administration. - Attend meetings, review work products and invoice processing. - Engagement with Watershed Protection District re Ag Efficiency Grant.	100	\$9,000	\$0
7. Las Posas Sub-Basin Management Plan Development	- Attend LPUG meetings. - Participate in Water Supply Feasibility Study development - Review draft work products & produce comments (Framework and Allocation Scheme).	440	\$39,600	\$0
<i>Technical Services Subtotal</i>		2280	\$205,200	\$0
Legal Services				
Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Agency Ordinance Administration	- Agency staff to provide County Counsel with technical and administrative support for Ordinance Code and Enforcement tasks. Includes development of Board Resolutions.	120	\$10,800	\$150,000
2. Board Agendas, Policy Resolution and Ordinance Adoption Actions	- Counsel review of all Board Letters - Counsel review of contracts and Resolution - Counsel attendance at Board meetings - Estimated at \$20,000		Shown on Budget Spreadsheet	\$0
3. Dispute Resolution	- Agency Counsel legal support for potential Dispute Resolution - Estimated at \$5,000		Shown on Budget Spreadsheet	\$0
4. Enforcement Activities	- Agency Counsel Enforcement action and/or litigation evaluation triggered by specific enforcement action - Estimated at \$5,000		Shown on Budget Spreadsheet	\$0
5. Legal/CEQA Evaluation of Agency Groundwater Management Policy Proposals	- Agency Counsel - Legal evaluations triggered by policy resolutions and ordinances - Estimated at \$5,000		Shown on Budget Spreadsheet	\$0
<i>Legal Services Subtotal</i>		120	\$10,800	\$150,000
Public Outreach				
Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Participation in Integrated Regional Groundwater Issues & Stakeholder Meetings	- Attend: (1) AWA Mtgs/events; (2) BofD / City council mtgs; (3) Stakeholder mtgs (incl. wholesalers); (4) WCVC/VCIW meetings; (5) State/Regional Water agency workshops; and (6) GW Forums and Committee Meetings.	116	\$10,440	\$0
2. Outreach and Trainings	- Routine administration and maintenance of Agency website and Facebook - Produce Semi-Annual Newsletter	100	\$9,000	\$0
<i>Public Outreach Subtotal</i>		216	\$19,440	\$0
<i>Subtotal Agency Annual Operations</i>		8096	\$790,040	\$160,960

SPECIAL EXPENDITURES				
Task	Description	Labor Hours Estimate	Labor Cost Estimate	Contract Estimate
1. Groundwater Sustainability Plan	This work task includes ongoing work to develop a Groundwater Sustainability Plan (GSP) for submittal to the Department of Water Resources. Efforts during FY 16/17 generally involve consultant contract oversight, project management and technical review, and committee participation and public review and participation. The following tasks will be performed during FY 16/17: stakeholder meetings; ongoing reviews to integrate stakeholder input on water budget parameters, definition of undesirable results, minimum thresholds, sustainability objectives, and basin specific groundwater allocation systems; development of management strategies; water market; and monitoring and reporting programs. During FY 16/17, the draft GSP will be circulated for public reviews and adoption by the FCGMA Board as well as the State.	450	\$40,500	\$600,000
2. Public Outreach	This work task would provide additional resources for GSP stakeholder engagement, beyond those already included in the existing GSP contract. This would include additional staff participation in stakeholder engagement, and limited financial support for chartered stakeholder work groups whose work includes (but may not be limited to) evaluating potential new pumping allocation systems and water market concept development. Additional resources also would be directed to FCGMA led public workshops and development of outreach materials such as newsletters, informational pamphlets, and notification items.	200	\$18,000	\$20,000
3. Allocation System	This work task would involve reviewing other groundwater allocation systems, evaluating their merits, and making recommendations on whether to replace current allocations. Evaluate and recommend groundwater basin specific allocation systems. A fixed line item of \$30,000 is proposed here for consultant services. This work is proposed for this FY and continue into future FY(s).	100	\$9,000	\$30,000
4. Automatic Meter Infrastructure Development	Installation of Automatic Meter Infrastructure network - Staff time to oversee project	300	\$27,000	\$0
<i>Subtotal Special Expenditures</i>		1050	\$94,500	\$650,000
<i>GRAND TOTAL: Annual Operations and Special Expenditures</i>		9146	\$884,540	\$810,960

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MINUTES

Minutes of the Fox Canyon Groundwater Management Agency's (FCGMA) Fiscal Committee meeting held **Wednesday, April 20, 2016** in the Atlantic Conference Room at the Ventura County Government Center, Hall of Administration, 800 South Victoria Avenue, Ventura California.

A. Call to Order

Fiscal Committee Chair David Borchard called the meeting to order at 2:38 p.m.

B. Introductions

In attendance were: (1) David Borchard, FCGMA Fiscal Committee Chair; (2) Lynn Maulhardt, FCGMA Fiscal Committee Co-Chair; (3) Kathleen Riedel, Groundwater Specialist; (4) Tammy Butterworth, Acting FCGMA Clerk of the Board; (5) Tully Clifford, WPD, Director; (6) Andrew Sheldon, WPD, Groundwater Manager; (7) Mandi Freitas, FCGMA, Administrative Assistant; (8) Julia Dixon, PWA, Fiscal, Central Services Division (CSD); and (9) Daryl Smith, Grower.

C. Public Comments

No public comments were made.

D. Approval of Minutes

Vice-Chair Maulhardt made the motion to approve the minutes from the June 4, 2015 Fiscal Committee meeting, and Chair Borchard seconded the motion.

E. Fiscal Year 2015-16 Budget Development Study Session

Following discussion with Agency staff and public representatives, the Committee recommended: (1) to continue looking at where revenues from surcharges should be directed; (2) determine if we need a pump-charge increase to cover Groundwater Sustainability Plan implementation activities; (3) hire additional staff (1 clerk, 1 geologist, and 1 compliance officer) to support current and future Agency activities; (4) get legal opinion on how GMA operates as a GSA; (5) increase legal-assistance budget due to upcoming complex issues in connection with potential new groundwater management alternatives under the GSP that need to be reviewed by Agency and/or outside counsel; (6) increase outreach tools budget (i.e., better and user friendly website design) to increase/capture our communication with the public and stakeholders; (7) increase budget for Groundwater Sustainability Plan (GSP) implementation; (8) conduct cost analysis on AMI to see how the Agency can pay for it and if this can be completed by staff or contract personnel. Chair Borchard had concerns on how much AMI will cost to maintain and operate.

F. Adjourn the Fiscal Committee Meeting

Chair Borchard adjourned the meeting at 4:10 p.m. The next Fiscal Committee meeting is scheduled for Wednesday, June 1, 2016 at 1:00 p.m. in the Atlantic Conference Room.

Submitted by:



Tammy Butterworth
Acting Clerk of the Board