

RFP Q&A

REQUEST FOR PROPOSAL: DEVELOPMENT AND IMPLEMENTATION OF PROCESSING FEES AND SCHEDULE

LAS POSAS VALLEY WATERMASTER

1. Is there available data on staff time for each of the tasks?

A specific document for staff data is not available. The successful candidate will work with the Agency to establish staff costs and estimate time spent per task.

2. Is the Agency well versed with the tasks associated with the Judgment?

The Agency has been implementing the Judgment over the past two years, so we are familiar with necessary tasks. The consultant will review the Judgment and work with Agency staff to identify all tasks necessary to be included in the fee schedule.

3. Have any previous rate studies been conducted?

A formal rate study has not been completed, and we are not a public utility. We have a fiscal committee that reviews expenses and income to establish various pumping fees.

4. Will consideration be given to reducing Basin Assessment rates where costs are currently being borne?

Consideration may be possible in the future. Proposals should focus on the services outlined in the RFP.

5. What are the expectations for the Task 4 deliverable related to training materials?

Depending on the level of fee or complexity, the Agency expects a formal outline of business rules or a process document to assist staff in administering and implementing fees.

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- 6. Have consultants other than the two present in today's meeting expressed interest in this RFP?**

Not as far as we know.

- 7. Can engagement wait a few months to start with a target project completion date in Q1 2027?**

Consultants should propose on the schedule that they think they can reasonably complete. We will take all proposals into consideration.

- 8. How should the separate cost estimate and standard Form 330 be submitted?**

You can submit all materials with the same email; the standard Form 330 can be appended to your proposal as an exhibit, and the cost estimate can be emailed as a separate attachment. Some firms elect to email the cost estimate in a separate email – that is at your firm's discretion.