

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



## BOARD OF DIRECTORS

Eugene F. West, **Chair**, Director, Camrosa Water District  
David Borchard, **Vice Chair**, Farmer, Agricultural Representative  
Steve Bennett, Supervisor, County of Ventura  
Charlotte Craven, Councilperson, City of Camarillo  
Robert Eranio, Director, United Water Conservation District

## EXECUTIVE OFFICER

Jeff Pratt, P.E.

## NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Fox Canyon Groundwater Management Agency (FCGMA) will hold an **Operations Committee Meeting** at **2:00 p.m.** on **Monday, November 06**, in **Conference Room 346**, at the Ventura County Government Center, Hall of Administration, Third Level at **800 South Victoria Avenue, Ventura, California**.

## FCGMA OPERATIONS COMMITTEE MEETING AGENDA

November 06, 2017

**Members:** Chair Steve Bennett  
Co-Chair Robert Eranio

- A. **Call to Order / Introductions**
- B. **Public Comments** – Audience members may speak about FCGMA-related matters not on today's Agenda.
- C. **Approval of Minutes** – Consider approval of minutes from the October 16, 2017 Operations Committee meeting
- D. **Agenda Review**
- E. **Update on NRCS Grant and AMI Timeline**
- F. **Draft AMI Ordinance**
- G. **NRCS Grant Implementation**
  - **Procurement** – RFQ and vendor selection
  - **Incentives** – Early adoption necessary to meet grant deadlines
- H. **AMI Equipment Ownership Discussion** – Recommendations for Board consideration.
- I. **Adjourn Operations Committee Meeting**

## NOTICES

*The FCGMA Board strives to conduct accessible, orderly, and fair meetings where everyone can be heard on the issues. The Board Chair will conduct the meeting and establish appropriate rules and time limitations for each item. The Board can only act on items designated as Action Items. Action items on the agenda are staff proposals and may*

*be modified by the Board as a result of public comment or Board member input. Additional information about Board meeting procedures is included after the last agenda item.*

**Administrative Record:** *Material presented as part of testimony will be made part of the Agency's record, and 10 copies should be left with the Board Clerk. This includes any photographs, slides, charts, diagrams, etc.*

**ADA Accommodations:** *Persons who require accommodation for any audio, visual, or other disability in order to review an agenda or to participate in the Board of Directors meeting per the Americans with Disabilities Act (ADA), may request such accommodation in writing addressed to the Clerk of the FCGMA Board, 800 South Victoria Avenue, Location #1610, Ventura, CA 93009-1610, or via telephone by calling (805) 654-2014. Any such request should be made at least 48 hours prior to the meeting so staff can make the necessary arrangements.*

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**Availability of Complete Agenda Package:** *A copy of the complete agenda package is available for examination at the FCGMA office during regular working hours (8:00 a.m. to 5:00 p.m. Monday through Friday) beginning five days before the Board meeting. Agenda packet contents are also posted on the FCGMA website as soon as possible, and left there for archival retrieval in case reference is needed on previously considered matters. Questions about specific items on the agenda should be directed to the Agency's Executive Officer.*

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**Continuance of Items:** *The Board will endeavor to consider all matters listed on this agenda. However, time may not allow the Board to hear all matters listed. Matters not heard at this meeting may be carried over to the next Board meeting or to a future Board meeting. Participating individuals or parties will be notified of the rescheduling of their item prior to the meeting. Please contact the FCGMA staff to find out about rescheduled items.*

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**Electronic Information and Updates:** *Visit <http://www.fcgma.org> (for home page information) or Facebook (for meeting updates). Information available online includes the Board's meeting schedule, a list of the Board members and staff, weather station data, general information, and various Agency forms. If you would like to speak to a staff member, please contact the Clerk of the Board at (805) 654-2014.*

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**Jeff Pratt, P.E.**

## MINUTES

Minutes of the Fox Canyon Groundwater Management Agency's (FCGMA) Operations Committee meeting held **Monday, October 16, 2017 at 1:30 p.m.** in the Atlantic Conference Room at the Ventura County Government Center, Hall of Administration, 800 South Victoria Avenue, Ventura California.

**Members:** Chair Steve Bennett  
Co-Chair Robert Eranio

- A. Call to Order** – In attendance were: (1) Steve Bennett, FCGMA Operations Committee Chair; (2) Robert Eranio, FCGMA Operations Committee Co-Chair; (3) Arne Anselm, WPD, Deputy Director; (4) Kim Loeb, FCGMA, Groundwater Manager; (5) Tammy Butterworth, WPD; (6) Daniel Howe, Ranch Systems; (7) E.J. Remson, The Nature Conservancy (TNC); (8) Carol Schoen, Zone Mutual Water Company; (9) Martin Gramckow, Marathon Sod; (10) Daryl Smith, Grower; (11) Omar Castro, City of Oxnard.
- B. Public Comments** – Audience members may speak about FCGMA-related matters not on today's Agenda.
- C. Approval of Minutes** – Consider approval of minutes from the September 14, 2017 Operations Committee meeting
- D. Agenda Review**
- E. Update on NRCS Grant and AMI Timeline**

Arne Anselm announced the subaward agreement with The Nature Conservancy was received the previous week and legal counsel is reviewing it. Language within the grant may impact the ownership issue. It provides "free and irrevocable license to use equipment" purchased by the grant to The Nature Conservancy and Natural Resources Conservation Services. The scope of work included in the agreement was pulled from the grant application with the timeline amended to reflect the late award date. It is staff's intent to have the subaward agreement on the October 25<sup>th</sup> Board agenda. The Nature Conservancy will approve after approval by the Board.

## **F. AMI Equipment Ownership Discussion**

Arne Anselm began the discussion by briefly mentioning the presentation to the Board on the issue at the last meeting. He then asked the Directors to describe how ownership under this opportunity fits into the long term vision they have for the Agency. Director Eranio explained he views the equipment measuring extractions as critical to operations of the Agency as the Agency's revenue streams, success toward achieving sustainable yield and the water market all depend on that equipment. The number of wells that did not qualify for the water market due to not meeting the

Agency's calibration standard demonstrates the need for better control. He suggested the Agency contract with a third party with the required skills and staff available to perform maintenance and that United Water Conservation District has those capabilities. Discussion continued on the value of accurately measuring extractions. Director Bennett voiced the need for confidence in accurately measuring extractions is required for the water market and Agency billing. He noted owning the equipment purchased through the grant opportunity will not provide that confidence because it only communicates what is being measured by the meter, which is owned and maintained by the pumper. Without owning the meters the Agency would not have the control required to provide the confidence needed. Discussion continued to the service life of meters and the equipment to be installed. It was learned that in ten years all the equipment in the field will have been replaced, and that time frame creates an opportunity for the Agency to undertake ownership of Meters and AMI within its jurisdiction. It was decided to continue the discussion on Agency ownership of equipment over the service life of the equipment being installed, and to recommend the equipment purchased under the grant would be owned by the well owners.

#### G. Draft AMI Ordinance

Arne Anselm distributed a draft ordinance and the table of policy issues discussed at the last meeting with references to where the issues are addressed in the ordinance. The draft ordinance will need to be rewritten to be incorporated into the Agency's ordinance code, and counsel is working on that. It is planned to take this ordinance to the Board's as soon as possible.

#### H. AMI Performance Specifications

- **Procurement under grant** – Draft specifications have been distributed in the past. Detail on the how the equipment will be owned and installed are needed to finalize for a request for qualifications.
- **Existing equipment, or owner purchased** - Arne Anselm distributed draft Performance Specification for inclusion with the AMI ordinance as a resolution. It is very limited to compared the specifications that will be used in the procurement. If existing equipment meets these specifications then they will be in compliance with the ordinance.

#### I. Adjourn Operations Committee Meeting

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