

## To file your FCGMA Semi-Annual Extraction Statement online:

- 1) Navigate to [www.FCGMAOnline.org](http://www.FCGMAOnline.org)
- 2) Enter Username and Password OR select “Forgot Password?” link to retrieve or reset your password.



Welcome

User Name: \*  
FCGMA

Password: \*  
\*\*\*\*\*

Logon

Forgot password?

Welcome to the FCGMA Online System

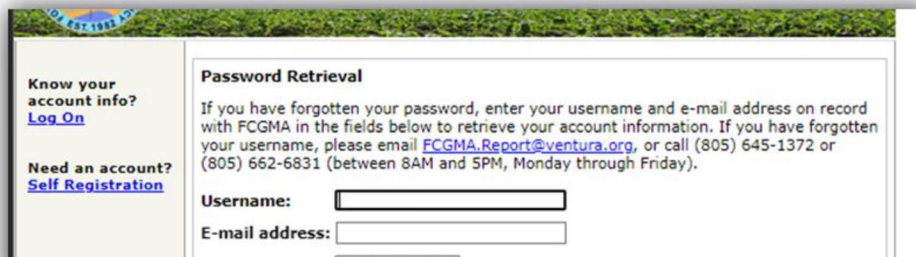
If you have an existing account (Groundwater Extraction Statement with the FCGMA) and need to reset your password, please email [FCGMA.report@ventura.org](mailto:FCGMA.report@ventura.org) or call (805) 645-1372 or (805) 662-6831 (between 8AM and 5PM, Monday through Friday). For more information about the FCGMA Online System, please see the User Guide posted at <http://www.fcgma.org>.

Thank you!

System Message

This system is for authorized users only. There are no implicit warranties. Misuse may be a felony and/or other laws.

- 3) To retrieve your password, you'll need to enter your username and email address on record with FCGMA. If you need a reminder of your username or email address on record, send a request to [FCGMA.Report@ventura.org](mailto:FCGMA.Report@ventura.org).



Know your account info?  
[Log On](#)

Need an account?  
[Self Registration](#)

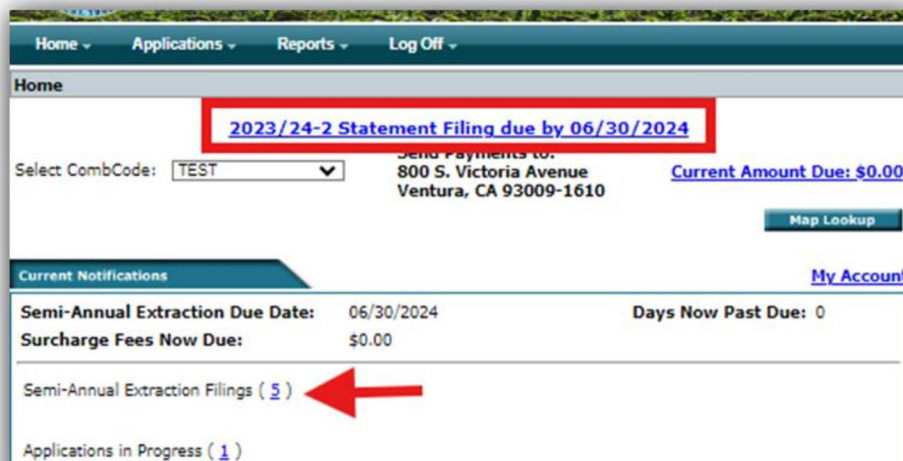
**Password Retrieval**

If you have forgotten your password, enter your username and e-mail address on record with FCGMA in the fields below to retrieve your account information. If you have forgotten your username, please email [FCGMA.Report@ventura.org](mailto:FCGMA.Report@ventura.org), or call (805) 645-1372 or (805) 662-6831 (between 8AM and 5PM, Monday through Friday).

Username:

E-mail address:

- 4) Click on hyperlink to open the current Statement under the Home heading.  
Tip: To view past filings, click on the numeric hyperlink next to the subheading “Semi-Annual Extraction Filings” (look where the red arrow is pointing at it in the below screenshot).



Home - Applications - Reports - Log Off

Home

**2023/24-2 Statement Filing due by 06/30/2024**

Select CombCode: TEST

Send Payments to:  
800 S. Victoria Avenue  
Ventura, CA 93009-1610

Current Amount Due: \$0.00

Map Lookup

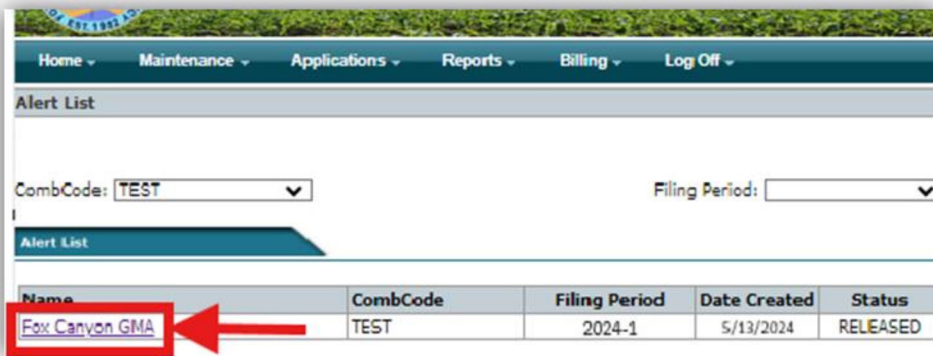
Current Notifications [My Account](#)

Semi-Annual Extraction Due Date:	06/30/2024	Days Now Past Due: 0
Surcharge Fees Now Due:	\$0.00	

Semi-Annual Extraction Filings ( [5](#) )

Applications in Progress ( [1](#) )

5) Select hyperlink under name column for the 2024-1 filing period to open.



6) Upload meter photos by selecting on the serial number link.

Tip: Be certain to select the correct serial number link, and to upload the appropriate photo to the corresponding well.

Tip: It is helpful to add label information to the meter photo itself before uploading. The meter serial number, State Well Number, and SAES date code are all helpful details to include.

State Well No.	Meter Info
██████████ Destroyed	S/N: Mfg: Exp:
██████████ ██████████	<a href="#">S/N: 13-00255-06</a> Mfg: Exp: 03/25/2022
██████████ Nursery Active	<a href="#">S/N: 24-00632</a> Mfg: McCrometer Exp: 02/06/2027

7) Select “Choose File” to upload file from your computer, then select “Upload”.

Well Number: ██████████  
Meter SN: ██████████  
Meter Manufacturer: McCrometer

**Meter Reading Photo Uploads**

Photos shall include: CombCode, state well number, meter serial number, and date of photo. Photo must contain legible image of meter totalizer reading, totalizer units, and multiplier. Some meter models (digital meters with multiple displays) may require more than one photo per meter to satisfy the photo requirement.

Select the **Choose File** button to select a file for upload. Acceptable photo file formats are pdf, jpg or jpeg, png, gif, and tiff. Maximum file size is 3.0 MB.

No file chosen


Tip: The system will rename your file according to the reporting period and meter serial number it was uploaded to.

*Remember! Photograph your meters and record your meter readings twice yearly, on March 31<sup>st</sup> and on September 30<sup>th</sup>. Scheduling recurring reminders for this documentation is helpful.*

8) Enter “Current Meter Reading” for each well, then select “Calculate”.

State Well No.	Meter Info	Current Meter Reading (03/31/2024)	Previous Meter Reading (09/30/2023)	Difference	X Mult.	/ Div.	AF Extraction
Inactive	S/N: <a href="#">70210494</a> Mfg: Neptune Exp: 09/28/2018	<input type="text" value="0"/>	<input type="text" value="29421"/>	0	100	325,851	<input type="text" value="0.000"/>
Active	S/N: <a href="#">02232344</a> Mfg: Seametrics Exp: 04/12/2026	<input type="text" value="0"/>	<input type="text" value="0"/>	0	.001	1	<input type="text" value="0.000"/>
Active	S/N: <a href="#">17453866</a> Mfg: Badger Exp: 08/13/2024	<input type="text" value="0"/>	<input type="text" value="23437"/>	0	100	325,851	<input type="text" value="0.000"/>

**Total AF Extraction: 0.000**

 **Calculate**

9) Submit payment in full via mail in the form of check, cashier’s check, or cash made payable to **Fox Canyon Groundwater Management Agency or FCGMA**.

Tip: Include CombCode in check memo to receive credit for payment.

Tip: Try to limit payment to one CombCode and reporting period only. Include a payment breakdown to ensure your payment is applied according to your intentions.

Fees	AG: [REDACTED]
Previous Balance	\$0.00
Reserve Fee [266,842 AF x \$20.00]	\$5,336.84
Sustainability Fee [266,842 AF x \$29.00]	\$7,738.42
Extraction Charge [266,842 AF x \$6.00]	\$1,601.05
Extraction Interest Charge [Extraction charge x 1.5% x month(s) overdue]	
Civil Penalty [\$50.00 x day(s) overdue]	
Surcharge [Exceedance: NA AF] (see Surcharge Rates for breakdown)	NA
<i>Note: Surcharges, if incurred, are assessed at the end of the Water Year on the '- 2' statement.</i>	
Surcharge Late Penalty [Surcharge x 1.5% x month(s) overdue]	NA
Amount Waived	(\$0.00)
<b>2024-1 Total Amount Due</b>	<b>\$14,676.31</b>
Total Payments	(\$0.00)
<b>Total Current Amount Due</b>	<b>\$14,676.31</b>

10) Check certification box and click “File Statement” button to electronically sign and finalize reporting.

I certify (or declare) under penalty contained in this statement is true

**File Statement** **Print Statement**

Tip: If you are unable to file statement because of previous unfiled SAES: print statement, sign and date it, and mail to FCGMA with your payment or email a scan of it to [FCGMA.Report@ventura.org](mailto:FCGMA.Report@ventura.org).