

**FOX CANYON
GROUNDWATER MANAGEMENT AGENCY**
A STATE OF CALIFORNIA WATER AGENCY



BOARD OF DIRECTORS

Lynn E. Maulhardt, *Chair, Director, United Water Conservation District*
David Borchard, *Farmer, Agricultural Representative*
Charlotte Craven, *Vice Chair, Councilperson, City of Camarillo*
John Zaragoza, *Supervisor, County of Ventura*
Dr. Michael Kelley, *Director, Zone Mutual Water Company*

EXECUTIVE OFFICER
Jeff Pratt, P.E.

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Fox Canyon Groundwater Management Agency (FCGMA) will hold an **Executive Committee Meeting** from **3:30 p.m. to 5:00 p.m.** on **Friday, September 21, 2012** in the **Lower Plaza Assembly Room**, at the Ventura County Government Center, Hall of Administration, Lower Plaza Level at **800 South Victoria Avenue, Ventura, California.**

FCGMA EXECUTIVE COMMITTEE MEETING AGENDA

September 21, 2012

3:30 p.m. – 5:00 p.m.

- A. Call to Order**
- B. Introductions**
- C. Public Comment** - Audience members may speak about FCGMA-related matters not on today's Agenda.
- D. Attending Board Member Comments** - Opportunity for attending Board Members to comment on or communicate with other directors, staff, and/or the public, regarding non-agenda items.
- E. Executive Committee** – Discuss roles and responsibilities of the Executive Committee.
- F. Executive Committee Meeting Schedule** – Discuss agenda meeting and set future meeting dates.
- G. Adjourn the Executive Committee Meeting** – Adjourn until the next Executive Committee meeting, to be scheduled at a later date.

NOTICES

The FCGMA Board strives to conduct accessible, orderly, and fair meetings where everyone can be heard on the issues. The Board Chair will conduct the meeting and establish appropriate rules and time limitations for each item. The Board can only act on items designated as Action Items. Action items on the agenda are staff proposals and may be modified by the Board as a result of public comment or Board member input. Additional information about Board meeting procedures is included after the last agenda item.

Administrative Record: *Material presented as part of testimony will be made part of the Agency's record, and 10 copies should be left with the Board Clerk. This includes any photographs, slides, charts, diagrams, etc.*

ADA Accommodations: *Persons who require accommodation for any audio, visual, or other disability in order to review an agenda or to participate in the Board of Directors meeting per the Americans with Disabilities Act (ADA),*

may request such accommodation in writing addressed to the Clerk of the FCGMA Board, 800 So. Victoria Avenue, Location #1610, Ventura, CA 93009-1610, or via telephone by calling (805) 654-2014. Any such request should be made at least 48 hours prior to the meeting so staff can make the necessary arrangements.

Availability of Complete Agenda Package: *A copy of the complete agenda package is available for examination at the FCGMA office during regular working hours (8:00 a.m. to 5:00 p.m. Monday through Friday) beginning five days before the Board meeting. Agenda packet contents are also posted on the FCGMA website as soon as possible, and left there for archival retrieval in case reference is needed on previously considered matters. Questions about specific items on the agenda should be directed to the Agency's Executive Officer.*

Continuance of Items: *The Board will endeavor to consider all matters listed on this agenda. However, time may not allow the Board to hear all matters listed. Matters not heard at this meeting may be carried over to the next Board meeting or to a future Board meeting. Participating individuals or parties will be notified of the rescheduling of their item prior to the meeting. Please contact the FCGMA staff to find out about rescheduled items.*

Electronic Information and Updates: *Our web site addresses are www.foxcanyonoma.org (for weather station data) or <http://www.fcgma.org> (for home page information). Information available online includes the Board's meeting schedule, a list of the Board members and staff, weather station data, general information, and various Agency forms. If you would like to speak to a staff member, please contact Miranda Nobriga, the FCGMA Clerk of the Board at (805) 654-2014, or Sheila Lopez, the FCGMA Engineering Technician at (805) 645-1372.*

FCGMA Executive Committee

Potential List of Topics

September 2012

- Personnel/Staffing/Workplan

- Board Meetings/Administration
 - Meeting Procedures
 - Business Practices

- Policy Development, Legislative and Regulatory Tracking

- Groundwater Management and Specific Plan Development

- Regional Groundwater Issues and Stakeholder Interactions

- Strategic Public Outreach

- Ordinance Enforcement and Compliance

- Grant Applications?

FCGMA Executive Committee

Potential List of Topics

September 2012

- ① • Personnel/Staffing/Workplan ✓
 - personnel ✓
 - staffing levels ✓
 - expertise ✓← grant admin.
- ② • Board Meetings/Administration
 - Board meetings and Meeting Procedures
 - Business Practices
 - public outreach
- ③ • Policy Development, Legislative and Regulatory Tracking ^{Bullet} _{and ordinance development} ^{Bullet}
 - groundwater management
- ④ • Groundwater Management and Specific Plan Development ^{Bullet}
 - current Ordinance Admin Amendments
- Regional Groundwater Issues and Stakeholder Interactions ^{Bullet}
- Strategic Public Outreach ~~see~~ see above
- Ordinance Enforcement and Compliance — operations
- Grant Applications? see above

FCGMA Executive Committee

Potential List of Topics

September 2012

Follows
Mission of GMA
in Cost-Effective
Manner

- ✓ Personnel/Staffing/Workplan
 - Contract w/ County
 - Workplan Development / Admin.
 - Staffing Level
 - Level of expertise

- ✓ Board Meetings/Administration
 - Board Mtgs
 - Meeting Procedures
 - Business Practices
 - Public Outreach

- ✓ Policy Development, Legislative and Regulatory Tracking
 - Ordinance
 - What should we be doing and
 - Ordinance Development

- Groundwater Management and Specific Plan Development
 - Specific Plan
 - Regional Issues
 - Regional Groundwater Issues and Stakeholder Interactions
 - Stakeholder Interactions

~~Strategic Public Outreach~~

Ordinance Enforcement and Compliance

How/
Implementation
to
Operation

~~Grant Applications?~~

Questions

① Should / ~~How~~ Questions

② Priority

Whether
what to do

Fiscal -
To Buy

Revised per Committee meeting.

**FCGMA Executive Committee
Potential List of Topics
September 2012**

The mission of the Fox Canyon Groundwater Management Agency (FCGMA) Executive Committee is to follow the mission of the GMA in a cost effective manner.

A. Workplan Development/Administration

- Personnel
- Staffing levels
- Level of expertise (contracts)
- Grant applications/administration

B. Board Administration

- Board meetings
- Meeting procedures
- Business practices
- Public outreach

C. Policy & Ordinance Development

- Legislative
- Regulatory tracking
- Groundwater management plan (GMP) current/amendments
- Regional Groundwater Issues and Stakeholder interactions