

FOX CANYON GROUNDWATER MANAGEMENT AGENCY

800 S. Victoria Avenue Ventura, CA 93009-1610 | (805) 654-2014 | FCGMA.Flowmeter@venturacounty.gov



Flowmeter Update Form

Refer to the [Flowmeter Update Instructions](#) document for information on how to complete this form.

State Well Number: _____	CombCode: _____
Well Owner: _____	Well Operator: _____
Owner Address: _____	Operator Address: _____
City, State, Zip: _____	City, State, Zip: _____
Owner Email: _____	Operator Email: _____
Contact Person: _____	Contact Person: _____

*If reported Owner and/or Operator differs from Owner and/or Operator registered with the Agency, submit a [Registration Form](#).

Current Meter Information		Old Meter Information		
<i>Current Flowmeter Is</i> <input type="checkbox"/> New From Manufacturer <input type="checkbox"/> Repaired/Refurbished <input type="checkbox"/> Transferred to Location <input type="checkbox"/> Other: _____		<i>For first time meter installations, leave this section blank.</i>		
<i>Date of Installation</i> <i>Start Meter Reading</i>		<i>Date of Failure*</i>	<i>Date of Removal</i>	<i>End Meter Reading</i>
<i>Meter Manufacturer</i> <i>Meter Model Number</i>		*If failure was discovered during a flowmeter calibration test, submit the failed Flowmeter Calibration Test Report.		
<i>Meter Serial Number</i>		<i>Meter Manufacturer</i> <i>Meter Model Number</i>		
<i>Meter Units of Measure</i> <input type="checkbox"/> AF <input type="checkbox"/> CF <input type="checkbox"/> Gal <input type="checkbox"/> Other		<i>Meter Serial Number</i>		
<i>Meter Multiplier</i>		<i>Meter Units of Measure</i> <input type="checkbox"/> AF <input type="checkbox"/> CF <input type="checkbox"/> Gal <input type="checkbox"/> Other		
<i>Meter Size (inches)</i> <i>Discharge Pipe Size (inches)</i>		<i>Meter Multiplier</i> <i>Meter Size (inches)</i>		
<i>Meter Use</i> <input type="checkbox"/> Agricultural <input type="checkbox"/> Domestic <input type="checkbox"/> Municipal/Industrial		<i>Comments</i>		
<i>Well/Flowmeter Access</i> <input type="checkbox"/> Shed <input type="checkbox"/> Open <input type="checkbox"/> Behind Locked Gate <input type="checkbox"/> Underground Vault <input type="checkbox"/> Other		<input type="checkbox"/> Check here if groundwater was extracted between the date of meter failure and the date of installation of the repaired / refurbished / new meter and complete the Groundwater Usage Estimate form on page 2.		

For all flowmeter changes, complete all fields on this form and submit the following items:

- ☐ **Proof of flowmeter accuracy**
 - ☐ If the meter is new from the manufacturer, provide a copy of the manufacturer's calibration report.
 - ☐ If the meter is not new from the manufacturer, or if a manufacturer's calibration report is not available, submit proof of flowmeter accuracy from an [Agency-approved calibration contractor](#).
- ☐ **Flowmeter invoice or installation work order**
- ☐ **Photo of the flowmeter installation showing the location of the flowmeter and piping to the well in the same frame**
- ☐ **Clear photo(s) of the meter face with totalizer, units, and multiplier visible**
- ☐ **Clear photo of the meter serial number**

Reminder: Update your AMI vendor upon meter changes.

Owner / Operator Signature:

I DECLARE under penalty of perjury under the laws of the State of California that the information contained in this form is true and correct.

Print Name: _____ Date: _____

Signature: _____

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Groundwater Usage Estimate Form

The well operator must complete this form if unmetered groundwater use occurred between the date of flowmeter failure and the installation date of the repaired/refurbished/new flowmeter.

Resolution No. 2019-02 requires that broken or inaccurate meters be reported to the Agency and repaired or replaced within 30 days of failure. Per Agency Ordinance Code Section 3.1.2., operators shall be prepared to provide an acceptable method of computing extractions that occurred between the date of meter failure and the date of meter repair or replacement.

State Well Number: _____ CombCode: _____

Start Date of Estimate	End Date of Estimate	Estimated Groundwater Use <input type="checkbox"/> gallons <input type="checkbox"/> acre-feet
Identify the Data Sources Used for the Groundwater Usage Estimate		
<input type="checkbox"/> Advanced Metering Infrastructure (AMI) Data	<input type="checkbox"/> Irrigation Logs	<input type="checkbox"/> Southern California Edison Pump Test and Bill Data
<input type="checkbox"/> Average of Previous Extraction Reporting	<input type="checkbox"/> Backup Flowmeter	<input type="checkbox"/> Other: _____
Describe the Nature of the Meter Failure		
Describe How the Groundwater Usage Estimate Was Calculated		

Required Documentation:

Provide copies of any data sources used to support the groundwater usage estimate calculation. Some examples include, but are not limited to the following:

- Spreadsheet files containing estimate calculations
- AMI data export files
- Copies of irrigation runtime logs and documentation of the GPM flowrate

Reminder: Update your AMI vendor upon meter changes.

Owner / Operator Signature:

I DECLARE under penalty of perjury under the laws of the State of California that the information contained in this form is true and correct.

Print Name: _____ Date: _____

Signature: _____

(For Agency Use Only)				
Approved Total (AF)	Date Range of Estimate	Reviewed By	Approval Signature	Date