

**Fox Canyon Groundwater Management Agency**

# **AGENDA PACKAGE**

**Board Regular Meeting  
of  
June 24, 2026**



# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



## BOARD OF DIRECTORS

**Eugene F. West, Chair**, *Director, Camrosa Water District*  
**Kelly Long, Vice Chair**, *Supervisor, County of Ventura*  
**Richard Cavaletto**, *Farmer, Agricultural Representative*  
**Lynn Maulhardt**, *Director, United Water Conservation District*  
**Tony Trembley**, *Councilmember, City of Camarillo*

## EXECUTIVE OFFICER

**John Demers**

## **NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Fox Canyon Groundwater Management Agency (FCGMA) Board of Directors will hold a **Board Hybrid Meeting** at **12:30 P.M.** on **Wednesday, June 24, 2026**, in the **Board of Supervisors Hearing Room and via Zoom**, at the Ventura County Government Center, Hall of Administration, at **800 South Victoria Avenue, Ventura, California.**

To attend the public portion of the meeting via Zoom:

<https://us02web.zoom.us/j/89139780163?pwd=jQR3idpgKDszd4g3GFm5tmfaWYy1xV.1>

Passcode: 550681

## **FCGMA BOARD REGULAR MEETING AGENDA**

**June 24, 2026**

**12:30 P.M.**

Welcome to the meeting of the Fox Canyon Groundwater Management Agency Board of Directors, also sitting as watermaster for the Las Posas Valley Basin and the groundwater sustainability agency for the Las Posas Valley Basin, the Pleasant Valley Basin, and the Oxnard Subbasin. In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities so they may attend and participate in meetings. If special assistance is needed, please call Agency staff at (805) 654-2014 at least 24 hours prior to the meeting so proper arrangements may be assured. If requested, and as possible, Agendas will be provided in alternative formats.

Agenda items are numbered for identification purposes only and may not necessarily be considered in this order. Agenda items are grouped under Las Posas Valley Watermaster (LPV Watermaster) or under Fox Canyon Groundwater Management Agency (FCGMA), if the item directly applies only to that entity. The Board reserves the right to limit each speaker to five (5) minutes per subject or topic if necessary. The public portion of every public meeting of the Board of Directors is recorded. Please see the "STANDING NOTICES" section at the end of this Agenda for more information, including hybrid attendance and public participation.

## **OPENING**

- 1. Call to Order** – The Board Chair will call the meeting to order.
- 2. Pledge of Allegiance** – A Board member will lead the Pledge of Allegiance.
- 3. Roll Call** – Attending Board members, alternates, and staff will be recorded by the Board Clerk.

4. **Agenda Review** – Consider and approve by majority vote, any minor revisions to Board Agenda items and/or attachments and any item(s) added or removed from this Agenda.
5. **Public Comments** – Members of the Public may speak about Agency-related matters not on today's Agenda. California State law does not allow any response or action from the Board concerning non-Agenda topics at this time; however, topics can be placed on future Agendas or referred to staff. Please come to the podium and state your name and affiliation for the record before commenting on any particular subject.
6. **Executive Officer's Comments** – Brief announcements and administrative report on Agency workforce activities.
7. **Board Member Comments** – An opportunity for Board Members to make comments or to communicate with other directors, staff, and/or the public regarding non-Agenda topics.

### **CONSENT AGENDA**

*Routine items are placed under the Consent portion of this Agenda and need only be reviewed and approved by one single motion via roll call vote. Consent items generally require no discussion; however, they may be debated or voted on by moving them to the "Regular Agenda" portion at the Board's discretion.*

8. **Approve and Authorize the Executive Officer to Execute a Professional Services Contract Modification, No-Cost extension, with Dudek for Technical Consulting Services to Support Groundwater Sustainability Plan Implementation in the Oxnard Subbasin, Pleasant Valley Basin and Las Posas Valley Basin; Authorization for the Executive Officer to Approve Budget Modifications to the Dudek Contract – (New Item)**  
**RECOMMENDATIONS:** (1) Approve and authorize the Executive Officer to execute a professional services contract, no-cost extension, with Dudek for technical consulting services to support Groundwater Sustainability Plan implementation in the Oxnard Subbasin, Pleasant Valley Basin and Las Posas Valley Basin; (2) Authorize the Executive Officer to approve budget modifications to the Dudek professional services contract, as amended, that do not increase the total amount of the contract when the modifications are consistent with the purpose of the contract and do not result in additional costs to the Agency.

### **CONSENT AGENDA – FCGMA Items**

9. **FCGMA Financial Status Report for May 2026 – (New Item)**  
**RECOMMENDATION:** Receive and file the monthly financial report.

## **CONSENT AGENDA – LPV Watermaster Items**

10. **LPV Watermaster Financial Status Report for May 2026 – (New Item)**  
**RECOMMENDATION:** Receive and file the monthly financial report.
  
11. **Approve and Authorize the Executive Officer to Execute a Professional Services Contract with Water Resources Economics, LLC, to Develop a Fee Schedule for Las Posas Valley Watermaster Administrative Review, Tasks, and Work; Authorize the Executive Officer to Make Limited Amendments – (New Item)** **RECOMMENDATIONS:** (1) Approve and authorize the Executive Officer to execute a professional services contract with Water Resources Economics, LLC (WRE) to develop a fee schedule for Las Posas Valley Watermaster administrative review, tasks, and work on individual Water Right Holder requests, in the “not to exceed” amount of \$38,285; and (2) Authorize the Executive Office to amend the WRE contract to extend the term and make non-substantive modifications so long as the amendment is consistent with the purpose of the original WRE contract, does not result in additional costs to the Agency, and is reviewed and approved as to form by Agency Counsel.

## **REGULAR AGENDA**

*Regular Agenda items are heard at the Board’s discretion and may be heard at any time during the meeting.*

12. **Approve Basin Optimization Plan Project 2, “Purchase of Imported Water from Calleguas Municipal Water District for Basin Replenishment”;** **Authorize Use of Reserve Account Funds to Offset Project Costs – (New Item)**  
**RECOMMENDATIONS:** (1) Receive and file a presentation on Basin Optimization Plan (BOP) Project No. 2, “Purchase of Imported Water from Calleguas Municipal Water District for Basin Replenishment”; (2) Approve BOP Project No. 2, including the quantity of water to be imported during the initial phase of the project; and (3) Authorize the use of funds from the Water Supply Sustainability Reserve to offset project costs.
  
13. **Fiscal Committee Report on Preliminary Drafts of the Fiscal Year 2026-27 Budgets for FCGMA and LPV Watermaster – (New Item)** **RECOMMENDATION:** Receive and file a status update on the development of draft FY 2026-27 budget worksheets for both FCGMA and Watermaster.

## **REGULAR AGENDA – FCGMA Items**

14. **Approve and Authorize the Executive Officer to Execute a Professional Services Contract with Environmental Science Associates for Technical Consulting Services to Develop a Pilot Project for Groundwater Accounting in the Las Posas Valley Basin – (New Item)** **RECOMMENDATIONS:** (1) Receive a presentation from Agency Staff; (2) Approve and authorize the Executive Officer

to execute a professional services contract with Environmental Science Associates (ESA) for Technical Consulting Services to Develop a Pilot Project for Groundwater Accounting in Las Posas Valley; and (3) Authorize the Executive Officer to make limited changes to the contract with ESA.

## **REGULAR AGENDA – LPV Watermaster Items**

15. **Approve LPV Basin Optimization Plan Project No. 7, “In Lieu Deliveries to Northern East Las Posas Feasibility Study”;** Authorize the Executive Officer to Execute a Professional Services Contract with Woodard & Curran for Technical Consulting Services to Develop a Feasibility Study for Existing Infrastructure and Potential Improvements to Support Las Posas Valley Basin Needs; Authorize the Executive Officer to Make Limited Amendments – *(New Item)* **RECOMMENDATIONS:** (1) Receive a presentation from Agency Staff; (2) Approve Basin Optimization Plan Project No. 7, “In Lieu Deliveries to Northern East Las Posas Feasibility Study”; (3) Authorize the Executive Officer to execute a professional services contract with Woodard & Curran for Technical Consulting Services to Develop a Feasibility Study for Existing Infrastructure and Potential Improvements to Support Las Posas Valley Basin Needs, with a contract amount of \$298,725; and (4) Authorize the Executive Office to amend the Woodard & Curran contract to extend the term and make non-substantive modifications so long as the amendment is consistent with the purpose of the original Woodard & Curran contract, does not result in additional costs to the Agency, and is reviewed and approved as to form by Agency Counsel.

## **CLOSED SESSION AGENDA**

*Discussions of Closed Session Agenda items are closed to the public. The Chair will announce when the Board is going into closed session. Closed session items may be heard at any time during the meeting.*

16. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9) PURSUANT TO GOVERNMENT CODE SECTION 54956.9, SUBDIVISION (d), PARAGRAPH (1): NAME OF CASE:** City of Oxnard v. Fox Canyon Groundwater Management Agency, Los Angeles County Superior Court Case No. 20STCP00929
17. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9) PURSUANT TO GOVERNMENT CODE SECTION 54956.9, SUBDIVISION (d), PARAGRAPH (1): NAME OF CASE:** Las Posas Valley Water Rights Coalition v. Fox Canyon Groundwater Management Agency, Santa Barbara County Superior Court Case No. VENCI0059700
18. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code, §54956.9) PURSUANT TO GOVERNMENT CODE SECTION 54956.9, SUBDIVISION (d), PARAGRAPH (1): NAME OF CASE:** OPV Coalition et al v.

**19. Adjourn Board Meeting.**

**STANDING NOTICES**

The FCGMA Board strives to conduct accessible, orderly, and fair meetings where everyone can be heard on the issues. The Board Chair will conduct the meeting and establish appropriate rules and time limitations for each item. The Board can only act on items designated as action Items. Action items on the Agenda are staff proposals and may be modified by the Board as a result of public comment or Board member input.

**Public Comment:** Public comment is the opportunity for members of the public to participate in meetings by addressing the Fox Canyon Board of Directors in connection with one or more Agenda or non-Agenda items.

The following options allow for public participation:

1. Join the Zoom Meeting as an Attendee:

<https://us02web.zoom.us/j/89139780163?pwd=jQR3idpgKDsZd4g3GFm5tmfaWYy1xV.1>

Passcode:550681

Webinar ID: 891 3978 0163

With this option you will be able to raise your hand, and the Clerk of the Board will give you speaking abilities to make a public comment. If you experience technical difficulties during attendance that impact your ability to hear or see meeting proceedings, please contact the host via chat, or raise your hand for Q&A inside the Zoom Client. If you are unable to contact the host via the Zoom Client's chat or Q&A features, please call (805) 654-2014 and report the issue, then consider submitting written comment according to option 4, below.

2. During meetings held in the Board of Supervisors Boardroom, we have access to livestreaming capabilities. Observe the Board of Directors meeting streaming live by navigating to the "Current and Upcoming Meetings" section of our website and clicking on the video icon button next to the meeting listing at: <https://fcgma.org/board-agendas-broadcasts-minutes/>. *This option is currently only available for meetings held in the BOS Boardroom.*

3. Call in to listen to the meeting:

+1 669 900 6833 US (San Jose)

+1 564 217 2000 US

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 444 9171 US

+1 646 931 3860 US

+1 253 215 8782 US (Tacoma)

+1 689 278 1000 US

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 719 359 4580 US

Webinar ID: 891 3978 0163

+1 253 205 0468 US

Passcode: 550681

+1 507 473 4847 US

Options 2 and 3 will not allow you to make direct speaking comments. If you wish to make a written comment, please follow the steps below. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an Agenda item will be made part of the record if received prior to the end of the meeting.

4. If you wish to make a written comment on a specific Agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the Board regular meeting. Please submit your comment to the Clerk of the Board at [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov). Please indicate in the subject line of your email the Agenda item number (e.g., Item 9). Your comment will be read by the Board of Directors and placed into the record.

5. If you are listening or watching the live stream of the Board meeting and would like to make either a general public comment (see Item 5) for items not on the day's Agenda or to comment on a specific Agenda item as it is being heard, please submit your comment via email to the Clerk of the Board at [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov). Please indicate in the email subject line the Agenda item number (e.g., Item 9).

**Administrative Record:** Material presented as part of testimony will be made part of the Agency's record, and 10 copies should be left with the Board Clerk. This includes memos, presentations, maps, etc. If possible, in advance of the meeting, email PDFs to [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov) and indicate the related Agenda item number in your email's subject line.

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**ADA Accommodations:** Persons who require accommodation for any audio, visual, or other disability in order to review an Agenda or to participate in the Board of Directors meeting per the Americans with Disabilities Act (ADA), may request such accommodation in writing addressed to the Clerk of the FCGMA Board, 800 So. Victoria Avenue, Location #1610, Ventura, CA 93009-1610, via email to [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov), or via telephone by calling (805) 654-2014. Any such request should be made at least 48 hours prior to the meeting so staff can make the necessary arrangements.

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**Availability of Complete Agenda Package:** A copy of the complete Agenda package is available for examination at the FCGMA office during regular working hours (8:00 a.m. to 5:00 p.m. Monday through Friday) beginning 72 hours before the regular Board meeting. Agenda packet contents are also posted on the FCGMA website as soon as possible and left there for archival retrieval in case reference is needed on previously considered matters. Questions about specific Agenda items should be directed to the Agency's Executive Officer by emailing [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov).

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**Continuance of Items:** The Board will endeavor to consider all matters listed on this Agenda. However, time may not allow the Board to hear all matters listed. Matters not heard at this meeting may be carried over to the next Board meeting or to a future Board meeting. Participating individuals or parties will be notified of the rescheduling of their item prior to the meeting. Please contact the Agency Clerk to find out about rescheduled items.

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**The Ralph M. Brown Act:** It is the intent of the law that the actions of this Board be taken openly and that their deliberations be conducted openly. Brown Act informational link:

[https://leginfo.legislature.ca.gov/faces/codes\\_displayText.xhtml?chapter=9.&division=2.&lawCode=GOV&part=1.&title=5](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?chapter=9.&division=2.&lawCode=GOV&part=1.&title=5).

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**Agency Information and Updates:** Our website address is <https://fcgma.org/>. Information available includes meeting materials and schedules, Agency Ordinances, Resolutions, reports, forms, and more. FCGMA Board Regular meetings occur on the fourth Wednesday of the month, unless otherwise noted. If you would like to be added to our agenda notification email list, or to speak to a staff member, please contact the FCGMA Clerk of the Board via telephone at (805) 654-2014 or via email at [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov).

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



## BOARD OF DIRECTORS

**Eugene F. West, Chair**, *Director, Camrosa Water District*  
**Kelly Long, Vice Chair**, *Supervisor, County of Ventura*  
**Richard Cavaletto**, *Farmer, Agricultural Representative*  
**Lynn Maulhardt**, *Director, United Water Conservation District*  
**Tony Trembley**, *Councilmember, City of Camarillo*

## EXECUTIVE OFFICER

**John Demers**

June 24, 2026

**SUBJECT:** Executive Officer's Report Dashboard – *(Returning Item)*

**RECOMMENDATION:** Receive and file this informational report.

### **FCGMA Reporting**

- As of 6/17/2026, FCGMA processed a total of 41 Authorization & Registration Forms in 2026. 20 "change of well owner" registrations and 21 "change of operator" authorizations have been completed this calendar year.
- 2026-1 Semi-Annual Extraction Statements (SAES) covering reporting for extractions occurring between 10/1/2025 and 3/31/2026 were released 4/1/2026 and due 5/15/2026.
- As of 6/17/2026, approximately 82% of 2026-1 SAES reporting has been received; of which approximately 76% are approved and complete, while the remaining 24% are still under review. Significant outreach continues to resolve missing information and review new or revised submissions. Notices of Violation are being sent via certified mail to non-reporters who have not provided reporting or payment to date.

### **Flowmeters**

- The Agency has successfully automated meter calibration notices to be emailed directly from the database, significantly reducing staff resources previously required to accomplish this task.
- As of 6/17/2026, 50.7% (77 wells) well owners have responded to the Notices to Calibrate a Flowmeter that were issued in February. Of these, 69% (53 wells) have been processed and 21% (24 wells) are in queue for review.
- On 5/20/2026, a 2<sup>nd</sup> Notice to Calibrate a Flowmeter requiring a response by 6/26/2026 or the recipients will begin accruing Civil Penalties went out to the remaining 49.0% (75 wells) that did not respond to the 1<sup>st</sup> Notice to Calibrate a Flowmeter. As of 6/17/2026, 53.3%

(40 wells) have responded to the 2<sup>nd</sup> Notice with 12 processed and 28 in queue for review.

### **Watermaster Basin Assessments**

- The third installment of the Water Year (WY) 2025 (10/1/2025 – 9/30/2026) initial Basin Assessment (2025-3 BA) was due 5/1/2026 and is considered delinquent if not received by 5/31/2026. Delinquent BAs shall bear interest as provided by the LPV Judgment. On 6/10/2026, 35 delinquency notices were released for the third installment.
- 2025-4 BA, the 4<sup>th</sup> installment of WY 2025 BAs, will be issued 7/1/2026, and due 7/30/2026.
- Delinquency status by Water Year and installment number is available for review at: [https://fcgma.org/annual-allocations\\_lpv/](https://fcgma.org/annual-allocations_lpv/).

### **LPV Extraction & Use Reporting**

- As a reminder to LPV Shareholders, allocations accounting cannot be determined for WMIDs with missing or incomplete reporting. Edits and updates to missing Groundwater Extraction and Use Reporting for **periods prior to 2025-1** are currently to be updated using Watermaster's electronic reporting tool administered by previous consultant Regional Government Services (RGS). RGS no longer administers Groundwater Extraction and Use Reporting for Watermaster. Revised PDF downloads are to be sent directly to [LPV.Watermaster@venturacounty.gov](mailto:LPV.Watermaster@venturacounty.gov).
- Groundwater Extraction and Use Reporting is required to be reported online and is available at FCGMAOnline.org for reporting period **2025-1. Records for Water Years 2024 and 2025 are not yet available on FCGMAOnline.org.**

Item 6 – Executive Officer’s Administrative Report  
FCGMA Board Meeting, June 24, 2026

- A user manual is available on our website at: <https://fcgma.org/lpv-reporting/>.
- 2025-1 Groundwater and Extraction Use Reporting, for the period 10/1/2025 – 3/31/2026, was due 6/1/2026.
- As of 6/17/2026, approximately 84% of 2025-1 Groundwater and Extraction Use Reporting has been received; of the 84%: 56% are complete, 1% is in queue, and 27% are incomplete or require corrections.
- WMID Primary Contacts received the following email notifications & reminders:
  - 4/16 Initial Notification with Login Details
  - 5/5 Reminder of 5/18 Deadline sent to Pending Reporters
  - 5/7 Notification of Incomplete Reporting sent to Incomplete Submittal Reporters
  - 5/19 Notice Extending Deadline to 6/1 sent to WMID Primary Contacts Not Yet Reported.
- Extensive outreach continues to resolve the 27% incomplete reporting requiring corrections.
- Per the Judgment, enforcement action is being considered for non-reporters and unresolved reporting errors.

**Board & Committee Meetings**\_\_\_\_\_

- On 6/18/2026, the Fiscal Committee met to discuss progress on draft budget development for both FCGMA and LPV Watermaster. A status report for your Board to receive and file from the Committee is included elsewhere on this Agenda.
- Please see Exhibit 6A (attached) for an updated list of upcoming FCGMA Board and Committee meetings.

**CONCLUSION:**

This report has been reviewed by Agency Counsel. If you have any questions, please call me at (805) 650-4083.

Sincerely,



John Demers  
Executive Officer

Attachment:

Item 6A – Scheduled Meetings for Calendar Year 2026

## Fox Canyon Groundwater Management Agency (FCGMA) Scheduled Meetings for Calendar Year 2026



### Board Regular Meetings

*Fourth Wednesday, Monthly*

Date	Start Time	Room
Wednesday, January 28	12:30 PM	BOS
Wednesday, February 25	12:30 PM	BOS
Wednesday, March 25	12:30 PM	BOS
Wednesday, April 22	12:30 PM	BOS
Wednesday, May 27	12:30 PM	BOS
Wednesday, June 24	12:30 PM	BOS
Wednesday, July 22	12:30 PM	<b>MPR</b>
Wednesday, August 26	12:30 PM	BOS
Wednesday, September 23	12:30 PM	BOS
Wednesday, October 28	12:30 PM	BOS
Wednesday, December 9	12:30 PM	BOS

### Board Special Meetings

*Second Friday, Monthly, As Needed*

Friday, August 14	12:30 PM	MPR
Friday, September 11	12:30 PM	MPR
Friday, October 9	12:30 PM	MPR
Friday, November 13	12:30 PM	MPR
Friday, December 11	12:30 PM	MPR

### Executive Committee Meetings

*Quarterly, As Needed*

Tuesday, August 11	10:30 AM	ACR
Tuesday, November 10	10:30 AM	ACR

### Fiscal Committee Meetings

*As Needed*

Tuesday, February 17	10:00 AM	MPR
Tuesday, March 24	1:30 PM	MPR
Tuesday, April 28	1:30 PM	LPAR
Tuesday, May 26	1:30 PM	ACR
Thursday, June 18	9:00 AM	LPAR
Tuesday, August 18	9:00 AM	LPAR
Tuesday, September 29	9:00 AM	ACR

### Operations Committee Meetings

*Quarterly, As Needed*

Monday, May 11	9:00 AM	ACR
Monday, August 3	1:30 PM	MPR
Monday, November 2	1:30 PM	MPR

#### ABOUT SCHEDULED MEETINGS:

- All meetings will be held at the Ventura County Government Center, Administration Building, at 800 South Victoria Avenue, Ventura, California, unless otherwise noted.
- **Special meetings and committee meetings are subject to necessity and may be rescheduled or may not be noticed to occur.**
- When a meeting is officially noticed per the Ralph M. Brown Act, it is confirmed to occur.
- To stay up to date, contact [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov) with your preferred email address to subscribe to the Agency notification list.

#### KEY

"As Needed"	Subject to Necessity
Row is Gray	Already Occurred
<del>Strikethrough</del>	Meeting Not Held
ACR	Atlantic Conference Room
BOS	Board of Supervisors Hearing Room
LPAR	Lower Plaza Assembly Room
MPR	Multi-Purpose Room

*Updated 6/18/2026*

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A State of California Water Agency



## BOARD OF DIRECTORS

**Eugene F. West**, Chair, Director, Camrosa Water District  
**Kelly Long**, Vice Chair, Supervisor, County of Ventura  
**Richard Cavaletto**, Farmer, Agricultural Representative  
**Lynn Maulhardt**, Director, United Water Conservation District  
**Tony Trembley**, Councilmember, City of Camarillo

## EXECUTIVE OFFICER

**John Demers**

June 24, 2026

Board of Directors  
Fox Canyon Groundwater Management Agency  
800 South Victoria Avenue  
Ventura, CA 93009-1610

**SUBJECT: Approve and Authorize the Executive Officer to Execute a Professional Services Contract Modification, No-Cost extension, with Dudek for Technical Consulting Services to Support Groundwater Sustainability Plan Implementation in the Oxnard Subbasin, Pleasant Valley Basin and Las Posas Valley Basin; Authorization for the Executive Officer to Approve Budget Modifications to the Dudek Contract – (New Item)**

**RECOMMENDATIONS:** (1) Approve and authorize the Executive Officer to execute a professional services contract, no-cost extension, with Dudek for technical consulting services to support Groundwater Sustainability Plan implementation in the Oxnard Subbasin, Pleasant Valley Basin and Las Posas Valley Basin; (2) Authorize the Executive Officer to approve budget modifications to the Dudek professional services contract, as amended, that do not increase the total amount of the contract when the modifications are consistent with the purpose of the contract and do not result in additional costs to the Agency.

## BACKGROUND:

On December 9, 2022, your Board authorized the Executive Officer to enter into a professional services contract with Dudek for technical consulting services to support Groundwater Sustainability Plan (GSP) implementation and 5-Year GSP Evaluations and technical consultation services. That contract is set to expire on June 30, 2026, while the Agency is in the middle of a public bid process to select a new technical consultant to provide technical services to the Agency by the start of the new Water Year on October 1, 2026. As a result, there is a three-month gap where the Agency would not have a technical consultant onboard between the end of the current Dudek technical services contract and the anticipated start of the new consultant contract following conclusion of the public bid process and contract negotiation. Meanwhile, the Agency work must continue uninterrupted during this period, including any technical work your Board may direct to the consultant and existing work currently underway.

## DISCUSSION:

On June 30, 2026, Dudek's professional services contract with the Agency is set to terminate, and while the partnership has been fruitful, the contract has undergone several

modifications over the years. As matter of transparency, fairness and fiscal responsibility, the Agency has decided on a public bid process to select a qualified technical consultant for the next phase rather than rely on contract modifications. To this end, The Agency's Request for Proposals (RFP) is currently active on PlanetBids<sup>1</sup> but while this search is ongoing, the Agency needs a technical consultant to provide technical services in support of implementation of the GSPs and any technical work your Board may direct during the three month period between termination of the existing contract and the conclusion of the public bid process. At the same time, staff have been pleased with Dudek's performance in execution of the current contract, supporting the Agency's compliance with the Sustainable Groundwater Management Act (SGMA) and other work directed by your Board.

As such, the proposed contract modification is a no-cost extension meant to enable the Agency to continue implementing the GSPs and technical work currently underway with Dudek.

The current proposal provides technical support and a continuation of work to complete ongoing work and any work that your Board may direct during this three-month period, July 1 – September 30, 2026. The proposed scope of work includes the 4 tasks listed below and the unused funds for each task remaining in the contract:

*Task 1: Technical Support - \$25,000*

This item includes technical support for the Oxnard and Pleasant Valley Basins. Work and services may include attendance at Board of Director meetings, stakeholder or committee meetings, or providing staff with support as needed. Please note, this item excludes any technical support performed by Dudek related to ongoing litigation and the Las Posas Basin Adjudication which are part of separate contracts.

*Task 3: Data Gap Analysis - \$20,500*

This task includes analysis of the data gaps, development of strategies and cost estimates for addressing data gaps, and prioritization.

*Task 6: Feasibility Studies - \$95,000*

This task includes the design, development, and implementation of feasibility studies to support long-term sustainable management of the three groundwater basins within their jurisdiction.

*Task 8: Project Management - \$6,776*

This task provides time for weekly meetings with Agency staff and monthly invoice preparation.

**Total Cost: \$140,713**

In order to be able to quickly respond to needed changes to achieve contract goals and ensure costs are maintained within current budgets, the Agency also requests authorization for the Executive Officer or designee to approve budget modifications to the

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<sup>1</sup> <https://fcgma.org/opportunities/>

Item 8 – Dudek FCGMA Contract Modification No. 6  
FCGMA Board Meeting, June 24, 2026

Dudek professional services contract, as amended, that do not increase the amount of the contract when the changes are consistent with the purpose of the contract and do not result in additional costs to the Agency.

**CONCLUSION:**

Staff recommends that your Board 1) approve and authorize the Executive Officer to execute a professional services contract modification, no-cost extension, with Dudek for technical consulting services to support Groundwater Sustainability Plan implementation in the Oxnard Subbasin, Pleasant Valley Basin and Las Posas Valley Basin; and 2) authorize the Executive Officer to approve budget modifications to the Dudek professional services contract, as amended, that do not increase the total amount of the contract when the modifications are consistent with the purpose of the contract and do not result in additional costs to the Agency.

This letter has been reviewed by Agency Counsel. If you have any questions, please call me at (805) 654-2954.

Sincerely,



Kudzai Farai Kaseke (PhD, PH, PMP, CSM)  
Assistant Groundwater Manager

Attachments:

Exhibit 8A – Proposed Dudek Professional Services Contract Modification  
No. 6

**MODIFICATION NO. 6 TO PROFESSIONAL SERVICES AGREEMENT  
JUNE 26, 2026**

**PROFESSIONAL SERVICES CONTRACT BETWEEN FOX CANON GROUNDWATER  
MANAGEMENT AGENCY AND DUDEK FOR TECHNICAL CONSULTING SERVICES  
TO SUPPORT GROUNDWATER SUSTAINABILITY PLAN IMPLEMENTATION AND 5-  
YEAR PERIODIC EVALUATIONS**

This modification (“MODIFICATION NO. 6”) is made and entered into by and between the Fox Canyon Groundwater Management Agency, hereinafter referred to as AGENCY, and Dudek, hereinafter referred to as CONSULTANT.

WHEREAS there now exists a binding contract between AGENCY and CONSULTANT, originally dated 12/9/2022, for CONSULTANT to provide technical support services for AGENCY’s ongoing groundwater management activities relating to AGENCY’S groundwater sustainability program (CONTRACT); and

WHEREAS, the CONTRACT has been modified several times to include additional scope and budget and to extend the term based on the work and services, and related schedules, of AGENCY; and

WHEREAS, it is necessary to modify the CONTRACT to extend sufficient time for CONSULTANT to perform work and services and to provide the deliverables currently included in the CONTRACT for additional months, as modified; and

WHEREAS, AGENCY has been pleased with CONSULTANT’s performance of all work and services and the preparation of all deliverables under the CONTRACT, as modified; and

WHEREAS, AGENCY and CONSULTANT now wish to further modify the CONTRACT, as modified, as set forth in this MODIFICATION NO. 6.

NOW THEREFORE, AGENCY and CONSULTANT hereby agree to modify the CONTRACT, as previously modified, as follows:

1. Section 1 of Exhibit A to the CONTRACT is modified to include additional months of work to be completed between June 30, 2026, and September 30, 2026, specified under Tasks 1, 3, 6 and 8.
2. The Table included in Section 1 of Exhibit B to the CONTRACT is modified so that the “End / Due Date” for Tasks 1, 3 6 and 8, and sub-tasks listed in Table 1 is “09/30/2026.”
3. All provisions of the CONTRACT shall remain in full force and effect unless expressly modified by this MODIFICATION NO. 6.
4. This MODIFICATION NO. 6 may be executed in counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument.

- 5. AGENCY and CONSULTANT agree that this MODIFICATION NO. 6 may be transmitted and signed by electronic or digital means by either/any or both/all parties and that such signatures shall have the same force and effect as original signatures, in accordance with California Government Code Section 16.5 and California Civil Code Section 1633.7.

IN WITNESS WHEREOF, AGENCY and CONSULTANT have executed this MODIFICATION NO. 6 through their duly authorized representatives as of the last date provided below.

**DUDEK**

**FOX CANYON GROUNDWATER  
MANAGEMENT AGENCY**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: John Demers

Title: \_\_\_\_\_

Title: Executive Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Item 10 - LPV Watermaster FSR as of May 2026  
FCGMA Board Meeting, June 24, 2026

Prepared by: Daiva Pekinas

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	<b>FUND: 0171 UNIT: 5796</b>														
2	<b>LPV WATERMASTER</b>														
3	<b>Financial Status Report as of May 2026</b>														
4	<b>BEGINNING CASH BALANCE</b>			<b>1,265,314.36</b>	1,265,314.36	1,186,052.32	961,109.41	906,197.06	1,232,394.49	1,218,793.74	1,137,716.91	1,367,162.01	1,420,457.24	1,424,020.68	1,573,664.09
5	<b>REVENUE:</b>														
6	BASIN ASSESSMENT FEE	9790	P6020670	1,686,260.83	(30,504.01)	2,782.43	-	368,021.33	130,008.05	64,854.20	302,615.50	174,601.18	139,673.65	374,630.44	159,578.06
7	BASIN ASSESSMENT INTEREST	9790	P6020671	14,529.98	275.23	278.24	-	1.55	79.12	6,114.41	2,803.75	-	3,159.77	412.78	1,405.13
8	LPV BOP ASSESSMENT	9790	P6020674	190,868.86	-	-	-	34,585.64	15,726.62	4,394.45	35,815.79	21,185.57	15,068.95	45,450.29	18,641.55
9	LPV BOP ASSESSMENT INTEREST	9790	P6020675	913.72	-	-	-	-	-	320.29	249.96	-	195.56	49.53	98.38
10	LPV ATTORNEY FEES COLLECTED	9790	P6020676	1,743.88	-	-	-	-	-	-	-	-	1,743.88	-	-
11	LPV COSTS OF COLLECTION	9790	P6020677	1,139.34	-	-	-	-	-	-	-	-	1,139.34	-	-
12	INTEREST EARNINGS (COUNTY POOLED INVESTMENT FUND)	8911	-	23,754.76	(25,765.00)	9,057.56	-	8,353.72	-	8,353.72	5,910.32	-	5,910.32	5,967.06	5,967.06
13	<b>TOTAL REVENUE</b>			<b>1,919,211.37</b>	<b>(55,993.78)</b>	<b>12,118.23</b>	<b>-</b>	<b>410,962.24</b>	<b>145,813.79</b>	<b>84,037.07</b>	<b>347,395.32</b>	<b>195,786.75</b>	<b>166,891.47</b>	<b>426,510.10</b>	<b>185,690.18</b>
14	<b>EXPENDITURES:</b>														
15	<b>SUPPORT</b>														
16	PUBLIC WORKS ISF CHARGES - LPV WATERMASTER ADMINISTRATION	2205	P6020660	161,686.44	3,838.18	8,463.88	7,911.22	14,349.86	7,172.28	5,325.42	4,928.34	13,603.90	26,302.42	27,275.17	42,515.77
17	PUBLIC WORKS ISF CHARGES - LPV ALLOCATIONS & RECORD KEEPING	2205	P6020661	179,203.46	2,848.08	4,313.43	3,740.50	12,529.81	12,158.01	15,153.32	5,985.96	38,465.98	14,881.95	18,078.34	51,048.08
18	PUBLIC WORKS ISF CHARGES - LPV BASIN MANAGEMENT	2205	P6020662	90,773.85	1,033.04	8,409.43	3,629.80	16,673.41	16,168.34	19,382.77	14,116.92	(15,464.61)	5,881.64	4,553.63	16,389.48
19	PUBLIC WORKS ISF CHARGES - LPV COMMITTEE COORDINATION & CONSULTATION	2205	P6020663	21,031.43	2,522.95	2,909.91	2,389.32	630.77	1,233.89	1,125.59	2,948.44	1,784.03	3,337.46	1,011.74	1,137.33
20	PUBLIC WORKS ISF CHARGES - LPV BUDGET & ASSESSMENTS	2205	P6020664	38,511.56	1,972.41	901.93	-	4,747.09	1,386.48	965.60	2,948.07	8,870.29	3,002.33	4,411.01	9,306.35
21	PUBLIC WORKS ISF CHARGES - LPV LEGAL SERVICES	2205	P6020666	4,239.31	408.82	543.25	-	847.05	635.29	-	433.17	721.96	649.77	-	-
22	PUBLIC WORKS ISF CHARGES - LPV IT SERVICE & SUPPORT	2205	P6020667	21,643.69	282.29	1,443.91	359.15	3,591.53	1,126.81	1,376.76	419.01	216.58	3,045.95	5,806.34	3,975.36
23	PUBLIC WORKS CHARGES - LPV IT SERVICE & SUPPORT (CSD IT)	2199	P6020667	131,100.00	-	43,700.00	-	-	43,700.00	-	-	-	-	43,700.00	-
24	PUBLIC WORKS CHARGES - FISCAL SUPPORT (CSD FISCAL)	2199	P6020664	18,675.00	-	6,225.00	-	-	6,225.00	-	-	-	-	6,225.00	-
25	LPV CALLEGUAS ASR STUDY GROUP PROJECT OPERATIONS	2205	P6020665	14,455.38	-	-	-	119.72	-	359.15	1,694.12	847.05	3,388.25	847.05	7,200.04
26	LPV PROJECT BASIN ASSESSMENT IMPLEMENTATION	2205	P6020668	39,860.73	-	-	3,893.36	1,054.60	2,920.01	6,975.64	8,435.61	6,685.90	9,895.61	-	-
27	<b>LEGAL</b>														
28	LPV LEGAL SERVICES - COUNTY COUNSEL	2185	P6020666	93,707.25	-	13,513.50	7,644.00	10,578.75	14,400.75	-	14,469.00	10,442.25	6,893.25	8,736.00	7,029.75
29	LPV LEGAL SERVICES - STOEL RIVES - LPV Water Rights	2185	P6020666	123,784.57	-	42,522.65	17,343.06	-	9,693.18	8,778.81	-	1,889.00	14,107.97	17,264.96	12,184.94
30	LPV LEGAL SERVICES - STOEL RIVES - GENERAL LEGAL	2185	P6020666	161,325.58	-	-	-	-	21,826.40	25,003.50	-	32,257.80	22,566.50	38,029.48	21,641.90
31	<b>CONTRACTS</b>														
32	RGS AUTHORITY	2199	P6020661	59,386.44	10,362.49	-	8,001.94	7,594.22	8,893.85	5,125.57	9,320.83	8,421.89	937.93	727.72	-
33	TODD GROUNDWATER - TAC	2199	P6020663	47,076.25	-	6,972.50	-	6,963.75	8,248.75	1,923.75	-	3,518.75	14,441.25	5,007.50	-
34	AQUILOGIC - TAC	2199	P6020663	38,566.27	-	1,520.00	-	3,420.00	-	8,546.27	380.00	-	18,430.00	190.00	6,080.00
35	AQUILOGIC - ASR STUDY GROUP	2199	P6020665	16,800.00	-	-	-	-	-	1,200.00	2,400.00	-	5,800.00	1,000.00	6,400.00
36	DANIEL B STEPHENS & ASSOCIATES - TAC	2199	P6020663	13,234.75	-	1,347.25	-	1,109.50	1,743.50	-	-	1,268.00	6,657.00	1,109.50	-
37	DANIEL B STEPHENS & ASSOCIATES - PAC	2199	P6020663	6,102.25	-	317.00	-	554.75	-	1,268.00	475.50	-	2,377.50	792.50	317.00
38	DUDEK (GSP Update Task 10.2.1 - Committee Review & Response)	2183	P6020662	-	-	-	-	-	-	-	-	-	-	53,036.25	(53,036.25)
39	DUDEK (Initial Basin Optimization Plan - Tasks 12.5 - 12.7)	2183	P6020662	442.50	-	442.50	-	-	-	-	-	-	-	-	-
40	DUDEK (2025 Basin Optimization Yield Study)	2183	P6020662	254,913.75	-	80,135.00	-	-	-	58,793.75	43,401.25	26,098.75	-	22,402.50	24,082.50
41	DUDEK (Task 13 - Technical Advisory Committee Watermaster Support Services)	2183	P6020663	29,191.25	-	13,380.00	-	-	-	-	-	-	-	14,823.75	987.50
42	WESTWATER RESEARCH LLC	2183	P6020662	5,000.00	-	-	-	-	-	-	-	-	-	-	5,000.00
43	<b>OTHER</b>														
44	AUDIT - BROWN ARMSTRONG ACCOUNTANCY CORP	2199	P6020664	16,719.50	-	-	-	-	1,882.00	3,810.00	5,594.00	2,864.00	731.25	1,838.25	-
45	<b>TOTAL EXPENDITURES</b>			<b>1,587,431.21</b>	<b>23,268.26</b>	<b>237,061.14</b>	<b>54,912.35</b>	<b>84,764.81</b>	<b>159,414.54</b>	<b>165,113.90</b>	<b>117,950.22</b>	<b>142,491.52</b>	<b>163,328.03</b>	<b>276,866.69</b>	<b>162,259.75</b>
46	<b>NET MONTHLY INCOME</b>														
47	<b>ENDING CASH BALANCE</b>			<b>1,597,094.52</b>	<b>1,186,052.32</b>	<b>961,109.41</b>	<b>906,197.06</b>	<b>1,232,394.49</b>	<b>1,218,793.74</b>	<b>1,137,716.91</b>	<b>1,367,162.01</b>	<b>1,420,457.24</b>	<b>1,424,020.68</b>	<b>1,573,664.09</b>	<b>1,597,094.52</b>
48	<b>NOTES:</b>														
<p>For Water Year 2025, the Watermaster Board approved a \$60/AF Basin Assessment and a \$7.25/AF Basin Optimization Projects (BOP) Assessment, both billed in four equal installments. LPV-2025-3 statements for the April, May, and June period were released on April 1st and were due May 1st. In May, LPV Watermaster recorded \$185,690.18 in total revenue, a decrease of \$240,819.92 (56%) from the previous month. Operational revenue was \$179,723.12, and an additional \$5,967.06 in interest earnings was allocated from the County Pooled Investment fund.</p> <p>In May, LPV Watermaster recorded total expenses of \$162,259.75, a decrease of \$114,606.94 (41.3%) compared to April. The decrease is mainly due to the Public Works CSD quarterly allocation for IT and Fiscal services processing in April. Legal services expense decreased by 36% in May because Stoel Rives LLP submitted an invoice for LPV Watermaster general legal services for March only. Contract expenses decreased due to lower charges for Dudek's Technical Advisory Committee services, which are now billed through March. GSP Annual Report \$53,036.25 charges posted to LPV Watermaster in April were adjusted to FCGMA, as Annual report costs are covered by FCGMA per Fiscal Committee's recommendation. Westwater Research submitted a \$5,000 retainer invoice for Arroyo Simi-Las Posas Water Acquisition Valuation.</p>															

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A State of California Water Agency



## BOARD OF DIRECTORS

**Eugene F. West**, Chair, Director, Camrosa Water District  
**Kelly Long**, Vice Chair, Supervisor, County of Ventura  
**Richard Cavaletto**, Farmer, Agricultural Representative  
**Lynn Maulhardt**, Director, United Water Conservation District  
**Tony Trembley**, Councilmember, City of Camarillo

## EXECUTIVE OFFICER

**John Demers**

June 24, 2026

Board of Directors  
Fox Canyon Groundwater Management Agency  
800 South Victoria Avenue  
Ventura, CA 93009-1610

**SUBJECT: Approve and Authorize the Executive Officer to Execute a Professional Services Contract with Water Resources Economics, LLC, to Develop a Fee Schedule for Las Posas Valley Watermaster Administrative Review, Tasks, and Work; Authorize the Executive Officer to Make Limited Amendments – (New Item)**

**RECOMMENDATIONS:** (1) Approve and authorize the Executive Officer to execute a professional services contract with Water Resources Economics, LLC (WRE) to develop a fee schedule for Las Posas Valley Watermaster administrative review, tasks, and work on individual Water Right Holder requests, in the “not to exceed” amount of \$38,285; and (2) Authorize the Executive Office to amend the WRE contract to extend the term and make non-substantive modifications so long as the amendment is consistent with the purpose of the original WRE contract, does not result in additional costs to the Agency, and is reviewed and approved as to form by Agency Counsel.

## BACKGROUND:

On July 10, 2023, the Santa Barbara Superior Court issued a statement of decision adopting a judgment in Las Posas Valley Water Rights Coalition, et al. v. Fox Canyon Groundwater Management Agency, Santa Barbara Sup. Ct. Case No. VENC100509700 (Judgment). The Judgment requires that Watermaster, “develop, impose and publish a schedule of fees sufficient to offset the expenses borne by Watermaster in processing requests for approvals as specified in this Judgment.” (Judgment, § 7.4). These approvals include, but are not limited to:

- New uses of groundwater (Judgment, § 4.6)
- Transfers of allocations or carryover (Judgment, § 4.12)
- Changes in point of extraction (Judgment, § 4.13)
- Construction of new or replacement wells (Judgment, § 4.14)
- Other administrative actions requiring Watermaster review

Watermaster processing fees are intended to recover the costs incurred by the Watermaster for staff time related to processing individual requests and/or providing services for technical reviews, compliance monitoring, legal consultations, enforcement, public records act requests, inquiries and other administrative expenses associated with these requests. Because Watermaster does not currently have such a fee schedule in

place, the cost of these services is imposed on all Water Right Holders as a basin assessment per acre foot of groundwater allocation allocated to water right holders in the basin (Judgment, § 7.2). As such, the fee schedule must be equitable, transparent, and sufficient to offset expenses without imposing undue burden on Water Right Holders.

### **DISCUSSION:**

On April 7, 2026, Fox Canyon Groundwater Management Agency in its capacity as the court-appointed Watermaster for Las Posas Valley Basin, released a solicitation for Request for Proposals (RFP) for the development and implementation of a fee schedule as required by the Judgment (Judgment, § 7.4). In addition to publishing the RFP on the Agency website, the Agency reached out directly to 12 firms with expertise in developing such fees or work. Of the directly contacted firms, five responded, with four declining to submit proposals due to a variety of factors including the lack of capacity to take on additional work at the moment. As such, Watermaster received one proposal in response to the RFP from Water Resources Economics LLC (WRE).

The scope of work included in WRE's proposal includes 5 tasks summarized below (and shown in detail in attached Exhibit 11A).

- **Task 1:** Project Management and Initiation - \$1,600  
WRE meets with Agency staff and walks through proposed timeline, identifies data needs, plans each stage of the project and provides a chance to review and update the proposed project schedule. In addition to project-management considerations, WRE will address the Agency's current fee structure and the financial, legal, regulatory, and political context surrounding that fee structure.
- **Task 2:** Research and Analysis – \$12,400  
WRE will research the Judgment and work collaboratively with staff to confirm the request categories included in the RFP and identify additional categories not enumerated. WRE will then survey peer agencies in Ventura, Los Angeles etc., and conduct a cost analysis of Watermaster operations to determine the Fully Burdened Hourly Rate for each staff involved in responding to approval requests. WRE will deliver a preliminary report on the proposed fee structure which will define the request categories and approach for modeling the fee structure.
- **Task 3:** Development of Fee Schedule – \$12,100  
After Agency staff approve the fee-development roadmap in the preliminary report, WRE will model the proposed fee schedule. A detailed cost-recovery analysis will compare service costs with current recovery levels from the per-acre-foot fee and proposed fees. WRE will demonstrate through the model and accompanying report that the fees 1) do not exceed the reasonable costs of responding to the approval requests and 2) offset the cost of responding to those requests. WRE will also propose a review-and-adjustment schedule aligned with the annual Watermaster Budget process. The schedule will indicate the frequency with which the Agency should revisit its fee structure to ensure continued cost recovery.
- **Task 4:** Stakeholder Engagement and Committee Consultation – \$3,160  
Having delivered the proposed fee schedule and supporting documents and given Agency staff and the advisory committee(s) time to review those materials, WRE will present the proposed fee schedule to the committee(s) and solicit feedback and input. WRE will then incorporate that feedback and make modifications to the fee schedule.

- **Task 5: Implementation and Publication – \$9,025**

WRE will prepare a draft Final Fee Schedule, prepare Agency staff to implement and administer the fee schedule and present the schedule to the Agency/Watermaster Board for adoption. The Final Fee Schedule will incorporate feedback from the advisory committee(s) as well as any additional input from Agency staff. Deliverables will include a revised financial model (in Excel) and revised report documents (in Word and PDF formats). The report will serve as the written and graphical explanation of the financial model. Its primary goal will be to demonstrate 1) the reasonableness of the proposed fee schedule and 2) the ability of the fee schedule to offset Agency costs in responding to requests for approval. WRE will also draft training materials for the Agency staff who will be administering the proposed fee schedule.

**Total Project Cost – \$38, 285**

While the only submittal, staff believe the WRE proposal is responsive to the RFP; the firm has expertise and experience in developing such fees, is qualified and is available to begin working with Watermaster to deliver the fee schedule per the schedule. At the same time, as a matter of equity and transparency, the cost of individual requests/services should be borne by the requesting individuals and not be a burden on the rest of the Water Right Holders who have not requested such service(s).

**CONCLUSION:**

Staff recommends that your Board (1) Approve and authorize the Executive Officer to execute a professional services contract with Water Resources Economics, LLC to develop a fee schedule for Las Posas Valley Watermaster administrative review, tasks, and work on individual Water Right Holder requests, in the “not to exceed” amount of \$38,285; (2) Authorize the Executive Office to amend the WRE contract to extend the term and make non-substantive modifications so long as the amendment is consistent with the purpose of the original WRE contract, does not result in additional costs to the Agency, and is reviewed and approved as to form by Agency Counsel.

This letter has been reviewed by Agency Counsel. If you have any questions, please call me at (805) 654-2954.

Sincerely,



Kudzai Farai Kaseke (PhD, PH, PMP, CSM)  
Assistant Groundwater Manager

Attachments:

Exhibit 11A – Proposed WRE Contract and Exhibits

**PROFESSIONAL SERVICES CONTRACT BETWEEN THE FOX CANYON  
GROUNDWATER MANAGEMENT AGENCY AND WATER RESOURCES  
ECONOMICS, LLC FOR TECHNICAL SERVICES RELATED TO THE  
DEVELOPMENT AND IMPLEMENTATION OF FEES AND FEE SCHEDULE FOR  
LAS POSAS VALLEY WATERMASTER**

This contract is made and entered into this 24<sup>th</sup> day of June, 2026, by and between the Fox Canyon Groundwater Management Agency, hereinafter referred to as AGENCY, and Water Resources Economics, LLC, hereinafter referred to as CONSULTANT regarding CONSULTANT's performance of the work and services described in Exhibit A hereto (the "Work"). In consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**1. Scope of Work; Standard of Performance**

AGENCY hereby retains CONSULTANT to perform the Work described in Exhibit A hereto. The Work shall be performed in accordance with the terms and conditions of this contract. In performing the Work CONSULTANT shall exercise the degree of skill and care customarily exercised by professionals in the State of California when providing similar services with respect to similarly complex work and projects.

**2. Time Schedule**

All Work and any portion thereof separately identified shall be completed within the time provided in the "Time Schedule" attached hereto as Exhibit B. AGENCY will issue a suspension of the contract time when CONSULTANT is delayed by any public agency reviewing documents produced by CONSULTANT under this contract, or to the extent due to acts or omissions of AGENCY. CONSULTANT shall promptly notify AGENCY of any such delays.

**3. Fees and Payments**

Payment shall be made monthly, or as otherwise provided, on presentation of a completed AGENCY Consultant Services Invoice form in accordance with the "Fees and Payment" provisions attached hereto as Exhibit C.

The total sum of all payments made by AGENCY to CONSULTANT for services and work performed under this contract shall not exceed the "Total Amount Not to Exceed" specified in Section 1 of Exhibit C, attached hereto. Notwithstanding anything herein to the contrary, AGENCY expressly reserves the right to deny any payment or reimbursement requested by CONSULTANT for services or work performed that is in excess of the "Total Amount Not to Exceed" specified in Section 1 of Exhibit C.

**4. Termination**

AGENCY retains the right to terminate this contract for any reason prior to completion of the Work upon five days written notice to CONSULTANT. Upon termination, AGENCY shall pay CONSULTANT for all Work performed prior to such termination, provided however, that such charges shall not exceed the maximum fee specified for completion

of any separately identified task/phase of the Work which, at the time of termination, has been started by request of AGENCY, plus the outstanding amount of contract retention withheld to date.

## **5. Right to Review**

AGENCY shall have the right to review the Work at any time during AGENCY's usual working hours. Review, checking, approval or other action by the AGENCY shall not relieve CONSULTANT of CONSULTANT's responsibility for the accuracy and completeness of the Work.

## **6. Correction of Work**

If any Work performed by CONSULTANT does not conform to the requirements and professional standards of this contract, AGENCY may require CONSULTANT to correct the Work until it conforms to said requirements and standards at no additional cost to AGENCY. AGENCY may withhold payment for disputed Work until CONSULTANT correctly performs the Work or the dispute is otherwise resolved in accordance with this contract. When the Work to be performed is of such a nature that CONSULTANT cannot correct its performance, AGENCY may reduce the CONSULTANT's compensation to reflect the reduced value of the Work received by AGENCY. If CONSULTANT fails to promptly re-perform the Work, AGENCY may have the Work performed by a third party in conformance with the requirements and professional standards of this contract and charge CONSULTANT, or withhold from payments due CONSULTANT, any costs AGENCY incurs that are directly related to the performance of the corrective work. AGENCY shall not unreasonably withhold or reduce payment for CONSULTANT's Work under this section.

## **7. Sub Consulting**

With the prior written consent of AGENCY, CONSULTANT may engage the professional services of sub consultants for the performance of a portion of the Work ("Sub Consultants"). CONSULTANT shall be fully responsible for all Work performed by Sub Consultants which must be performed in accordance with all terms and conditions of this contract. All insurance requirements set forth in Section 13 below, "Insurance Requirements", shall apply to each Sub Consultant, except to the extent such requirements are modified or waived in writing by AGENCY. CONSULTANT shall ensure that each Sub Consultant obtains and keeps in force and effect during the term of this contract the required insurance.

## **8. Independent Contractor**

In performing the Work, CONSULTANT is an independent contractor and neither CONSULTANT nor its employees, agents or Sub consultants shall be deemed employees of AGENCY for any reason. AGENCY shall have no responsibility or liability for the payment of any salary, wages, unemployment benefits, Workers' Compensation or disability benefits, federal, state or local taxes, or other compensation, benefits, or taxes for any of CONSULTANT's employees, agents, Sub consultants, or any of their respective employees or agents.

## 9. Duty of Loyalty; Conflicts of Interest

- a. CONSULTANT owes AGENCY a duty of undivided loyalty in performing the Work under this contract, including the obligation to refrain from having economic interests and participating in activities that conflict with AGENCY's interests with respect to the Work and subject project. CONSULTANT shall take reasonable measures to ensure that CONSULTANT, its principals, officers, employees and Sub Consultants do not possess a financial conflict of interest with respect to the Work and subject project. CONSULTANT shall promptly inform AGENCY of any matter that could reasonably be interpreted as creating a conflict of interest for CONSULTANT with respect to the Work and subject project.
- b. CONSULTANT acknowledges that the California Political Reform Act ("Act"), Government Code section 81000 et seq., provides that principals, employees and agents of consultants retained by a public agency may be deemed "public officials" subject to the Act if they make or advise AGENCY on decisions or actions to be taken by AGENCY. To the extent AGENCY determines that the Act applies to CONSULTANT or its principals or employees, each designated person shall abide by the Act, including the requirement for public officials to prepare and file statements disclosing specified economic interests, as directed by AGENCY. In addition, CONSULTANT acknowledges and shall abide by the contractual conflict of interest restrictions imposed on public officials by Government Code section 1090 et seq.
- c. During the term of this contract CONSULTANT shall not employ or compensate AGENCY's current employees.

## 10. Defense and Indemnification

CONSULTANT shall defend, indemnify, and save harmless the AGENCY, including all of its boards, agencies, departments, officers, employees, agents and volunteers (collectively, "Indemnitee"), against any and all claims, lawsuits, judgments, debts, demands and liabilities that arise out of, pertain to, or relate to, and to the extent caused by, the negligence, recklessness or willful misconduct of CONSULTANT or its officers, employees, agents or subconsultants in the performance of this contract. This indemnity provision does not apply claims, lawsuits, judgments, debts, demands and liabilities arising from the sole active negligence or willful misconduct of Indemnitee.

## 11. Insurance Requirements

- a. Without limiting CONSULTANT's duty to defend and indemnify AGENCY as required herein, CONSULTANT shall, at CONSULTANT's sole cost and expense and throughout the term of this contract and any extensions hereof, carry one or more insurance policies that provide at least the following minimum coverage:
  - i. Commercial General Liability insurance shall provide a minimum of \$100,000.00 coverage for each occurrence and \$200,000.00 in general aggregate coverage.
  - ii. Automobile Liability insurance shall provide a minimum of either a combined single limit (CSL) of \$1,000,000.00 for each accident or all of the following:

- \$250,000.00 bodily injury (BI) per person, and \$500,000.00 bodily injury per accident, and \$100,000.00 property damage (PD). Automobile Liability insurance is not required if the CONSULTANT does no traveling in performing the Work.
- iii. Workers' Compensation insurance in full compliance with California statutory requirements for all employees of CONSULTANT in the minimum amount of \$1,000,000.00. This Workers' Compensation insurance requirement may only be waived by AGENCY in writing if CONSULTANT is a sole proprietor with no employees and CONSULTANT provides AGENCY with evidence of such before commencing any work under the contract.
  - b. With respect to any coverage written on a "claims made" basis, CONSULTANT shall maintain such policy for two years after the term of this contract and such policy shall allow for reporting of circumstances or incidents that may give rise to future claims.
  - c. CONSULTANT shall notify AGENCY immediately if CONSULTANT's general aggregate of insurance is exceeded by valid litigated claims in which case additional levels of insurance must be obtained to maintain the above-stated requirements. All required insurance shall be written by a financially responsible company or companies authorized to do business in the State of California.
  - d. The Commercial General Liability and Automobile Liability policies shall contain the following provisions or endorsements: The County of Ventura, AGENCY, and their respective officials, employees, and agents shall be named as additional insureds ("Additional Insureds"). All required insurance shall be primary coverage as respects the Additional Insureds, and any insurance or self-insurance maintained by Additional Insureds shall be in excess of CONSULTANT's insurance coverage and shall not contribute to it. Coverage shall apply separately to each insured, except with respect to the limits of liability, and an act or omission by one of the named insureds shall not reduce or avoid coverage to the other named insureds. AGENCY shall be notified by the insurance company or companies within 3 working days of cancellation or substantial modification of the policy.
  - e. CONSULTANT hereby waives all rights of subrogation against AGENCY, the County of Ventura, all special districts governed by the Board of Supervisors, and each of their boards, directors, employees and agents for losses arising directly or indirectly from the activities or Work under this contract. The Commercial General Liability, Automobile Liability and Workers' Compensation policies shall contain a provision or endorsement needed to implement CONSULTANT's waiver of these rights of subrogation.
  - f. Prior to commencement of the Work, CONSULTANT shall furnish AGENCY with certificates of insurance and endorsements effecting all coverage required hereunder. Copies of renewal certificates and endorsements shall be furnished to AGENCY within 30 days of the expiration of the term of any required policy. CONSULTANT shall permit AGENCY at all reasonable times to inspect any policies of insurance required hereunder.

## 12. Claims and Disputes

- a. Administrative Review. To assert any claim against AGENCY seeking payment of money or damages regarding the Work, an extension of contract time, or an interpretation or adjustment of the terms of this contract, including “pass-through” claims asserted by CONSULTANT on behalf of a Sub Consultant (collectively referred to hereinafter as “claim”), CONSULTANT shall first exhaust its administrative remedies by attempting to resolve the claim with AGENCY’s staff in the following sequence: 1) Project Manager, and 2) Executive Officer. CONSULTANT shall initiate the administrative review process no later than 30 days after the claim has arisen by submitting to the Project Manager a written statement describing each claim and explaining why CONSULTANT believes AGENCY is in error, as well as all correspondence and evidence regarding each claim. CONSULTANT may appeal the decision made by the Project Manager to the Executive Officer, provided that AGENCY receives such appeal in writing no later than seven days after the date of the decision being appealed. If CONSULTANT does not appeal a decision to the next level of administrative review within this seven-day period, the decision shall become final and binding and not subject to appeal or challenge.
- b. Arbitration. All CONSULTANT claims not resolved through the administrative review process stated above shall be resolved by arbitration unless AGENCY and CONSULTANT agree in writing, after the claim has arisen, to waive arbitration and to have the dispute litigated in a court of competent jurisdiction. Arbitration shall be pursuant to Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2 of the Public Contract Code and the regulations promulgated thereto, Chapter 4 (commencing with Section 1300) of Division 2 of Title 1 of the California Code of Regulations (collectively, “Rules for Public Works Contract Arbitrations”). Arbitration shall be initiated by a complaint in arbitration prepared, filed and served in full compliance with all requirements of the Rules for Public Works Contract Arbitrations. CONSULTANT consents and agrees that AGENCY may join it as a party to any arbitration involving third party claims asserted against AGENCY arising from or relating to any Work performed by CONSULTANT hereunder.

## 13. Compliance with Laws and Regulations; Permits and Licenses

CONSULTANT shall perform its obligations hereunder in compliance with all applicable federal, state, and local laws and regulations. CONSULTANT certifies that it possesses and shall continue to maintain or shall cause to be obtained and maintained, at no cost to AGENCY, all approvals, permissions, permits, licenses, and other forms of documentation required for it and its employees, agents and Sub consultants to comply with all applicable statutes, ordinances, and regulations, or other laws, that apply to performance of the Work. AGENCY is entitled to review and copy all such applications, permits, and licenses which CONSULTANT shall promptly make available upon AGENCY’s request.

#### **14. Prevailing Wage Requirements**

Certain Work to be performed under this contract may be considered “public works” subject to Labor Code Division 2, Part 7, Chapter 1, section 1720 et seq.’s prevailing wage, apprenticeship and other labor requirements. CONSULTANT is solely responsible for determining whether the Work, or any portion thereof, is subject to said requirements, and for complying with all such requirements that apply. All such public works projects are subject to compliance monitoring by the California Department of Industrial Relations (DIR). AGENCY has obtained from the DIR general prevailing wage determinations for the locality in which the Work is to be performed that are on file with Ventura County Public Works Agency and are available upon request. CONSULTANT is responsible for posting job site notices as prescribed by regulation pursuant to Labor Code section 1771.4(a)(2). CONSULTANT acknowledges that it is aware of state and federal prevailing wage and related requirements and shall comply with these requirements to the extent applicable to the Work, including, without limitation, Labor Code sections 1771 (payment of prevailing wage), 1771.1 (registration with DIR) and 1771.4 (submission of certified payrolls to Labor Commissioner).

#### **15. Work Product**

On completion or termination of the contract, AGENCY shall be entitled to immediate possession of, and CONSULTANT shall promptly furnish, on request, all reports, drawings, designs, computations, plans, specifications, correspondence, data and other work product prepared or gathered by CONSULTANT arising out of or related to the Work (collectively, “Work Product”). AGENCY has a royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use, and authorize others to use, Work Product for government purposes. CONSULTANT may retain copies of the Work Product for its files. Work Product prepared by CONSULTANT pursuant to this contract shall not be modified by AGENCY unless CONSULTANT's name, signatures and professional seals are completely deleted. CONSULTANT shall not be responsible for any liabilities to AGENCY for the use of such Work Product that is modified by persons other than CONSULTANT.

#### **16. Miscellaneous**

- a. This contract constitutes the entire agreement between the parties regarding the subject matter of hereof and supersedes all previous contracts, agreements, promises, understanding and negotiations, whether written or oral, between the parties regarding the subject matter hereof.
- b. All notices, requests, claims, and other official communications under the contract shall be in writing and transmitted by one of the following methods:
  - (1) Personally delivered.
  - (2) Sent by email correspondence where receipt is confirmed.
  - (3) Sent by courier where receipt is confirmed.
  - (4) Sent by registered or certified mail, postage prepaid, return receipt requested.

Such notices and communications shall be deemed given and received upon actual receipt in the case of all except registered or certified mail; and in the case of registered or certified mail, on the date shown on the return receipt or the date delivery during normal business hours was attempted. All notices and communications shall be sent to CONSULTANT at the current address on file with AGENCY for contract payment purposes, and shall be sent to AGENCY as follows:

Fox Canyon Groundwater Management Agency  
800 S. Victoria Avenue, Location #1610  
Ventura, CA 93009-1610  
Email: [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov)

Either party may change its contact information by providing written notice of the change to the other party in accordance herewith:

- c. No modification, waiver, amendment or discharge of this contract shall be valid unless the same is in writing and signed by duly authorized representatives of both parties.
- d. This contract is for the professional services of CONSULTANT and is non-assignable without prior written consent by AGENCY.
- e. Nothing contained herein shall create a contractual relationship with, or a cause of action in favor of, a third party against either CONSULTANT or AGENCY.
- f. Time limits stated herein are of the essence. CONSULTANT is relieved from meeting the time limits due to delays outside its control.
- g. This contract shall be governed, interpreted, construed and enforced in accordance with the laws of the State of California, and any action, suit, arbitration or other proceeding thereon shall be subject to venue in Ventura County, California.

**CONSULTANT:**

Water Resources Economics, LLC

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

**AGENCY:**

Fox Canyon Groundwater Management Agency

\_\_\_\_\_  
Signature

\_\_\_\_\_  
John Demers, Executive Officer

## **EXHIBIT A - SCOPE OF WORK AND SERVICES**

### **PROFESSIONAL SERVICES CONTRACT BETWEEN THE FOX CANYON GROUNDWATER MANAGEMENT AGENCY AND WATER RESOURCES ECONOMICS, LLC FOR TECHNICAL SERVICES RELATED TO THE DEVELOPMENT AND IMPLEMENTATION OF FEES AND FEE SCHEDULE FOR LAS POSAS VALLEY WATERMASTER**

#### **1. Overview of Project and Services**

The AGENCY has engaged CONSULTANT to provide professional services to aid AGENCY, in its court-appointed capacity as Watermaster to the Las Posas Valley Basin, in developing and assisting with the implementation of a fee schedule that offsets the costs of responding to requests for approval under the Las Posas Valley Adjudication Judgment (Judgment).

Section 7.4 of the Judgment requires that Watermaster "develop, impose, and publish a schedule of fees sufficient to offset the expenses borne by Watermaster in processing requests for approvals as specified in this Judgment." These approvals include, but are not limited to:

- New uses of groundwater (Judgment, § 4.6)
- Transfers of allocations or carryover (Judgment, § 4.12)
- Changes in point of extraction (Judgment, § 4.13)
- Construction of new or replacement wells (Judgment, § 4.14)
- Other administrative actions requiring Watermaster review

Watermaster processing fees are intended to recover the costs incurred by the Watermaster for staff time related to processing individual requests and/or providing services for technical reviews, compliance monitoring, legal consultations, enforcement, public records act requests, inquiries and other administrative expenses associated with these requests. Because Watermaster does not currently have such a fee schedule in place, the cost of these services is imposed on all Water Right Holders as a basin assessment per acre foot of groundwater allocation allocated to water right holders in the basin under the Judgment (Judgment, § 7.2). As such, the fee schedule must be equitable, transparent, and sufficient to offset expenses without imposing undue burden on Water Right Holders.

AGENCY, in its role as Watermaster, hereby engages CONSULTANT to assist with the development, publication and implementation of this processing fees schedule. CONSULTANT will work collaboratively with Watermaster staff and the Watermaster Advisory Committees to ensure the fee schedule aligns with the Judgment and incorporates stakeholder input as required by the Judgment (Judgment, Article VI).

#### **2. Scope of Services**

CONSULTANT shall provide the following services and work to AGENCY as detailed in AGENCY's April 7, 2026, Request for Proposal, and as detailed in CONSULTANT's May 7, 2026, submitted proposal:

## **Task 1: Research and Analysis**

CONSULTANT shall:

- Host a remote kick-off meeting with AGENCY for project management alignment.
- Review the Judgment in its entirety.
  - Identify categories of requests requiring approval (e.g., transfers, change of point of extraction, well permits etc.), and estimate processing costs for each.
- Work with Watermaster staff to ensure all categories for requests for approval as specified in the Judgment are identified.
  - Host remote meetings with Watermaster staff as needed.
  - CONSULTANT assumes a maximum of ten (10) total fee categories; evaluation and development of more than ten fee categories may require a modification to the scope of services identified in this contract exhibit.
- Analyze comparable fee schedules for similar services provided by other groundwater management agencies, watermasters or similar entities in California.
- Conduct a cost analysis of Watermaster operations, including:
  - Staff time and labor rates for processing applications.
  - Overhead costs (e.g., fiscal and IT services).
  - External consultant fees (e.g., technical, legal, or engineering reviews).
  - Compliance and Enforcement activities.
- Develop an Interim Report on cost and preliminary fee structure.

### Task 1 Deliverables:

1. List of categories of processing requests for approval as specified in the Judgment (Word and Excel formats).
2. Interim Report on cost and preliminary fee structure, due within 60 days of contract award (Word and PDF formats).
3. Three (3) remote meetings with Watermaster staff to:
  - a. Confirm request categories in the Judgment
  - b. Review the staff burden of responding to requests, and
  - c. Present the interim report to Watermaster staff.

## **Task 2: Development of Fee Schedule**

CONSULTANT shall:

- Propose a tiered or categorical fee structure sufficient to offset expenses, as required by the Judgment (Judgment, § 7.4.)
- Develop mechanisms for periodic review and adjustment of fees, aligned with the annual Watermaster Budget process (Judgment, § 7.5).
- Meet with Watermaster staff as needed.

### Task 2 Deliverables:

1. Draft Fee Schedule, including rationale, categories and adjustment mechanisms, due 90 days from date of contract award (Word and PDF formats).

2. Presentation (PowerPoint format) for staff outlining fee schedule.
3. Up to two (2) remote meetings with Watermaster staff to discuss and present proposed fee schedule.

### **Task 3: Stakeholder Engagement and Committee Consultation**

CONSULTANT shall separately solicit input from the Watermaster stakeholder committees, the Policy Advisory Committee (PAC), and the Technical Advisory Committee (TAC), on the Draft Fee Schedule. During the meetings CONSULTANT will use slides to present the proposed fee schedule, leaving ample time for questions and discussion. Depending on committee input, CONSULTANT will make appropriate modifications to the fee schedule.

#### Task 3 Deliverable:

1. Attend at least one hybrid or virtual committee meeting for each advisory committee (PAC and TAC) as determined by Watermaster (2 meetings total). Consultant will attend committee meetings remotely.
2. Presentation (PowerPoint format) on proposed fee schedule for committee members.

### **Task 4: Implementation and Publication**

In this final phase of the project, CONSULTANT shall draft a Final Fee Schedule, prepare Watermaster staff to implement and administer the fee schedule, and present the schedule to the Board for approval.

The Final Fee Schedule will incorporate feedback from the advisory committees as well as any additional input from Agency staff. The deliverable for this portion of the task will be a revised financial model (in Excel) and revised report documents (in Word and PDF formats). The report will serve as a written and graphical explanation of the financial model.

The primary goal of the deliverable will be to demonstrate:

- 1) The reasonableness of the proposed fee schedule, and
- 2) The ability of the fee schedule to offset Watermaster costs in responding to requests for approval.

CONSULTANT will present the Final Fee Schedule to the Board during an in-person meeting. The presentation will explain with both depth and breadth the rationale behind the fee schedule. As described in Task 3 with the previous stakeholder meetings, the presentation will leave ample time for questions and discussion.

Following the Board's approval, CONSULTANT will draft training materials for the Agency staff who will be administering the proposed fee schedule. These training materials will take the form of a memo that recommends best practices, tools, and systems for collecting, tracking, and reporting the fees associated with the new schedule.

This final task will require one in-person meeting (with the Board) and two virtual meetings with staff to discuss and present implementation recommendations. During these two virtual meetings, CONSULTANT will also train staff on implementation based on their research into best practices.

CONSULTANT shall:

- Develop and finalize Final Fee Schedule and Implementation Plan, incorporating stakeholder feedback, due 120 days after contract award.
- Provide training materials for Watermaster staff on administering the fee schedule.
- Develop and finalize Presentation to Watermaster Board for approval.

Task 4 Deliverables:

1. Attend Board meeting in-person and present prepared PowerPoint presentation for adoption of processing fee schedule.
2. Training materials for Watermaster staff on administering fee schedule.
3. Recommend tools or systems for fee collection, tracking, and reporting (e.g., online portals, integration with existing Watermaster databases).
4. Three (3) meetings, one in-person at the Board meeting, and two remote meetings with staff for implementation recommendations and training.

[End of Exhibit A]

## EXHIBIT B - TIME SCHEDULE

### PROFESSIONAL SERVICES CONTRACT BETWEEN THE FOX CANYON GROUNDWATER MANAGEMENT AGENCY AND WATER RESOURCES ECONOMICS, LLC FOR TECHNICAL SERVICES RELATED TO THE DEVELOPMENT AND IMPLEMENTATION OF FEES AND FEE SCHEDULE FOR LAS POSAS VALLEY WATERMASTER

#### 1. Schedule

Notwithstanding Section 2 (Term) of the Contract, all Work to be performed by CONSULTANT on this Contract shall be completed **by December 31, 2026**.

CONSULTANT shall complete tasks as follows, pending approval by AGENCY Board at its June 24, 2026 regular meeting:

Elements	Due Dates
Interim Report & Categories List	August 24, 2026
Draft Fee Schedule	September 22, 2026
Attend PAC & TAC Meetings	October 1 & 6, 2026
Final Fee Schedule	October 22, 2026
Attend Board Meeting; Presentation & Fee Schedule Adoption	November 13, December 9, or December 11, 2026
Staff Training, including Meetings, Materials, and Recommendations for Implementation	December 31, 2026

#### 2. Delays

If all work under this contract cannot be completed by the dates specified in Exhibit B through no fault of CONSULTANT, the fee for the work not then completed may be adjusted to reflect increases in cost which occur, due to delay, from the date that the work was required to be complete as specified in Exhibit B until the time the work can actually be completed. Any payments of additional fee as described in this paragraph must be authorized by AGENCY with a modification to this contract.

[End of Exhibit B]

## EXHIBIT C – FEES AND PAYMENTS

### PROFESSIONAL SERVICES CONTRACT BETWEEN THE FOX CANYON GROUNDWATER MANAGEMENT AGENCY AND WATER RESOURCES ECONOMICS, LLC FOR TECHNICAL SERVICES RELATED TO THE DEVELOPMENT AND IMPLEMENTATION OF FEES AND FEE SCHEDULE FOR LAS POSAS VALLEY WATERMASTER

#### 1. Compensation Summary

The following summarizes the maximum amount of compensation available to CONSULTANT under this contract. The actual amount of compensation shall be established and paid in accordance with the applicable provisions of the contract including this Exhibit C.

**Maximum Fees for Basic Services:** \$ 38,285  
**Total Amount Not to Exceed:** \$ 38,285

#### 2. Fees for Basic Services

AGENCY agrees to pay CONSULTANT the following fees for the performance of Basic Services:

An **hourly rate** compensation, for actual hours of Basic Services performed that is based upon the hourly rates set forth in the following rate schedule, which rates shall remain fixed for the duration of the contract, not to exceed the **maximum fee amount of the Contract of \$ 38,285.00**. The maximum fees for the respective tasks identified in Exhibit A as well as the total maximum fee amount are shown in the below Task table. In no case shall a fee for a specific task exceed that listed below without prior written approval by AGENCY. Rates to be charged are identified in the Rate Table listed below.

#### Rate Table

Position/Equipment	Unit	Rate
President, Project Director – Sanjay Gaur	Hr.	\$340
Principal Consultant, Project Manager – Charles Diamond	Hr.	\$260
Principal Consultants, QA/QC Staff – Hannah Phan, Nancy Phan	Hr.	\$220
Policy Consultant, Project Analyst – Will Callan	Hr.	\$200
Travel Expense Reimbursement for In-Person Meeting	Est.	\$125

### Project Task Table

Task	Description	Maximum Fee
1	Research and Analysis	\$14,000
2	Development of Fee Schedule	\$12,100
3	Stakeholder Engagement and Committee Consultation	\$3,160
4	Implementation and Publication	\$9,025
<b>Total:</b>		<b>\$38,285</b>

#### 4. Delays

If Work cannot be completed by the dates specified in Exhibit B through no fault of CONSULTANT, the fees for the Work not then completed may be adjusted to reflect increases in cost which occur, due to delay, from the date that the Work was required to be complete as specified in Exhibit B until the time the Work can actually be completed. Any payments of such additional fees must be authorized by AGENCY with a written modification to this contract.

#### 5. Payment

Pursuant to Section 4 of the Contract, AGENCY shall make payments to CONSULTANT as follows:

##### Requests for Payment

Each request for payment shall include: (i) personnel time records for Basic Services, mapped to each Project Task number, at the rates specified in this Exhibit C, if applicable; (ii) receipts for all authorized reimbursable expense, along with written AGENCY authorization for any specific reimbursable expenses requested for payment if required above. Email delivery is preferred.

CONSULTANT shall submit all requests for payment to:

Fox Canyon Groundwater Management Agency  
800 S. Victoria Avenue, Location #1610  
Ventura, CA 93009-1610  
[FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov)

##### Payment Schedule

Payments shall be made monthly by AGENCY upon presentation of a properly completed AGENCY claim form that has been approved by AGENCY.

##### Timely Invoicing

Timely invoicing by CONSULTANT is required. Delays in invoicing for services performed increases the management effort required by AGENCY to ensure accurate payments to CONSULTANT and manage project budgets. Accordingly, CONSULTANT shall request

payment for services no later than 30 calendar days after the date that the services were performed.

CONSULTANT shall submit a final invoice within 30 days of the earliest of the following events: 1) completion and acceptance by AGENCY of all Work required by the contract; or 2) termination of the contract.

[End of Exhibit C]

**REQUEST FOR PROPOSAL:  
DEVELOPMENT AND IMPLEMENTATION OF PROCESSING FEES AND SCHEDULE**

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**LAS POSAS VALLEY WATERMASTER**

**A. GENERAL INFORMATION**

Interested firms should submit electronic proposals to arrive no later than 5:00 PM, Thursday, May 7, 2026. Late responses will not be considered.

Please send proposals to:

Elka Weber  
Clerk of the Board,  
Fox Canyon Groundwater Management Agency,  
LPV Watermaster  
[FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov)

Additionally, questions concerning the Las Posas Valley Watermaster (LPV Watermaster), or this Request for Proposals (RFP), can be directed to:

Farai Kaseke  
Assistant Groundwater Manager,  
Fox Canyon Groundwater Management Agency,  
LPV Watermaster  
[LPV.Watermaster@venturacounty.gov](mailto:LPV.Watermaster@venturacounty.gov)

A remote pre-proposal meeting has been scheduled for 10:00 AM, Wednesday, April 22, for prospective consultants with questions. If your firm would like to attend, please send your questions and RSVP via email to [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov) by end of day Friday, April 17.

**B. INTRODUCTION AND BACKGROUND**

On July 10, 2023, the Santa Barbara Superior Court issued a statement of decision adopting a judgment in Las Posas Valley Water Rights Coalition, et al. v. Fox Canyon Groundwater Management Agency, Santa Barbara Sup. Ct. Case No. VENC100509700 (Judgment). [The Judgment](#) adjudicated all groundwater rights and appointed [Fox Canyon Groundwater Management Agency \(FCGMA\) as Watermaster](#) to the adjudicated basin in addition to its role as the Groundwater Sustainability Agency (GSA) under the Sustainable Groundwater Management Act (SGMA).

### *Request for Proposal: LPV Watermaster Processing Fees & Schedule*

Section 7.4 of the Judgment requires that Watermaster "develop, impose, and publish a schedule of fees sufficient to offset the expenses borne by Watermaster in processing requests for approvals as specified in this Judgment." These approvals include, but are not limited to:

- New uses of groundwater (Judgment, § 4.6)
- Transfers of allocations or carryover (Judgment, § 4.12)
- Changes in point of extraction (Judgment, § 4.13)
- Construction of new or replacement wells (Judgment, § 4.14)
- Other administrative actions requiring Watermaster review

Watermaster processing fees are intended to recover the costs incurred by the Watermaster for staff time related to processing individual requests and/or providing services for technical reviews, compliance monitoring, legal consultations, enforcement, public records act requests, inquiries and other administrative expenses associated with these requests. Because Watermaster does not currently have such a fee schedule in place, the cost of these services is imposed on all Water Right Holders as a basin assessment per acre foot of groundwater allocation allocated to water right holders in the basin under the Judgment (Judgment, § 7.2). As such, the fee schedule must be equitable, transparent, and sufficient to offset expenses without imposing undue burden on Water Right Holders.

FCGMA, in its role as Watermaster, is issuing this Request for Proposals (RFP) to solicit qualified consultants or firms to assist in the development, publication and implementation of this processing fees schedule. The selected vendor will work collaboratively with Watermaster staff and the Watermaster Advisory Committees to ensure the fee schedule aligns with the Judgment and incorporates stakeholder input as required by the Judgment (Judgment, Article VI).

## **C. SCOPE OF WORK**

### **Task 1: Research and Analysis**

- Review the Judgment<sup>1</sup> in its entirety.
  - Identify categories of requests requiring approval (e.g., transfers, change of point of extraction, well permits etc.), and estimate processing costs for each.
- Work with Watermaster staff to ensure all categories for requests for approval as specified in the Judgment are identified.
- Analyze comparable fee schedules for similar services provided by other groundwater management agencies, watermasters or similar entities in California.

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<sup>1</sup> Available at: <https://FCGMA.org/las-posas-valley-watermaster/lpv-adjudication-judgment/>

### *Request for Proposal: LPV Watermaster Processing Fees & Schedule*

- Conduct a cost analysis of Watermaster operations, including:
  - Staff time and labor rates for processing applications.
  - Overhead costs (e.g., fiscal and IT services).
  - External consultant fees (e.g., technical, legal, or engineering reviews).
  - Compliance and Enforcement activities

#### **Task 1 Deliverables**

1. List of categories of processing requests for approval as specified in the Judgment (Word and Excel formats).
2. Interim Report on cost and preliminary fee structure, due within 60 days of contract award (Word and PDF formats).

#### **Task 2: Development of Fee Schedule**

- Propose a tiered or categorical fee structure sufficient to offset expenses, as required by the Judgment (Judgment, § 7.4.)
- Develop mechanisms for periodic review and adjustment of fees, aligned with the annual Watermaster Budget process (Judgment, § 7.5).

#### **Task 2 Deliverable**

1. Draft Fee Schedule, including rationale, categories and adjustment mechanisms, due 90 days from date of contract award (Word and PDF formats).

#### **Task 3: Stakeholder Engagement and Committee Consultation**

- Solicit input from the Watermaster stakeholder committees, the [Policy Advisory Committee \(PAC\)](#), and the [Technical Advisory Committee \(TAC\)](#), on the Draft Fee Schedule.

#### **Task 3 Deliverables**

1. Attend at least one virtual committee meeting for each advisory committee (PAC and TAC) as determined by Watermaster (2 meetings total). Consultant will attend committee meetings remotely.

#### **Task 4: Implementation and Publication**

- Final Fee Schedule and Implementation Plan, incorporating stakeholder feedback, due 120 days after contract award.
- Provide training materials for Watermaster staff on administering the fee schedule.
- Presentation to [Watermaster Board](#) for approval.

#### **Task 4 Deliverables**

1. Attend Watermaster Board meeting for presentation and adoption of processing fee schedule.
2. Training materials for Watermaster staff on administering fee schedule.

*Request for Proposal: LPV Watermaster Processing Fees & Schedule*

3. Recommend tools or systems for fee collection, tracking, and reporting (e.g., online portals, integration with existing Watermaster databases).

**D. PROJECT SCHEDULE**

The **Project Timeline** is estimated at 4-6 months from contract award.

<b>Start</b>	<b>Elements</b>	<b>Due Dates</b>
April 9, 2026	RFP	May 7, 2026
	Award Contract	May 27, 2026
	Interim Report & Categories List	July 26, 2026
	Draft Fee Schedule	August 25, 2026
	Attend PAC & TAC Meeting	September 15 & 17, 2026
	Final Fee Schedule	September 24, 2026
	Attend Board Meeting; Fee Schedule Adoption	October 28, 2026

For more information about LPV Watermaster, visit the website at <https://FCGMA.org/las-posas-valley-watermaster/>.

**E. PROPOSAL REQUIREMENTS**

Proposals submitted in response to this request shall be no more than 20 pages in length (not including Statement of Qualifications, resumes, Standard Form 330, and separate cost estimate “Cost Sheet”) and have the following elements:

- Cover letter.
- Statement indicating understanding of project and desired outcome.
- Detailed Scope of Work.
- Statement of Qualifications (including Standard Form 330). Preferably expertise in financial analysis, cost recovery models and fee schedule development for public agencies.
- Project organizational chart identifying the project manager and main contact person as well as project team members and their positions.
- Resumes of key personnel.
- Agreement that Agency staff must be notified in writing and pre-approve any change to the project team after proposal or award submittal, including subcontractors or subconsultants, if any.
- Detailed plan for completing the Scope of Work, including timeliness and milestones.

*Request for Proposal: LPV Watermaster Processing Fees & Schedule*

- Cost estimate for Scope of Work by activity and Task Number, along with estimated number of hours by each team member, billing rate, and total cost. Include any assumptions.
- Location of project office and home base of each project participant.
- Insurance and Indemnification
  - a. Commercial General Liability insurance shall provide a minimum of \$100,000.00 coverage for each occurrence and \$200,000.00 in general aggregate coverage.
  - b. Automobile Liability insurance shall provide a minimum of either a combined single limit (CSL) of \$1,000,000.00 for each accident or all of the following: \$250,000.00 bodily injury (BI) per person, and \$500,000.00 bodily injury per accident, and \$100,000.00 property damage (PD). Automobile Liability insurance is not required if the CONSULTANT does no traveling in performing the Work.
  - c. Workers' Compensation insurance in full compliance with California statutory requirements for all employees of CONSULTANT in the minimum amount of \$1,000,000.00. This Workers' Compensation insurance requirement may only be waived by AGENCY in writing if CONSULTANT is a sole proprietor with no employees and CONSULTANT provides AGENCY with evidence of such before commencing any work under the contract.
- The bidder shall, at its own expense and cost, obtain and keep in force for the life of the contract, at least the minimum insurance requirements.
- Statement of No Conflict of Interest with this project.
- Disclosure of Nature of Contact with any Agency Board member within the past six months.
- Review of Attachment B, FCGMA Standard Professional Services Agreement, with proposed revisions as applicable.
- Proposed Project Schedule, including Project Phases, as applicable.

*Optional:* Attend a one-hour, remote pre-proposal Q&A meeting scheduled for 10:00 AM on Wednesday, April 22. To attend, please send your questions and RSVP via email to [FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov) by end of day Friday, April 17.

An electronic (PDF) copy of the entire proposal must be submitted to FCGMA no later than **5:00 PM on Thursday, May 7, 2026**. Late proposals will not be considered.

Fox Canyon Groundwater Management Agency  
Attn: Ms. Elka Weber, Clerk of the Board  
[FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov)

**Water Resources Economics, LLC**



**Fox Canyon Groundwater Management Agency**

**Proposal – Development and Implementation of Fees and Fee  
Schedule for Las Posas Valley Watermaster**

**Due Date: May 7, 2026, 5:00pm**

**2026 Development and Implementation of Fees and Fee Schedule**

***Fox Canyon Groundwater Management Agency***

May 7, 2026

Elka Weber

Clerk of the Board

Fox Canyon Groundwater Management Agency; LPV Watermaster

800 South Victoria Avenue L#1610, Ventura, CA 93009-1610

**Subject: Proposal – Development and Implementation of Fees and Fee Schedule**

Dear Ms. Weber,

Water Resources Economics, LLC (WRE) is pleased to submit this proposal to the Fox Canyon Groundwater Management Agency (Agency) to develop and help implement a fee schedule that offsets the costs of responding to requests for approval under the Las Posas Valley Adjudication Judgment (Judgment). The agency is seeking a consultant with expertise in financial analysis, cost recovery models, and fee schedule development for public agencies. I strongly believe that WRE is best suited to conduct this analysis for the Agency.

Over the last 25 years, I have conducted hundreds of rate studies for public water, wastewater, and groundwater agencies in California. My particular expertise is in developing rate and fee schedules that can withstand various financial and legal challenges. I will serve as Project Director for this engagement, while Charles Diamond will serve as Project Manager. Charles has over eight years of rate and fee consulting experience serving over 40 public agencies in California.

WRE has completed rate studies for agencies across Southern California. We have also assisted GSAs in developing pumping and sustainability fee schedules. Combined with our local experience, our expertise in developing water rates, financial plans, cost-of-service analyses, and fee schedules uniquely positions us to support the Agency in this effort. We also understand the technical, policy, and regulatory requirements that govern fees imposed by public agencies and have assisted similar clients in implementing rates that are transparent, defensible, and aligned with their objectives.

If you have questions, please contact me using the information below. We appreciate the opportunity to submit this proposal. It would be our pleasure to assist the Agency with this important project.

Sincerely,



Sanjay Gaur, President

Water Resources Economics, LLC

[sgaur@water-economics.com](mailto:sgaur@water-economics.com) / 213-327-4405

10830 Pickford Way, Culver City, CA 90230

## PROPOSAL OVERVIEW

The Agency seeks a consultant who can serve as the Agency's financial advisor and partner. The task outlined in this proposal is for this consultant to develop a fee schedule that accurately reflects the Agency labor that goes into responding to requests for approval under the Judgment. The long-term goal is to identify a consultant who can serve as a partner and advisor to the Agency as its responsibilities with regard to adjudication and groundwater management grow. This proposal aims to convince the Agency that WRE is uniquely situated to perform the task at hand and serve as a long-term advisor.

The RFP asks for what we call a miscellaneous fee study. WRE has conducted rate studies for over 150 water and wastewater agencies in California. In addition to the cost-of-service analysis, which helps us determine an equitable and legally defensible rate schedule, these studies often call for the development of miscellaneous fees: customer charges that pay for ad-hoc services such as meter testing or backflow inspection. When WRE develops these fees, we base them on the "estimated, reasonable" cost of providing the service, which itself is based on the Fully-Burdened Hourly Rate (FBHR) of Agency staff. Using data provided by our client, we first calculate these FBHRs, then combine them with estimates for staff time, materials, travel, and indirect overhead to determine each overall service cost.

Per the Judgment, the Agency must collect fees for a variety of approval requests, from constructing new wells to applying for additional uses of groundwater. Currently, the roughly calculated cost of those services is distributed to Water Right Holders on a per-acre-foot basis, regardless of their contribution to that cost. By conducting a fee study for the Agency, WRE will create a more equitable distribution of costs. The custom fee schedule may also result in cost savings.

In addition to the technical work, the Agency expects its consultant to assist with communication and stakeholder outreach. WRE is well-qualified for this portion of the project. Each one of the 150-plus rate and/or fee studies we have collectively worked on in California has required extensive engagement with both decisionmakers and the public. We specialize in preparing staff and board members to be long-term champions of our proposed rate adjustments and fee schedules.

What this looks like in practice is a form of ongoing training. For this project, every time we meet with Agency staff we will make sure they not only understand the rationale behind our proposals, but also have the visual tools and language to explain that rationale to others. We will take a similar approach in our meetings with both the stakeholder committees and the Agency/Watermaster Board. As leaders in the LPV Groundwater Basin, they should be able to communicate the rationale behind the proposed fee schedule. At WRE, we see it as our responsibility to equip them with those skills.

These engagement skills will be especially important as the Agency's responsibilities and financial-modeling needs grow. A successful fee schedule for the LPV Groundwater Basin can serve as a pilot for fee schedules for the Pleasant Valley Basin and the Oxnard Subbasin. As explained above, WRE also has deep and extensive experience developing rates for water and wastewater utilities and Groundwater

Sustainability Agencies, and would look forward to opportunities to assist the Agency in its capacity as a GSA that assesses pumping and sustainability fees. We are committed to making our region's water agencies more financially resilient in the face of changing political and hydrological conditions, and would be honored to partner with the Agency in that effort.

## SCOPE OF WORK

### TASK 1: PROJECT MANAGEMENT AND INITIATION

WRE will host a virtual kick-off meeting with the Agency in which we walk through the proposed timeline, identify data needs, and plan out each stage of the project. WRE will present at the meeting and share meeting minutes afterwards. In addition to project-management considerations, the presentation will address the Agency's current fee structure and the financial, legal, regulatory, and political context surrounding that fee structure.

This meeting will also provide a chance to review and update the proposed project schedule. Having settled on that schedule, we will use this time to schedule every meeting till the end of the project, and from then on will maintain an updated project schedule accessible to both WRE and Agency staff. Throughout the project, WRE will be available via phone and email to discuss any matter that might arise.

Finally, we will use this meeting to identify other stakeholders with an interest in the project and its outcomes. As the project develops, WRE will advise Agency staff on strategies for best engaging those stakeholders.

We pride ourselves on accurate, high-quality work, and we achieve this through a rigorous quality assurance process. This project will have multiple checkpoints to ensure the accuracy and validity of the data, technical analyses, and methodologies we use to develop the Agency's project deliverables. We will also schedule check-ins as needed to ensure that we are meeting the Agency's goals on schedule and within budget.

**Meetings:** One virtual kick-off meeting.

**Deliverables:** Kick-off meeting minutes in Word; Kick-off presentation in PowerPoint.

### TASK 2: RESEARCH AND ANALYSIS

This task consists of 1) understanding the Judgment as it pertains to requests requiring approval, 2) surveying fee schedules maintained by peer agencies, and 3) determining the costs of Watermaster operations that respond to those requests.

The first step, understanding the Judgment, will require both independent work on WRE's part and collaborative work with Agency staff. WRE will review the judgment in its entirety, confirming the request categories already listed in the RFP and noting categories that have yet to be enumerated.

We will then meet with Agency staff to confirm each category and that no categories have been overlooked. Our cost proposal assumes a maximum of 10 total fee categories; note that evaluation and development of more than ten fee categories may require an amendment to the scope of services presented in this proposal.

WRE will then survey peer agencies in Ventura, Los Angeles, and surrounding Counties to check if frameworks exist that could assist the Agency in developing its own fee schedule.

Having identified the request categories and surveyed peer agencies, WRE will conduct a cost analysis of Watermaster operations. This analysis will begin in Task 2 and extend into Task 3. The goal of this analysis will be to determine the Fully-Burdened Hourly Rate (FBHR) for each Agency staff member involved in responding to approval requests. The FBHR is the cost to employ Agency personnel. It includes wages, taxes, benefits, and supplies.

As with the Judgment review, the FBHR calculation will require both independent and collaborative work. Through interviews and review of existing datasets, WRE will work closely with Agency staff to understand exactly what type and duration of work goes into responding to these requests and enforcing related agreements. During this task, WRE will send a data request list to Agency staff. This detailed review will help us decide if fees for certain tasks need to be broken into tiers (for example, the work involved in responding to a request for a new well location may vary depending on geographical characteristics). WRE will also gather data on revenues from the existing per-acre-foot fees as a baseline for comparison with the proposed fee schedule.

WRE will then provide the Agency with Excel and Word documents that list the fee categories. Along with this list, we will deliver a preliminary report on the proposed fee structure. The report will define the request categories and describe our approach for modeling the fee schedule in Task 3. It may contain initial recommendations on the fee structure. The preliminary report will serve as a roadmap for the fee-development process. Agency staff can either approve that roadmap or amend it. WRE will wait to receive the Agency's feedback on the preliminary report before moving on to Task 3.

This task will require two virtual meetings with staff to 1) confirm the request categories in the Judgment and 2) review the staff burden of responding to requests, and a third virtual meeting to present the interim report to Agency staff.

**Meetings:** Three virtual meetings.

**Deliverables:** Data request list to be sent to Agency staff in a Word document following the first meeting; Excel and Word files listing the fee categories; interim fee-schedule report in Word and PDF formats.

### **TASK 3: DEVELOPMENT OF FEE SCHEDULE**

After Agency staff approves the fee-development roadmap in the preliminary report, WRE will begin modeling the proposed fee schedule. A detailed cost-recovery analysis will compare service costs with current recovery levels from the per-acre-foot fee and proposed fees. WRE will develop a fee model in

Excel detailing the full cost of services, current recovery levels, and recommended fees based on the requirements of the Judgment. This Excel model will calculate fees based on the FBHR of Agency staff and consultants involved in responding to requests for approval, and other considerations discussed during Task 2. The model will include a dashboard that clearly lists the fee categories, the fees themselves, and the assumptions that went into developing them.

Depending on our review and understanding of the request categories, the fees may be either tiered or categorical. WRE will demonstrate through the model, and the report that explains the model, that the fees 1) do not exceed the reasonable costs of responding to the approval requests and 2) sufficiently offset the cost of responding to those requests.

Also through the model, WRE will propose a review-and-adjustment schedule aligned with the annual Watermaster Budget process. This schedule will indicate the frequency with which the Agency should revisit its fee structure to ensure continued cost recovery.

WRE will deliver a Draft Fee Schedule in Excel, Word, and PDF formats. While the Excel document will house the model, the Word and PDF documents will clearly explain how and why the proposed fee schedule was developed. Each section of this rationale will demonstrate the fee schedule's reasonableness and ability to offset Agency expenses in responding to requests for approval. The report documents will also outline, per § 7.5 of the Judgment, the mechanisms for annually updating the fee schedule.

WRE will hold up to two virtual meetings with Agency staff for Task 3: one to present initial results, and one to present final results. We will make adjustments to the model and the report as needed.

**Meetings:** Two virtual meetings with Agency staff to discuss and present proposed fee schedule.

**Deliverables:** Preliminary fee schedule in the form of 1) an Excel model and 2) a written report in both Word and PDF formats, and a presentation in PowerPoint for Agency staff outlining the fee schedule.

#### **TASK 4: STAKEHOLDER ENGAGEMENT AND COMMITTEE CONSULTATION**

Having delivered the proposed fee schedule and supporting documents, and given Agency staff and stakeholder committees time to review those materials, WRE will meet separately with both the Policy Advisory Committee (PAC) and the Technical Advisory Committee (TAC).

During the meetings we will use slides to present our proposed fee schedule, leaving ample time for questions and discussion. Depending on committee input, we will make appropriate modifications to the fee schedule.

**Meetings:** Two virtual meetings, one with each of the stakeholder committees.

**Deliverables:** Presentations in PowerPoint on proposed fee schedule for committee members.

## **TASK 5: IMPLEMENTATION AND PUBLICATION**

In this final phase of the project, WRE will draft a Final Fee Schedule, prepare Agency staff to implement and administer the fee schedule, and present the schedule to the Agency/Watermaster Board for approval.

The Final Fee Schedule will incorporate feedback from the PAC and TAC as well as any additional input from Agency staff. The deliverable for this portion of the task will be a revised financial model (in Excel) and revised report documents (in Word and PDF formats). As stated above, the report will serve as the written and graphical explanation of the financial model. Its primary goal will be to demonstrate 1) the reasonableness of the proposed fee schedule and 2) the ability of the fee schedule to offset Agency costs in responding to requests for approval.

WRE will present the Final Fee Schedule to the Watermaster Board during an in-person meeting. The presentation will explain with both depth and breadth the rationale behind the fee schedule. As with the previous stakeholder meetings, the presentation will leave ample time for questions and discussion.

Following the Board's approval, WRE will draft training materials for the Agency staff who will be administering the proposed fee schedule. These training materials will take the form of a memo that recommends best practices, tools, and systems for collecting, tracking, and reporting the fees associated with the new schedule.

This final task will require one in-person meeting (with the Watermaster Board) and two virtual meetings with Agency staff to discuss and present implementation recommendations. During these two virtual meetings, WRE will also train staff on implementation based on our research into best practices.

**Meetings:** One in-person meeting with the Watermaster Board and two virtual meetings with Agency staff to train staff and discuss and present recommendations for implementing the fee schedule.

**Deliverables:** Final Fee Schedule Excel model and report (in Word and PDF formats), Board presentation in PowerPoint, memo (in Word and PDF formats) with recommendations for implementation, and Agency presentation in PowerPoint on the same.

## AGREEMENT RE: PROJECT TEAM CHANGES

WRE agrees to the condition that Agency staff must pre-approve any change to the project team, including, if applicable, subcontractors or subconsultants, following the proposal or award submittal.

## PLAN FOR COMPLETING SCOPE OF WORK

The proposed project schedule assumes a notice to proceed in late May 2026. The schedule assumes 1) that all requested data items will be provided to WRE in a timely manner, and 2) that Agency staff will have sufficient availability for WRE to schedule virtual check-in meetings without significant delay, should the need arise.

The timeline also assumes that the Agency/Watermaster will implement the proposed fee schedule starting January 1, 2027. We will develop a detailed schedule with a breakdown of all important meetings and milestones as part of the kick-off meeting with Agency staff (Task 1). The schedule below can also be adjusted to meet the Agency’s internal deadlines.

Task	Key Deadlines
<b>Task 1:</b> Project Management and Initiation	<ul style="list-style-type: none"> <li>• <b>June 2026:</b> Kick-off meeting</li> </ul>
<b>Task 2:</b> Research and Analysis	<ul style="list-style-type: none"> <li>• <b>June:</b> Meeting to discuss Judgment fee categories and determine data needs for financial analysis</li> <li>• <b>July:</b> Meeting to discuss how Agency staff responds to requests</li> <li>• <b>July 8:</b> Agency staff delivers requested data to WRE</li> <li>• <b>July 29:</b> Interim report &amp; categories list due to Agency staff</li> </ul>
<b>Task 3:</b> Development of Fee Schedule	<ul style="list-style-type: none"> <li>• <b>August:</b> Meeting to discuss proposed fee schedule with Agency staff</li> <li>• <b>September 4:</b> Draft fee schedule and presentation due to Agency staff</li> </ul>
<b>Task 4:</b> Stakeholder Engagement and Committee Consultation	<ul style="list-style-type: none"> <li>• <b>September 15 &amp; 17:</b> Attend PAC &amp; TAC meeting</li> </ul>
<b>Task 5:</b> Implementation and Publication	<ul style="list-style-type: none"> <li>• <b>October 7:</b> Final fee schedule due to Agency staff</li> <li>• <b>October 28:</b> Attend Board meeting for schedule adoption</li> <li>• <b>November 4:</b> Final meeting with Agency staff to discuss implementation recommendations</li> </ul>

## **STATEMENT OF INSURANCE**

WRE possesses the minimum insurance requirements outlined by the RFP.

## **CONFLICT OF INTEREST**

WRE has no Conflict of Interest with this project.

## **DISCLOSURE OF CONTACT WITH AGENCY BOARD**

WRE has had no contact with any Agency Board member within the last six months.

## **REVISIONS TO PROFESSIONAL SERVICES AGREEMENT**

WRE proposes no revisions to the FCGMA Standard Professional Services Agreement.

## PROPOSED PROJECT SCHEDULE

This proposed schedule matches the dates in the “Detailed Plan for Completing Scope of Work” section. WRE’s ability to follow this schedule depends on data and Agency staff availability. The timeline is preliminary and subject to change based on discussion with Agency staff.

Start	Elements	Due Date
April 9, 2026	RFP Issued	May 7, 2026
	Award Contract	May 27, 2026
	Interim Report & Categories List	July 29, 2026
	Draft Fee Schedule	Sept. 4, 2026
	Attend PAC & TAC Meetings	Sept. 15 & 17, 2026
	Final Fee Schedule	Oct. 7, 2026
	Attend Board Meeting	Oct. 28, 2026
	Present Implementation Plan	Nov. 4, 2026

## COST PROPOSAL

WRE proposes completing the proposed scope of work based on the fee table shown below, with a not-to-exceed value of \$38,285. WRE will invoice the Agency based on time and materials. The three individuals staffed on this project are Sanjay Gaur, the Project Director with an hourly rate of \$340 per hour; Charles Diamond, the Project Manager with an hourly rate of \$260 per hour; and Will Callan, the Project Analyst with an hourly rate of \$200 per hour. Reimbursable expenses for Will to attend the one in-person Board meeting are estimated to cost \$125, and include personal vehicle use at the federal reimbursement rate per mile and meals in transit.

Project Tasks	Number of Meetings		Billable Hours				Proposed Fees		
	Virtual Meetings	In-Person Meetings	Sanjay Gaur (Project Director)	Charles Diamond (Project Manager)	Hannah Phan / Nancy Phan (QA/QC)	Will Callan (Project Analyst)	Reimbursed Expenses	Consultant Fees	Total Fee
<b>Task 1:</b> Project Management and Initiation	1		2	2		2	\$0	\$1,600	<b>\$1,600</b>
<b>Task 2:</b> Research and Analysis	3		4	4		50	\$0	\$12,400	<b>\$12,400</b>
<b>Task 3:</b> Development of Fee Schedule	2		4	8	3	40	\$0	\$12,100	<b>\$12,100</b>
<b>Task 4:</b> Stakeholder Engagement and Committee Consultation	2			6		8	\$0	\$3,160	<b>\$3,160</b>
<b>Task 5:</b> Implementation and Publication	2	1	2	6	3	30	\$125	\$8,900	<b>\$9,025</b>
<b>Total</b>	<b>10</b>	<b>1</b>	<b>12</b>	<b>26</b>	<b>6</b>	<b>130</b>	<b>\$125</b>	<b>\$38,160</b>	<b>\$38,285</b>

**Fee Details**

*Est. Reimbursed Expenses per In-Person Meeting: \$125*

*Hourly Billing Rate - Sanjay Gaur: \$340*

*Hourly Billing Rate - Charles Diamond: \$260*

*Hourly Billing Rate - QA/QC Staff: \$220*

*Hourly Billing Rate - Will Callan: \$200*

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



## BOARD OF DIRECTORS

**Eugene F. West, Chair**, *Director, Camrosa Water District*  
**Kelly Long, Vice Chair**, *Supervisor, County of Ventura*  
**Richard Cavaletto**, *Farmer, Agricultural Representative*  
**Lynn Maulhardt**, *Director, United Water Conservation District*  
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## EXECUTIVE OFFICER

**John Demers**

June 24, 2026

Board of Directors  
Fox Canyon Groundwater Management Agency  
800 South Victoria Avenue  
Ventura, CA 93009-1610

**SUBJECT: Approve Basin Optimization Plan Project 2, “Purchase of Imported Water from Calleguas Municipal Water District for Basin Replenishment”; Authorize Use of Reserve Account Funds to Offset Project Costs – (New Item)**

**RECOMMENDATIONS:** (1) Receive and file a presentation on Basin Optimization Plan (BOP) Project No. 2, “Purchase of Imported Water from Calleguas Municipal Water District (CMWD) for Basin Replenishment”; (2) Approve BOP Project No. 2, including the quantity of water to be imported during the initial phase of the project; and (3) Authorize the use of funds from the Water Supply Sustainability Reserve to offset project costs.

## BACKGROUND:

On July 10, 2023, the Santa Barbara Superior Court issued a statement of decision adopting a judgment in *Las Posas Valley Water Rights Coalition, et al., v. Fox Canyon Groundwater Management Agency*, Santa Barbara Sup. Ct. Case No. VENC100509700 (Judgment). The Judgment adjudicates all groundwater rights in the LPV Basin and provides for the LPV Basin’s sustainable management pursuant to the Sustainable Groundwater Management Act (SGMA). The Judgment appoints Fox Canyon Groundwater Management Agency (FCGMA) as the Watermaster to implement and administer the Judgment.

As outlined in the Judgment, Watermaster, in consultation with the LPV Policy Advisory Committee (PAC) and Technical Advisory Committee (TAC), was responsible for developing a Basin Optimization Plan for the LPV Basin. The BOP<sup>1</sup> is designed to identify, evaluate, and prioritize projects that are “practical, reasonable, and cost-effective to implement prior to 2040 to maintain the Operating Yield at 40,000 acre feet per year (AFY) or as close thereto as achievable” (Judgment § 5.3.2.2). Consistent with this objective, the BOP was required to include:

- Criteria for determining the priority and feasibility of each Basin Optimization Project. Such criteria shall include, but not be limited to, the estimated amount of yield augmentation, cost effectiveness, cost feasibility, technical/engineering

<sup>1</sup> Basin Optimization Plan available at: <https://fcgma.org/basin-optimization-plan/>.

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feasibility, project implementation timing, benefits relative to the achievement of Sustainable Groundwater Management, and whether the collaboration, cooperation, or participation of the FCGMA, Calleguas Municipal Water District (CMWD), WWDs, United Water Conservation District, or the Water Right Holders is necessary or desirable for implementation of the Basin Optimization Project. Using the approved project criteria following Committee Consultation, Watermaster shall select Basin Optimization Projects for consideration in the Basin Optimization Plan (Judgment § 5.3.2.1); and

- A prioritization schedule of the Basin Optimization Projects to be implemented (Judgment § 5.3.2.4).

On June 25, 2025, your Board approved the BOP for the LPV Basin. The BOP included projects that were identified by FCGMA and stakeholders via the Judgment, the LPV Groundwater Sustainability Plan (GSP), and the first Periodic Evaluation of the LPV GSP. Projects were evaluated based on the defined set of agreed upon criteria. Of the nine projects evaluated, five were determined to meet the criteria. A detailed description of the criteria and analysis can be found in Section 2 of the BOP.

One of the five projects which was approved in the BOP is Project 2: “Purchase of Imported Water from CMWD for Basin Replenishment.” This project combines two projects in the Judgment: *Importing of Surplus Water* and *Using Calleguas Facilities for Replenishment* (Judgment §§ 5.4.2 and 5.4.9) and is intended to supply imported water in lieu of groundwater extraction in parts of the LPV Basin exhibiting chronic groundwater level declines. This project would implement an in-lieu program similar to the Metropolitan Water District of Southern California (MWD) incentivized program implemented by CMWD that was operational in the West Las Posas Management Area (WLPMA) between 1995 and 2008. Because this project relies on existing infrastructure, it will consist of two phases: the first phase is the development of program policy by the Watermaster Board, determination of the pumping costs and amount of incentive, allocation of funds, and incentivization agreements to purchase water from CMWD; the second phase would be implementation of the project through purchase of imported water from CMWD in lieu of extraction by participating water purveyors.

During development of the Groundwater Sustainability Plan (GSP) for LPV Basin, FCGMA coordinated with CMWD, Zone Mutual Water Company (Zone), and Ventura County Water Works District 19 (WWD-19), to estimate the volume of imported water that may be available to water purveyors within the WLPMA in CMWD’s service area. In 2019, it was estimated that 1,760 AFY of CMWD water would be available for purchase and delivery to Zone and WWD-19 in the WLPMA. CMWD represented in recent consultation that the limiting factor is the volume of imported water the two purveyors can accept to offset their pumping in the WLPMA. FCGMA used these projections for analysis of the project for this Basin Optimization Plan, however, the volume of in lieu water delivered during the 1995 through 2008 program through existing infrastructure was sufficient to mitigate the pumping depression. Additionally, Zone is currently upgrading its main pipeline which will increase the quantity of water it can receive from CMWD. The volume of CMWD water needed to address the groundwater depression will be evaluated on an

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ongoing basis based on the groundwater monitoring program. These estimates determined during the GSP development did not include in lieu water delivered to the ELMPA to address Operating Yield, as noted below, as the GSP was written pre-Judgment.

On May 27, 2026, your Board adopted the Las Posas Valley Basin Optimization Yield (BOY) Study<sup>2</sup>. The BOY Study, as outlined in the Judgment, is designed to evaluate future groundwater conditions, including projects selected for the Basin Optimization Plan, to set the Basin Optimization Yield, Rampdown, and Operating Yield, for the following Water Year and subsequent Water Years (Judgment § 2.22).

The Basin Optimization Yield was evaluated using numerical groundwater model simulations that incorporated differing groundwater production rates and two projects selected in the Basin Optimization Plan that provided quantifiable groundwater benefits at a level of detail that could be included in the modeling: BOP Project 2, and BOP Project 5, Arroyo Simi-Las Posas Water Acquisition. The scenarios evaluated included a Baseline Scenario, in which groundwater production equaled the initial Operating Yield of 40,000 AFY set by the Judgment, a Projects Scenario with BOP Projects 2 and 5, and two Rampdown Scenarios recommended by the TAC provided as informational items.

Results indicated that groundwater production rates at the Baseline Scenario (40,000 AFY) are unsustainable with groundwater elevation levels across management areas falling below the minimum thresholds set in the GSP. The Projects Scenario suggests sustainability can be achieved by fully implementing Project 2, targeting areas showing chronic declines in groundwater elevation levels while maintaining flow in the Arroyo Simi-Las Posas (Project 5). The estimated Basin Optimization Yield, at 40,000 AFY, less the reductions at the in-lieu project wells of 3,140 AFY [1,760 AFY in the WLPMA and 1,380 AFY in the ELPMA], results in a net yield of groundwater production or Basin Optimization Yield of 36,860 AFY. If the projects are fully implemented, the groundwater modeling forecasts that Rampdown, as defined in the Judgment, will not be needed. However, it is important to note that the participation of the modeled in-lieu recipients in the Projects Scenario will be critical for the successful implementation of the projects. It should also be noted that the in-lieu deliveries and the Operating Yield are not simply additive. The location and volume of deliveries impact the sustainable yield and therefore the Basin Optimization Yield.

Although the results of the BOY Study indicate that to be fully successful at maintaining the Operating Yield at 40,000 AFY the quantity of imported water must be 3,140 AFY, Watermaster is approaching this project as intended, which is to evaluate the quantity on an ongoing basis. This is best approached by starting the program slowly and then conducting a groundwater monitoring program to look specifically at how the basin, and in particular groundwater elevations, responds to resting wells in the pumping depression areas. To support this effort, Watermaster developed three scenarios for Project 2: importing the full quantity of in lieu water required to support an Operating yield of 40,000

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<sup>2</sup> BOY Study available at [https://fcgma.org/lpv\\_boys/](https://fcgma.org/lpv_boys/).

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AFY (i.e., 3,140 AF), importing half that amount (1,570 AF), or importing 1,000 AF for this first year of the project. The lower quantities were favored for the initial phase to keep costs low while evaluating basin impacts.

The BOP, in section three, specifies that Project 2 is to be implemented during Fiscal Year 2026-2027 (July 1, 2026 – September 30, 2027). The Judgment requires Watermaster, following PAC consultation, to prepare an annual budget. During the course of the preparation of the FY 2026-27 budget, at the April 28, 2026, Fiscal Committee<sup>3</sup> meeting, the Fiscal Committee directed staff to consult the PAC for policy recommendations regarding BOP Project 2, including specifically what quantity of imported water should be imported during the upcoming Fiscal Year. At the May 7, 2026, PAC meeting<sup>4</sup>, these parameters of BOP Project 2 were discussed.

The PAC, after considerable discussion and input from stakeholders, determined that the initial quantity should be only 500 AF, a decision that was driven by the desire of VC WWD-19 to keep the Watermaster Project Assessment as low as possible. Watermaster staff were concerned that this low amount of water would be insufficient to assess the impact of the project to the basin.

At the May 26, 2026, Fiscal Committee meeting, further evaluation of the Watermaster projects budget occurred, including discussion of Project 2 and the PAC recommendation. Watermaster staff, after receiving PAC's recommendation, created a fourth option, the importation of 500 AF, in addition to the three previous options.

**DISCUSSION:**

During the May 26, 2026, Fiscal Committee meeting, Watermaster staff expressed its concern that the PAC recommendation of only 500 AF of imported water during the upcoming water year would not lead to actionable results due to the very low amount of water and limited time resting wells in the pumping depression. The Committee suggested that Scenario 3, the importation of 1,000 AF of water could still be pursued, however, FCGMA funding could be used for the offset cost of 500 AF, and the offset cost of the remaining 500 AF could be passed on the LPV Water Right Holders through the annual BOP Project Assessment. This approach achieves the objective of importing a sufficient quantity of water to assess the basin response, while still addressing the PAC concern over the cost. In accordance with FCGMA Fiscal Reserve Policy<sup>5</sup>, adopted by your Board on April 22, 2026, the Water Supply Sustainability Reserve is available for use for projects such as BOP Project 2. However, use of this fund requires Board approval.

To fund the offset cost of 500 AF of imported water (i.e., the reimbursement cost to Zone and WWD-19, calculated as the difference between their cost to produce water and the cost to purchase CMWD water), would require approximately \$868,000, with a final cost to be determined once negotiations with both Zone and WWD-19 are completed. Staff

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<sup>3</sup> Fiscal Committee materials available at <https://fcgma.org/committee-meetings/fiscal-committee/>.

<sup>4</sup> WY 2025 PAC materials available at [https://fcgma.org/pac-meetings/pac\\_wy-2025/](https://fcgma.org/pac-meetings/pac_wy-2025/).

<sup>5</sup> FCGMA Fiscal Reserve Policy is available at <https://fcgma.org/agency-budget-documents/>.

Item 12 – Approve BOP 2 Parameters and Authorize Reserve Account Use  
FCGMA Board Meeting, June 24, 2026

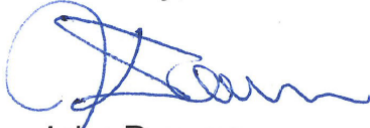
will return to your Board for approval of any agreements with CMWD, Zone, and WWD-19 necessary to implement the project.

**CONCLUSION:**

Staff recommends your Board (1) receive and file today's presentation and this board letter; (2) approve BOP Project No. 2, "Purchase of Imported Water from CMWD for Basin Replenishment," including the quantity of 1,000 AF for the initial phase of the project during FY 2026-27, and (3) approve the use of the Water Supply Sustainability Reserve Account funds to pay for one-half of the project cost, with the remaining cost to be passed on to LPV Water Right Holders through the Project Assessment.

This letter has been reviewed by Agency Counsel. If you have any questions, please contact me at (805) 650-4083.

Sincerely,



John Demers  
Executive Officer

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



## BOARD OF DIRECTORS

**Eugene F. West**, Chair, *Director, Camrosa Water District*  
**Kelly Long**, Vice Chair, *Supervisor, County of Ventura*  
**Richard Cavaletto**, Farmer, *Agricultural Representative*  
**Lynn Maulhardt**, Director, *United Water Conservation District*  
**Tony Trembley**, Councilmember, *City of Camarillo*

## EXECUTIVE OFFICER

**John Demers**

June 24, 2026

Board of Directors  
Fox Canyon Groundwater Management Agency  
800 South Victoria Avenue  
Ventura, CA 93009-1610

## **SUBJECT: Fiscal Committee Report on Preliminary Drafts of the Fiscal Year 2026-27 Budgets for FCGMA and LPV Watermaster – (New Item)**

**RECOMMENDATION:** Receive and file a status update on the development of draft FY 2026-27 budget worksheets for both FCGMA and Watermaster.

### **BACKGROUND:**

On an annual basis, your Board is required to adopt a budget for the Fox Canyon Groundwater Management Agency, and separately, for the Las Posas Valley Watermaster. The Judgment requires the Watermaster Budget be adopted at the same meeting the Agency adopts its annual budget (Judgment Exhibit A § 2.7.6), so these items are considered simultaneously. The Fiscal Committee met on February 17, March 24, April 28, May 26, and June 18, 2026, to discuss budget issues and to hold study sessions on the draft budget materials. The budget materials, also referred to as the draft Fiscal Year (FY) 2026-27 Budgets, include budget worksheets, the Work Plan, and the Proposed Budget Report. The Fiscal Committee provided feedback and recommendations on the full range of budget materials.

### **DISCUSSION:**

At the Fiscal Committee's direction, the budget worksheets (Exhibits 13A and 13B), were to be brought before the full Board for a preliminary review, prior to consideration for adoption, which will occur at the July 22, 2026, Regular Board meeting. At that time, the full package of budget materials, including the workplan and the Budget Report, will be presented for adoption. The budget worksheets are in substantially complete form but will be brought current with additional year-end information not yet available prior to adoption.

### **CONCLUSION:**

Staff recommends your Board receive and file the Fiscal Committee's status update and informational draft budget worksheets for FY 2026-27.

This letter has been reviewed by Agency Counsel. If you have any questions, please contact me at (805) 650-4083.

Item 13 – Fiscal Committee Status Report on Draft Budget Development  
FCGMA Board Meeting, June 24, 2026

Sincerely,



John Demers  
Executive Officer

Attachments:

Exhibit 13A – Draft FCGMA FY 2026-27 Budget

Exhibit 13B – Draft Las Posas Valley Watermaster FY 2026-27 Budget

FCGMA FY 2026-27 BUDGET - DRAFT (As of June 18, 2026)

OPERATING ACCOUNT

	A	B	C	D	E	F	G	H	I	J	K
	Operating Account	PY Data	2023-24 Year-End Actuals	2024-25 Year-End Actuals	2025-26 Adopted Budget	Allocation to Reserves	2025-26 Actuals Through May 2026	2025-26 Projected Year End	2026-27 Draft Budget	Increase / Decrease Over Previous Year	% Change Over PY
1	<b>Operating Account</b>										
2	<b>Revenues</b>										
3	Pump Charge <sup>1</sup>		\$841,816	\$1,062,395	\$800,000		\$504,343	\$800,000	\$800,000	\$0	0%
4	Groundwater Sustainability Fee <sup>2</sup>		\$2,756,100	\$3,568,028	\$2,904,000		\$2,638,000	\$2,904,000	\$3,206,500	\$302,500	10%
5	Penalties / Interest		\$299,408	\$161,265	\$150,000		\$89,973	\$100,000	\$150,000	\$0	0%
6	SGM Impl Grant Round 1 (OPV) - DWR <sup>3</sup>		\$0	\$2,577,800	\$0		\$0	\$0	\$0	\$0	-
7	SGM Impl Grant Round 1 (OPV) - Admin <sup>4</sup>		\$92,944	\$46,472	\$51,502		\$51,501	\$51,501	\$0	(\$51,502)	-100%
8	Interest Earnings (County Pooled Investment Fund) <sup>5</sup>		\$36,068	\$320,171	\$130,000		\$227,737	\$350,000	\$350,000	\$220,000	169%
9	Loan From Surcharges <sup>6</sup>		\$0	\$0	\$0		\$0	\$0	\$0	\$0	-
10	Misc. Revenue		\$163	\$0	\$0		\$0	\$0	\$0	\$0	-
11	<b>Total Revenues</b>		<b>\$4,026,499</b>	<b>\$7,736,130</b>	<b>\$4,035,502</b>		<b>\$3,511,555</b>	<b>\$4,205,501</b>	<b>\$4,506,500</b>	<b>\$470,998</b>	<b>12%</b>
12	<b>Expenditures</b>										
13	Public Works Agency Charges <sup>7</sup>		\$1,736,041	\$2,487,287	\$2,988,752		\$2,317,254	\$2,784,952	\$3,755,177	\$766,425	26%
14	General Services Agency Charges <sup>8</sup>		\$18,990	\$21,169	\$20,000		\$19,523	\$20,000	\$22,000	\$2,000	10%
15	FCGMA Online Support / GIS <sup>9</sup>		\$173,025	\$93,332	\$200,000		\$171,097	\$200,000	\$260,200	\$60,200	30%
16	LAFCO Funding <sup>10</sup>		\$2,995	\$3,510	\$5,192		\$5,192	\$5,192	\$6,250	\$1,058	20%
17	General Legal (County Counsel) <sup>11</sup>		\$185,852	\$119,711	\$255,000		\$78,419	\$98,500	\$150,000	(\$105,000)	-41%
18	Board Member Insurance		\$4,118	\$4,085	\$5,045		\$5,430	\$5,430	\$6,000	\$955	19%
19	Biennial Audit		\$4,000	\$26,820	\$20,848		\$13,505	\$13,505	\$33,500	\$12,652	61%
20	Professional Dues / Symposium/Conference		\$2,501	\$2,891	\$3,000		\$5,811	\$6,000	\$6,000	\$3,000	100%
21	Public Notices		\$991	\$1,111	\$1,500		\$1,288	\$1,500	\$1,500	\$0	0%
22	GSP Annual Reports (Dudek) <sup>12</sup>		\$59,085	\$65,248	\$138,000		\$136,124	\$138,000	\$138,000	\$0	0%
23	Watershed Contributions / Match <sup>13</sup>		\$1,500	\$0	\$1,500		\$3,000	\$3,000	\$1,500	\$0	0%
24	Computer Equipment, Office & Website Software <sup>14</sup>		\$3,355	\$1,572	\$7,500		\$1,522	\$1,600	\$2,000	(\$5,500)	-73%
25	Office Equipment / Supplies / Printing		\$126	\$1,442	\$1,500		\$0	\$1,000	\$1,500	\$0	0%
26	Misc Hydrology / Office Expenses & Payments		\$2,033	\$383	\$2,500		\$1,140	\$1,000	\$2,000	(\$500)	-20%
27	FCGMA Board Compensation		\$0	\$0	\$0		\$1,000	\$3,000	\$5,000	\$5,000	-
28	<b>Special Expenditures</b>										
29	Data Management Systems <sup>15</sup>		\$0	\$0	\$0		\$48,199	\$48,200	\$62,240	\$62,240	-
30	GSP Implementation (Dudek) <sup>16</sup>		\$554,562	\$592,213	\$150,000		\$44,615	\$50,000	\$100,000	(\$50,000)	-33%
31	SGM Impl. Grant Monitoring Well Install (OPV) <sup>17</sup>		\$0	\$3,039,718	\$0		\$0	\$0	\$0	\$0	-
32	SGM Impl. Grant Round 1 - Administration <sup>18</sup>		\$68,705	\$102,393	\$44,800		\$130	\$130	\$0	(\$44,800)	-100%
33	Monitoring Wells Network Improvement Planning		\$0	\$0	\$150,000		\$0	\$50,000	\$100,000	(\$50,000)	-33%
34	SGM Round 2 Grant Application <sup>19</sup>		\$0	\$0	\$150,000		\$0	\$0	\$0	(\$150,000)	-100%
35	Public Outreach & Strategic Planning <sup>20</sup>		\$16,086	\$15,879	\$100,000		\$0	\$0	\$100,000	\$0	0%
36	AMI Data Support		\$12,352	\$36,627	\$0		\$0	\$0	\$0	\$0	-
37	Oxnard Well Destruction <sup>21</sup>		\$86,976	\$0	\$0		\$0	\$0	\$0	\$0	-
38	Rate Counsel & Consultant <sup>22</sup>		\$12,623	\$1,976	\$25,000		\$0	\$0	\$40,000	\$15,000	60%
39	Recruitment - Executive Officer		\$0	\$30,000	\$0		\$0	\$0	\$0	\$0	-
40	Repayment of Loan (Initiated FY 2022-23) <sup>23</sup>		\$0	\$0	\$1,000,000		\$0	\$500,000	\$500,000	(\$500,000)	-50%
41	<b>Total Expenditures</b>		<b>\$2,945,916</b>	<b>\$6,647,366</b>	<b>\$5,520,137</b>		<b>\$2,853,250</b>	<b>\$3,931,009</b>	<b>\$5,292,867</b>	<b>(\$227,270)</b>	<b>-4%</b>
42	<b>Net Operating Results</b>		<b>\$1,080,583</b>	<b>\$1,088,764</b>	<b>(\$1,484,635)</b>		<b>\$658,305</b>	<b>\$274,492</b>	<b>(\$786,367)</b>	<b>\$698,268</b>	<b>47%</b>
43	Operating Reserves	\$1,000,000	\$1,000,000	1,000,000		\$1,000,000	-	-	-	-	-
44	Net Operating Results <sup>24</sup>	\$1,482,658	\$1,080,583	\$1,088,764		\$3,652,005	\$658,305	\$274,492	(\$786,367)	-	-
45	Transfer In/Out to Working Capital Reserve <sup>25</sup>	-	-	-		(\$2,837,165)	-	(\$274,492)	\$786,367	-	-
46	Transfer In/Out to Rate Stabilization Reserve <sup>26</sup>	-	-	-		(\$1,814,840)	-	-	-	-	-
47	<b>Total Operating Results</b>	<b>\$1,482,658</b>	<b>\$1,080,583</b>	<b>\$1,088,764</b>		<b>\$0</b>	<b>\$658,305</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Item 13A - DRAFT FY 2026-27 FCGMA Budget, As of 6/18/2026  
FCGMA Board Meeting, June 24, 2026

**Footnotes:**

- 1 FY 26-27 projected pump charge revenue assuming 121,000 AFY extraction at \$6.00 per AF.
- 2 Projected groundwater sustainability fee revenues assuming 121,000 AF extractions. Per Resolution 2025-06, WY 2027 Sustainability fee is \$29/AF. For FY 2025-26, the fee was \$24/AF. Fiscal Committee recommends keeping fee at \$24/AF during FY 2026-27/ WY 2026-27.
- 3 Reimbursement from DWR for SGM Implementation Grant Round 1 funds for FCGMA projects in the Oxnard & Pleasant Valley Basins in FY2024-25.
- 4 Reimbursement from subgrantees City of Camarillo, UWCD, and PVCWD for consultant grant administration services per Board direction (7/20/2022).
- 5 Annual interest earnings apportionments projected to be received from the County Pooled Investment Fund. VC FY2026-27 Budget Development Manual estimates 3% interest earnings rate .
- 6 Loan from Designated Surcharges Account approved by Board as part of FY 2022-23 Budget; Fiscal Committee recommends repaying loan in split installments during FY 2025-26 and FY 2026-27.
- 7 Projected PWA charges to implement annual Work Plan. FY 2026-27 includes PWA CS Fiscal allocation and assumes all positions fully staffed.
- 8 County General Services Agency (GSA) fees for Board room and AV fees, etc.
- 9 FY 2026-27 Estimate for IT services to support, maintain, and improve FCGMA Online Data Management System. Costs are split evenly between FCGMA and LPV Watermaster. Budget amount includes \$40,700 CSD IT annual cost allocated quarterly, \$112,500 for Erik Esola's services billed through Signature Staffing, and \$107,000 for ITSD services.
- 10 Payment to LAFCO Per Govt. Code Sect. 56381 (b) (1).
- 11 County Counsel services for general FCGMA legal services.
- 12 GSP Annual Report expense. Modification dated 04/23/2025 extended Dudek contract to 10/01/25.
- 13 Includes contributions to Santa Clara Watershed Committee (\$1,500).
- 14 Equipment cost related to computer hardware and software. Standard software licenses such as Adobe or MS Office; also includes website software (WordPress, Elementor, Zoom).
- 15 Contract cost for Environmental Science Associates (ESA) to administer groundwater data strategy and the initial configuration of a data platform.
- 16 Projected GSP implementation consultant costs (e.g.project coordination, analyze incentive programs, stakeholder engagement on rampdown and strategic planning).
- 17 DWR SGM Implementation Grant Round 1 for Oxnard & Pleasant Valley Basins.
- 18 Consultant expenses for grant application for DWR SGM Implementation Grant Round 1 for projects in Oxnard & Pleasant Valley Basins.
- 19 Estimated grant application consultant expenses for DWR SGM Impl. Grant Round 2 for projects in LPVB in FY 2025-26; project and cost not re-budgeted for FY 2026-27.
- 20 FY 2024-25 reflected Hallmark contract costs to complete staffing needs analysis; FY 2026-27 line item cost estimate, independent of Hallmark, is per Board / Fiscal Committee recommendation to develop 5-year strategic plan and build rampdown outreach strategy.
- 21 FY 2023-24 project cost to destroy Oxnard well, delayed due to interest from County Airport in taking over well.
- 22 Rate counsel and consultant for fee schedule development.
- 23 \$1,000,000 loan from Designated Surcharges Account to Operating Account approved by Board as part of FY2022-23 budget to be repaid in FY2025-26 and FY2026-27.
- 24 Total Operating Account fund balance of \$3,652,005. The amount is allocated to Working Capital Reserve and Rate Stabilization Reserve per new Reserve policy adopted 04/22/2026.
- 25 Line Item for Working Capital Reserve transfers. Target level is 180 days of annual budgeted operating costs, maintaining minimum balance equal to 120 days of the total Annual Operating Budget and maximum balance of 240 days of the total Annual Operating Budget. Contributions transferred from what was previously referred to as Operating Carryforward and Operating reserves. Staff proposes contributions occur annually at start of new FY, and be reviewed during Mid Year Review by Fiscal Committee. For initial transfer, calculated 180 days of FY 2025-26 budget plus additional funds after meeting Rate Stabilization reserve target.
- 26 Line Item for Rate Stabilization Reserve. Target level is 120 days of annual budgeted operating costs, but may increase as directed in order to plan for anticipated increases in operating costs. Calculated 120 days of FY 2025-26 budget. Fiscal Committee would like to note that this Reserve is responsible for the Agency's ability to keep the Groundwater Sustainability Fee at \$24/AF for FY 2026-27 / WY 2026-27.

FCGMA FY 2026-27 BUDGET - DRAFT (As of June 18, 2026)  
 DESIGNATED ACCOUNTS & RESERVE ACCOUNTS

	A	B	C	D	E	G	H	I	J	
	Designated Accounts	2022-23 Year-End Actuals	2023-24 Year-End Actuals	2024-25 Year-End Actuals	2025-26 Draft Budget	2025-26 Actuals Through May 2026	2025-26 Projected Year End	2026-27 Draft Budget	Increase / Decrease Over Previous Year	% Change Over PY
1										
2	<b>GEMES ACCOUNT</b>									
3	<u>Revenues</u>									
4	GEMES Reserve Fee <sup>1</sup>	\$1,776,295	\$2,137,678	\$2,486,964	\$2,420,000	\$1,876,204	\$2,420,000	\$2,420,000	\$0	0%
5	LPV Watermaster legal fees for Rules Appeal <sup>2</sup>	-	-	\$200,000	-	-	-	-	-	-
6	<u>Expenditures</u>									
7	Special Counsel <sup>3</sup>	(\$2,049,926)	(\$1,466,690)	(\$1,001,490)	(\$1,560,000)	(\$605,681)	(\$785,681)	(\$1,300,000)	\$260,000	17%
8	County Counsel <sup>4</sup>	(\$249,100)	(\$242,813)	(\$73,507)	(\$215,000)	(\$65,972)	(\$80,972)	(\$115,000)	\$100,000	47%
9	<b>Net Results</b>	<b>(\$522,731)</b>	<b>\$428,175</b>	<b>\$1,611,967</b>	<b>\$645,000</b>	<b>\$1,204,551</b>	<b>\$1,553,348</b>	<b>\$1,005,000</b>	<b>\$360,000</b>	<b>-56%</b>
10	<b>WATER SUPPLY SUSTAINABILITY RESERVE</b>									
11	<u>Revenues</u>									
12	GMA Pumping Surcharges <sup>5</sup>	\$1,027,229	\$895,179	\$1,085,523	\$1,000,000	\$709,567	\$1,000,000	\$1,000,000	\$0	0%
13	Designated Acct. Interest Earnings <sup>6</sup>	\$76,645	\$241,377	-	-	-	-	-	-	-
14	Repayment of Loan to Operations <sup>7</sup>	-	-	-	\$1,000,000	-	\$500,000	\$500,000	(\$500,000)	-50%
15	<u>Expenditures</u>									
16	Loan to Operations <sup>8</sup>	(\$1,000,000)	-	-	-	-	-	-	-	-
17	<b>Net Results</b>	<b>\$103,874</b>	<b>\$1,136,556</b>	<b>\$1,085,523</b>	<b>\$2,000,000</b>	<b>\$709,567</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>(\$500,000)</b>	<b>-25%</b>
18	<b>WORKING CAPITAL RESERVE<sup>9</sup></b>									
19	<u>Revenues</u>									
20	Annual Budgeted Operating Costs - 180 days target / 240 days max	-	-	-	-	\$2,837,165	\$2,837,165	\$3,111,657	-	-
21	Transfer In/Out <sup>10</sup>	-	-	-	-	-	\$274,492	(\$786,367)	-	-
22	Transfer In/Out <sup>11</sup>	-	-	-	-	-	-	\$74,719	-	-
23	<u>Expenditures</u>									
24	TBD	-	-	-	-	-	-	-	-	-
25	<b>Net Results</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,837,165</b>	<b>\$3,111,657</b>	<b>\$2,400,009</b>		
26	<b>RATE STABILIZATION RESERVE<sup>12</sup></b>									
27	<u>Revenues</u>									
28	One-half of positive net Operating Results - 120 days target	-	-	-	-	\$1,814,840	\$1,814,840	\$1,814,840	-	-
29	Transfer In/Out <sup>13</sup>	-	-	-	-	-	-	(\$74,719)	-	-
30	Transfer In/Out	-	-	-	-	-	-	-	-	-
31	<u>Expenditures</u>									
32	TBD	-	-	-	-	-	-	-	-	-
33	<b>Net Results</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,814,840</b>	<b>\$1,814,840</b>	<b>\$1,740,121</b>		

**Footnotes:**

1 Reserve Fee of \$20.00 per AF to replenish GEMES Account per Resolution 2020-05 effective 1/1/2021, renewed for four years on 9/25/24 with Resolution 2024-05.

2 Board approved for LPV Watermaster to repay 50% legal fees for LPV Watermaster Appeal on 9/13/24.

3 Special Counsel fees related to ongoing and anticipated litigation. Includes LPV Basin Adj., City of Oxnard, OPV Coalition. FY 2026-27 amounts reflect the estimates provided by the County Counsel.

4 County Counsel costs for ongoing and anticipated litigation. Includes LPV Basin Adjudication, City of Oxnard, OPV Coalition. FY 2026-27 amounts reflect estimates from the County Counsel.

5 Projected Surcharges revenue assumptions based on past Surcharge revenues.

6 Interest earnings from the County Pooled Investment fund reallocated to Operating Account per Fiscal Committee as of FY 2024-25.

7 Fiscal Committee recommends repaying \$1,000,000 loan from Water Supply Sustainability Reserve in split installments during FY2025-26 and FY2026-27.

8 Transfer from Designated Surcharges Fund to Operating Accounts in FY 2022-23.

9 Initially funded from \$3,652,005 Operating Account Fund Balance and existing \$1,000,000 Designated Operating Reserves. Calculated 180 days of FY 2025-26 budget plus additional funds after meeting Rate Stabilization reserve target.

10 Projected Year End Transfer In/Out from Operating Account.

11 Projected transfer In from Rate Stabilization Reserve, an adjustment due to lower FY2026-27 budget.

12 Initially funded from \$3,652,005 Operating Account Fund Balance and existing \$1,000,000 Designated Operating Reserves. Calculated 120 days of FY 2025-26 budget per Reserve policy adopted 04.22.2026.

13 Projected Transfer Out to Working Capital Reserve due to lower FY2026-27 budget, adjusting target amount.

FCGMA FY 2026-27 BUDGET - DRAFT (As of June 18, 2026)

TRANSFER TO RESERVES

A	B	C	D
Account prior to Reserve Policy approval	2025-26 Actuals Through March 2026	Account after Reserve Policy approval <sup>1</sup>	Allocation
Designated GEMES Account	\$1,295,762	Designated GEMES Account	\$1,295,762
Designated Surcharges Account	\$6,244,789	Water Supply Sustainability Reserve <sup>2</sup>	\$6,244,789
Designated Operating Reserves <sup>3</sup>	\$1,000,000	Working Capital Reserve <sup>4</sup>	\$2,837,165
Operating Account Fund Balance <sup>3</sup>	\$3,652,005	Rate Stabilization Reserve <sup>5</sup>	\$1,814,840
Net Operating Results	\$435,367	Net Operating Results	\$435,367
<b>Total Fund Balance<sup>6</sup></b>	<b>\$12,627,923</b>	<b>Total Fund Balance</b>	<b>\$12,627,923</b>

8 Total Reserves & Operating Account Fund Balance <sup>3</sup>	\$4,652,005
--	-------------

9 Allocation calculation<sup>7</sup>:

FY2025-26	Total	120 days	180 days	240 days
10 Annual Operating Budget	\$5,520,137	\$1,814,840	\$2,722,259	\$3,629,679

Footnotes:

- 1 New Reserve policy adopted 04/22/2026
- 2 Water Supply Sustainability Reserve is funded by Surcharges. Designated Surcharges Account becomes Water Supply Sustainability Reserve.
- 3 Total existing Designated Operating Reserves and Operating Account balance is \$4,652,005. The amount allocated to Working Capital Reserve and Rate Stabilization Reserve per new Reserve policy adopted 04/22/2026. Initially funded from Operating Account Fund Balance and Designated Operating Reserves. Target level is 180 days of annual budgeted operating costs, maintaining minimum balance equal to 120 days of the total Annual Operating Budget and maximum balance of 240 days of the total Annual Operating Budget. Calculated 180 days of annual budgeted operating costs plus additional funds after meeting the Rate Stabilization Reserve target .
- 4 Calculated 120 days of FY 2025-26 budget. Initially funded from Operating Account Fund Balance and Designated Operating Reserves. Target level is 120 days of annual budgeted operating costs, but may increase as directed in order to plan for anticipated increases in operating costs.
- 5 Total fund balance as of March 31, 2026
- 6 Allocation calculation was based on FY2025-26 Annual Operating Budget \$5,520,137.

Year-over-Year data:

F	G	H	I
	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through March 2026
<b>GEMES Acct</b>			
Beg Balance	(\$1,477,130)	(\$1,048,955)	\$563,013
FY Net Results	\$428,175	\$1,611,967	\$732,750
YE Balance	(\$1,048,955)	\$563,013	\$1,295,762

	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through March 2026
<b>Water Supply Sustainability Reserve</b>			
Beg Balance	\$3,337,855	\$4,474,411	\$5,559,934
FY Net Results	\$1,136,556	\$1,085,523	\$684,855
YE Balance	\$4,474,411	\$5,559,934	\$6,244,789

	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through March 2026
<b>Operating Acct.</b>			
Beg Balance	\$1,482,658	\$2,563,241	\$0
FY Net Results	\$1,080,583	\$1,088,764	\$435,367
YE Balance	\$2,563,241	\$3,652,005	\$435,367

	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through March 2026
<b>Working Capital Reserve</b>			
Beg Balance	\$0	\$0	\$0
Allocated after Reserve policy	\$0	\$0	\$2,837,165
YE Balance	\$0	\$0	\$2,837,165

	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through March 2026
<b>Rate Stabilization Reserve</b>			
Beg Balance	\$0	\$0	\$0
Allocated after Reserve policy	\$0	\$0	\$1,814,840
YE Balance	\$0	\$0	\$1,814,840

FCGMA FY 2026-27 BUDGET - DRAFT (As of June 18, 2026)

STATEMENT OF FINANCIAL POSITION

A	B	C	D	E	F
Account	Actuals after Reserve Policy 04.22.2026	2025-26 Actuals Through May 2026	2025-26 Projected Year End	2026-27 Draft Budget	
1					
2	Designated GEMES Account	\$1,295,762	\$1,767,564	\$2,116,360	\$3,121,360
3	Water Supply Sustainability Reserve	\$6,244,789	\$6,269,501	\$7,059,934	\$8,559,934
4	Working Capital Reserve	\$2,837,165	\$2,837,165	\$3,111,657	\$2,400,009
5	Rate Stabilization Reserve	\$1,814,840	\$1,814,840	\$1,814,840	\$1,740,121
6	Operating Account	\$435,367	\$658,305	\$0	\$0
7	<b>Total Fund Balance</b>	<b>\$12,627,923</b>	<b>\$13,347,375</b>	<b>\$14,102,791</b>	<b>\$15,821,424</b>

Year-over-Year data:

8	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through May 2026	Projected Year End FY2025-26	Draft Budget FY2026-27
9	<b>GEMES Acct</b>				
9	Beg Balance	(\$1,477,130)	(\$1,048,955)	\$563,013	\$563,013
10	FY Net Results	\$428,175	\$1,611,967	\$1,204,551	\$1,553,348
11	Ending Balance	(\$1,048,955)	\$563,013	\$1,767,564	\$2,116,360

12	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through May 2026	Projected Year End FY2025-26	Draft Budget FY2026-27
12	<b>Water Supply Sustainability Reserve</b>				
13	Beg Balance	\$3,337,855	\$4,474,411	\$5,559,934	\$5,559,934
14	FY Net Results	\$1,136,556	\$1,085,523	\$709,567	\$1,500,000
16	Transfer In/ Out	-	-	-	-
17	Ending Balance	\$4,474,411	\$5,559,934	\$6,269,501	\$7,059,934

18	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through May 2026	Projected Year End FY2025-26	Draft Budget FY2026-27
18	<b>Working Capital Reserve (180 days target/240 days max)</b>				
19	Beg Balance	-	-	\$2,837,165	\$2,837,165
20	Transfer In/Out <sup>1</sup>	-	-	-	\$274,492
21	Transfer In/Out <sup>2</sup>	-	-	-	(\$786,367)
22	Ending Balance	\$0	\$0	\$2,837,165	\$3,111,657

23	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through May 2026	Projected Year End FY2025-26	Draft Budget FY2026-27
23	<b>Rate Stabilization Reserve (120 days target)</b>				
24	Beg Balance	-	-	\$1,814,840	\$1,814,840
25	Transfer In/Out <sup>3</sup>	-	-	-	(\$74,719)
26	Ending Balance	\$0	\$0	\$1,814,840	\$1,814,840

27	Actuals FY2023-24	Actuals FY2024-25	Actuals FY2025-26 through May 2026	Projected Year End FY2025-26	Draft Budget FY2026-27
27	<b>Operating Acct.</b>				
28	Beg Balance	\$1,482,658	\$2,563,241	-	-
29	FY Net Results	\$1,080,583	\$1,088,764	\$658,305	\$274,492
30	Transfer In/Out <sup>4</sup>	-	-	-	(\$274,492)
31	Ending Balance	\$2,563,241	\$3,652,005	\$658,305	\$0

32	FY2026-27	Total	120 days	180 days	240 days
33	Annual Operating Budget <sup>5</sup>	\$5,292,867	\$1,740,121	\$2,610,181	\$3,480,241

Footnotes:

Transfer In of Projected Year End \$274,492 Net Operating Results from Operating account. Transfer Out \$786,367 to offset negative budgeted Net

1 Operating Results.

2 Transfer In from Rate Stabilization reserve due to lower FY2026-27 budget amount. 120 days target for Rate Stabilization Reserve is \$1,740,121.

3 Reducing Rate Stabilization reserve due to lower FY2026-27 budget amount, 120 days target is \$1,740,121.

4 Transfers In/ Out of Operating Account to result in \$0 FYE balance.

5 2026-27 Annual Operating Account budget used in Reserve Accounts Adjusted calculations.

**Las Posas Valley Watermaster**  
**FY 2026-27 Budget - Draft (as of June 18, 2026)**  
**OPERATING ACCOUNT**

	A	B	C	D	E	F	G	H	I
1	Description	Actuals FY 2023-24	Actuals FY 2024-25	Adopted Budget FY 2025-26 (without 4th BA WY 2024-4) <sup>1</sup>	Actuals FY 2025-26 Through May 2026	Projected Year End FY 2025-26	Draft Budget FY 2026-27	Increase / Decrease Over Previous Year	% Change Over PY
2	<b>Operating Revenues</b>								
3	Basin Assessment Fee <sup>2</sup>	\$ 1,259,607	\$ 1,898,016	\$ 1,851,281	\$ 1,686,261	\$ 1,851,281	\$ 2,239,808	\$ 388,526	21%
4	Basin Assessment Interest <sup>3</sup>	\$ 20,026	\$ 24,469	\$ 27,769	\$ 14,530	\$ 17,769	\$ 22,769	\$ (5,000)	-18%
5	Attorney Fees Collected - Enforcement Action <sup>4</sup>	-	-	-	1,744	\$ 1,744	-	-	-
6	Costs of Collection - Enforcement Action	-	-	-	1,139	\$ 1,139	-	-	-
7	<b>Total Operating Revenues</b>	<b>\$ 1,279,633</b>	<b>\$ 1,922,485</b>	<b>\$ 1,879,051</b>	<b>\$ 1,703,674</b>	<b>\$ 1,871,934</b>	<b>\$ 2,262,577</b>	<b>\$ 383,526</b>	<b>20%</b>
8	<b>Operating Expenses</b>								
9	<b>PWA Labor Cost</b>								
10	Watermaster Administration	\$ 66,034.35	\$ 127,392	\$ 89,653	\$ 161,686	\$ 191,686	\$ 197,086	\$ 107,434	120%
11	Allocations & Record Keeping	\$ 3,071.70	\$ 57,360	\$ 121,144	\$ 179,203	\$ 194,203	\$ 231,910	\$ 110,766	91%
12	Basin Management	\$ 3,936.87	\$ 50,579	\$ 26,257	\$ 90,774	\$ 95,000	\$ -	\$ (26,257)	-100%
13	Committee Coordination and Consultations	\$ 3,622.07	\$ 30,456	\$ 40,813	\$ 21,031	\$ 24,308	\$ 17,952	\$ (22,861)	-56%
14	Budget and Assessments	\$ 4,768.26	\$ 30,565	\$ 58,429	\$ 38,512	\$ 43,512	\$ 56,257	\$ (2,172)	-4%
15	IT Services and Support	\$ 3,338.46	\$ 18,204	\$ 23,794	\$ 17,668	\$ 23,794	\$ 34,807	\$ 11,013	46%
16	Calleguas Aquifer Storage & Recovery Project	-	\$ 792	\$ 10,087	\$ 14,455	\$ 16,455	\$ 38,576	\$ 28,490	282%
17	Staff time (ongoing or anticipated litigation)	-	\$ 2,360	\$ 8,507	\$ 4,239	\$ 7,073	\$ 10,850	\$ 2,343	28%
18	<b>Total PWA Labor Cost<sup>5</sup> :</b>	<b>\$ 84,772</b>	<b>\$ 317,708</b>	<b>\$ 378,682</b>	<b>\$ 527,570</b>	<b>\$ 596,032</b>	<b>\$ 587,439</b>	<b>\$ 208,757</b>	<b>55%</b>
19	<b>Contract Costs</b>								
20	<b>Allocations &amp; Record Keeping</b>								
21	Extraction Monitoring and Reporting <sup>6</sup> (Ex A, Article V)	\$ 17,244	\$ 44,442	\$ 53,000	\$ 59,386	\$ 63,000	\$ -	\$ (53,000)	-100%
22	<b>Subtotal - Allocations &amp; Record Keeping</b>	<b>\$ 17,244</b>	<b>\$ 44,442</b>	<b>\$ 53,000</b>	<b>\$ 59,386</b>	<b>\$ 63,000</b>	<b>\$ -</b>	<b>\$ (53,000)</b>	<b>-100%</b>
23	<b>Basin Management</b>								
24	Initial Basin Optimization Plan <sup>7</sup> (5.3)	-	\$ 78,840	-	\$ 443	\$ 443	\$ -	\$ -	-
25	2025 Basin Optimization Yield Study <sup>8</sup> (4.10)	-	\$ 31,698	\$ 271,302	\$ 254,914	\$ 271,302	\$ -	\$ (271,302)	-100%
26	GSP Update (Periodic Evaluation) <sup>9</sup>	-	\$ 6,579	-	-	-	-	-	-
27	Annual Report <sup>10</sup>	-	-	-	-	-	-	-	-
28	Watermaster Technical Support <sup>11</sup>	-	-	\$ 50,000	-	\$ 25,000	\$ 50,000	\$ -	0%
29	<b>Subtotal - Basin Management</b>	<b>\$ -</b>	<b>\$ 117,117</b>	<b>\$ 321,302</b>	<b>\$ 255,356</b>	<b>\$ 296,745</b>	<b>\$ 50,000</b>	<b>\$ (271,302)</b>	<b>-84%</b>
30	<b>Committee Coordination and Consultations</b>								
31	PAC Administrator <sup>12</sup>	-	\$ 22,349	\$ 175,100	\$ 6,102	\$ 10,000	\$ 60,000	\$ (115,100)	-66%
32	Technical Advisory Committee <sup>13</sup> (6.11, Ex A Article IV)	-	\$ 66,694	\$ 100,363	\$ 29,191	\$ 70,363	\$ 60,000	\$ (40,363)	-40%
33	TAC Member Cost <sup>14</sup>	-	\$ 148,399	\$ 276,480	\$ 98,877	\$ 150,000	\$ 206,500	\$ (69,980)	-25%
34	Insurance <sup>15</sup>	-	-	-	-	-	-	-	-
35	<b>Subtotal - Committee Coordination and Consultations</b>	<b>\$ -</b>	<b>\$ 237,441</b>	<b>\$ 551,943</b>	<b>\$ 134,171</b>	<b>\$ 230,363</b>	<b>\$ 326,500</b>	<b>\$ (225,443)</b>	<b>-41%</b>
36	<b>Budget and Assessments</b>								
37	Basin Assessments (7.1-7.3,7.6, Ex A 2.8)	-	-	-	-	-	-	-	-
38	Processing Fees (7.4)	-	-	\$ 25,000	-	\$ -	\$ 38,250	\$ 13,250	53%
39	Audits (7.7)	-	\$ 17,650	\$ 14,150	\$ 16,720	\$ 21,150	\$ 20,800	\$ 6,650	47%
40	CSD Fiscal Services Staff <sup>16</sup>	-	\$ 33,900	\$ 24,900	\$ 18,675	\$ 24,900	\$ 43,000	\$ 18,100	73%

**Las Posas Valley Watermaster  
 FY 2026-27 Budget - Draft (as of June 18, 2026)  
 OPERATING ACCOUNT**

A	B	C	D	E	F	G	H	I
Description	Actuals FY 2023-24	Actuals FY 2024-25	Adopted Budget FY 2025-26 (without 4th BA WY 2024-4) <sup>1</sup>	Actuals FY 2025-26 Through May 2026	Projected Year End FY 2025-26	Draft Budget FY 2026-27	Increase / Decrease Over Previous Year	% Change Over PY
<i>Subtotal - Budget and Assessments</i>	\$ -	\$ 51,550	\$ 64,050	\$ 35,395	\$ 46,050	\$ 102,050	\$ 38,000	59%
<b>IT Services and Support</b>								
Data Management and Support <sup>17</sup>	-	\$ 90,200	\$ 200,000	\$ 135,075	\$ 185,000	\$ 260,200	\$ 60,200	30%
<i>Subtotal - IT Services and Support</i>	\$ -	\$ 90,200	\$ 200,000	\$ 135,075	\$ 185,000	\$ 260,200	\$ 60,200	30%
<b>Calleguas Aquifer Storage &amp; Recovery Project</b>								
Calleguas ASR Project Operations Study <sup>18</sup> (8.4)	-	-	\$ 100,000	-	\$ 30,000	\$ 100,000	-	0%
ASR Study Group Landowner Representative <sup>19</sup>	-	-	\$ 25,000	\$ 16,800	\$ 18,800	\$ 60,000	\$ 35,000	140%
<i>Subtotal - Calleguas Aquifer Storage &amp; Recovery Project</i>	\$ -	\$ -	\$ 125,000	\$ 16,800	\$ 48,800	\$ 160,000	\$ 35,000	28%
<b>Legal Services<sup>20</sup></b>								
Agency Counsel (Ventura County Counsel's Office) <sup>21</sup>	\$ 59,959	\$ 185,434	\$ 175,000	\$ 93,707	\$ 150,000	\$ 200,000	\$ 25,000	14%
LPV WM Special Counsel (Stoel Rives) <sup>22</sup>	-	\$ 602,941	\$ 375,000	\$ 285,110	\$ 325,000	\$ 350,000	\$ (25,000)	-7%
LPV Water Rules Appeal <sup>23</sup> (9.2)	-	\$ 200,000	-	-	-	-	-	-
<i>Subtotal - Legal Services</i>	\$ 59,959	\$ 988,375	\$ 550,000	\$ 378,817	\$ 475,000	\$ 550,000	\$ -	0%
<b>Total Operating Expenses</b>	\$ 161,974	\$ 1,846,832	\$ 2,243,977	\$ 1,542,570	\$ 1,940,990	\$ 2,036,189	\$ (207,789)	-9%
<b>Net Operating Results</b>	\$ 1,117,659	\$ 75,652	\$ (364,927)	\$ 161,104	\$ (69,056)	\$ 226,388	\$ 591,315	-162%
Less: Contribution to Reserves <sup>24</sup>	-	\$ 137,809	\$ 224,398	\$ 184,858	\$ 194,099	\$ 203,619	\$ (20,779)	-9%
Add: Non-Operating Revenues <sup>25</sup> - Investment Income	\$ 9,846	\$ 62,157	\$ 25,000	\$ 23,755	\$ 40,000	\$ 40,000	\$ 15,000	60%
<b>Total Operating Results</b>	\$ 1,127,505	\$ -	\$ (564,325)	\$ -	\$ (223,155)	\$ 62,769	\$ 627,094	111%

**Las Posas Valley Watermaster  
 FY 2026-27 Budget - Draft (as of June 18, 2026)  
 OPERATING ACCOUNT**

	A	B	C	D	E	F	G	H	I
1	Description	Actuals FY 2023-24	Actuals FY 2024-25	Adopted Budget FY 2025-26 (without 4th BA WY 2024-4) <sup>1</sup>	Actuals FY 2025-26 Through May 2026	Projected Year End FY 2025-26	Draft Budget FY 2026-27	Increase / Decrease Over Previous Year	% Change Over PY

*Footnotes*

- 1 LPV-2024-4 Basin Assessment (4<sup>th</sup> Quarter, July - September 2025) falls into FY 2025-26.
- 2 Basin Assessment Fees assessed to Water Right Holders per acre-foot of Annual Allocation held by the Water Right Holders.
- 3 Basin Assessment Interest assessed for delinquent Basin Assesemnt Fees payment.
- 4 Enforcement Action payments for Attorneys' Fees and Cost of Collection associated with the Stipulated Partial Settlement to Collect Delinquent Assessments for Water Year 2023-1 (Agreement).
- 5 Labor cost estimate based on Ventura County Public Works Agency providing LPV Watermaster staff at actual rates for FY 2025-26. For FY 2026-27, Labor cost estimates are based on Ventura County Public Works Agency providing LPV Watermaster staff at actual rates.
- 6 Contract costs for Regional Government Services assisting Extraction Monitoring and Reporting (approved 09/25/2024). The FY 2025-26 projection of \$63K is based on past actual contract spend plus estimates for the first and second Extraction and Use reporting periods. Reference to LPV Adjudication Judgment section; "Ex A" in Exhibit A of the Judgment
- 7 Contract costs for Dudek for assisting with preparation of BOP \$76,025 (approved 01/12/2024); projection based on actual contract spend.
- 8 Contract costs for Dudek for assisisting with BOYS \$303,000 (modification approved 06/01/2025); projection based on actual contract spend.
- 9 Contract estimates for Dudek assisting with GSP Periodic Evaluation (Task 10.2.1, Committee Evaluation Review and Response).
- 10 Annual Report costs are covered by FCGMA per the Fiscal Committee's recommendation.
- 11 Consultant to provide technical support to Watermaster as needed on Basin Management, proposed for FY 2026-27.
- 12 PAC Administrator contract \$170,000 (approved 09/25/2024).
- 13 Contract cost estimate for Dudek for assisisting as Watermaster TAC member \$97,440 (approved 05/22/2024). Assumes two meetings per month.
- 14 Contract cost estimate for three TAC members including Administrator, and preparation of Recommendation Reports. Assumes two meetings per month. 2026 costs subject to approval 3/25/2026.
- 15 PAC request for PAC and TAC members insurance; covered under FCGMA Budget.
- 16 CSD Fiscal services is an annual allocation. Costs are allocated quarterly between CSD and Watermaster.
- 17 IT Services and Support costs are split evenly between FCGMA and Watermaster. Budget amount includes \$40,700 CSD IT annual cost allocated quarterly.
- 18 Estimate provided by Calleguas Municipal Water District for \$100,000 for Watermaster's responsibility of 20% of ASR Study expenses with regard to total study cost.
- 19 Estimated expenses for ASR Study Group Landowner Representative.
- 20 Agency Counsel and Special Counsel FY26-27 budget estimates are best estimates based on LPV WM legal work/services to date, current status of LPV ADJ, and experience in other similar matters. Estimates do include costs for work/services related to uncertainties/variables such as whether LPV ADJ overturned, and remand for further trial court proceedings.
- 21 Agency Counsel services include advising on LPV ADJ implementation, administration, compliance, and enforcement; LPV WM Board, PAC, TAC meetings, staff reports, presentations; coordination with LPV WM Special Counsel.
- 22 Special Counsel services include interpretation of LPV Judgment, Watermaster administration and Judgment implementation; initiation of compliance, enforcement actions; coordination with Agency Counsel.
- 23 Share of legal expenses for LPV Watermaster Rules Appeal (approved 9/13/2024), processed in FY2025.
- 24 Operating reserves are calculated at 10% of annual budget and are cummulative. A new Reserve Policy is in development.
- 25 Earnings from County Pooled Investment fund. FY2026-27 Budget Development Manual states to use an interest rate of 3.00% when estimating interest earnings on cash available within the fund. The rate recommended for the FY2025-26 budget process was 3.40%.

**Las Posas Valley Watermaster  
 FY 2026-27 Budget - Draft (as of June 18, 2026)  
 BOP PROJECTS**

A	B	C	D	E	F
BOP Project No.	Basin Optimization Plan (BOP) Project Name	Budget FY 2025-26	Actuals FY 2025-26 Through May 2026	Projected Year End FY 2025-26	Draft Budget FY 2026-27
	<b>REVENUES</b>				
	LPV BOP Assessment		\$ 190,869	\$ 195,227	\$ 2,311,000
	LPV BOP Assessment Interest		\$ 914	\$ 961	\$ 1,000
	<b>Total REVENUES</b>		<b>\$ 191,783</b>	<b>\$ 196,188</b>	<b>\$ 2,312,000</b>
	<b>EXPENSES</b>				
	Initial Project Implementation Planning	\$ 25,000	\$39,861	\$39,861	\$91,901
	<b>Purchase of Imported Water from CMWD</b>				
	Program Development	\$ 45,000			
	Administration	\$ 5,000			
	<b>Total Cost</b>	<b>\$ 50,000</b>		\$ -	\$ 1,736,000
	<b>Arroyo Simi-Las Posas Water Acquisition</b>				
	Agreement Negotiation with the City of Simi Valley	\$ 45,000			
	<b>Total Cost</b>	<b>\$ 45,000</b>	\$ 5,000	\$ 20,000	\$ 100,000
	<b>In Lieu Deliveries to northern ELPMA Feasibility Study</b>				
	Develop Scope of Work and Request for Proposal	\$ 35,000			
	<b>Total Cost</b>	<b>\$ 35,000</b>		\$ -	\$ 106,000
	<b>Allocation Buyback and Reduction Program</b>				
	Program Development	\$ 55,000			
	Consultant Development of Transaction Mechanics	\$ 40,000			
	<b>Total Cost</b>	<b>\$ 95,000</b>		\$ -	\$ 200,000
	<b>Regional Desalter Feasibility Study</b>				
	Purveyor engagement, Development of Scope of Work and Request for proposal	\$ 40,000			
	<b>Total Cost</b>	<b>\$ 40,000</b>		\$ -	\$ 169,000
	<b>Total EXPENSES</b>	<b>\$ 290,000</b>	<b>\$ 44,861</b>	<b>\$ 59,861</b>	<b>\$ 2,402,901</b>
	<b>Net Operating Results</b>		<b>\$ 146,922</b>	<b>\$ 136,327</b>	<b>\$ (90,901)</b>

**Las Posas Valley Watermaster  
 Draft FY 2026-27 Budget (as of June 18, 2026)  
 BOP PROJECT ASSESSMENT SCENARIOS**

	A	B	C	D	E
	<b>BOP Project</b>	<b>Scenario 1</b>	<b>Scenario 2</b>	<b>Scenario 3</b>	<b>Scenario 4</b>
2	BOP 2: Purchase of CMWD Imported Water	\$ 5,451,040	\$ 2,725,520	\$ 1,736,000	\$ 868,000
3	BOP 5: Arroyo Simi-Las Posas Water Acquisition	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
4	BOP 7: In Lieu Deliveries to Northern ELPMA Feasibility Study	\$ 106,000	\$ 106,000	\$ 106,000	\$ 106,000
5	BOP 8: Allocation Buyback and Reduction Program	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
6	BOP 9: Regional Desalter Feasibility Study	\$ 169,000	\$ 169,000	\$ 169,000	\$ 169,000
7	<b>Total Expenses</b>	<b>\$ 6,026,040</b>	<b>\$ 3,300,520</b>	<b>\$ 2,311,000</b>	<b>\$ 1,443,000</b>

<b>Scenario Cost Assumptions</b>					
9	Cost per AF, if spread evenly over 40,000 acre-feet (AF)	\$ 150.65	\$ 82.51	\$ 57.78	\$ 21.70
10	Excluding WWLP from BOP 2, Cost per AF for CMWD service area	\$ 184.72	\$ 99.55	\$ 68.63	\$ 41.50
11	Excluding WWLP from BOP 2, Cost per AF for UWCD service area	\$ 14.38	\$ 14.38	\$ 14.38	\$ 14.38

12	CMWD Rate per AF, Effective January 2026	\$ 2,058.00
13	RTS Charge	\$ 131.00
14	Capacity Rate <small>(May-September)</small>	\$ 194.00
15	CMWD Total Cost per AF <small>(assuming 50% of in-lieu is delivered between May -September)</small>	<b>\$ 2,286.00</b>
16	Watermaster Incentive per AF	<b>\$ 1,736.00</b>

<b>Scenario Notes</b>	
18	Scenario 1 assumes 3,140 AF purchase from CMWD
19	Scenario 2 assumes 1,570 AF purchase from CMWD
20	Scenario 3 assumes 1,000 AF purchase from CMWD
21	Scenario 4 assumes 500 AF purchase from CMWD, PAC recommendation

**Las Posas Valley Watermaster**  
**FY 2026-27 Budget - Draft (As of June 18, 2026)**  
**STATEMENT OF FINANCIAL POSITION**

	A	B	C	D	E	F	G
1	Account	Actuals FY 2023-24	Actuals FY 2024-25	Adopted Budget FY 2025-26 (without 4th BA WY 2024-4) <sup>1</sup>	Actuals FY 2025-26 Through May 2026	Projected Year End FY 2025-26	Draft Budget FY 2026-27
2	Operating Account	\$ 1,127,505	\$ 1,127,505	\$ 563,180	\$ 1,127,505	\$ 904,350	\$ 967,119
3	BOP Projects	\$ -	\$ -	\$ -	\$ 146,922	\$ 136,327	\$ 45,426
4	Reserves <sup>2</sup>	\$ -	\$ 137,809	\$ 362,207	\$ 322,668	\$ 331,908	\$ 535,527
5	Ending Total Fund Balance	\$ 1,127,505	\$ 1,265,314	\$ 925,387	\$ 1,597,094	\$ 1,372,586	\$ 1,548,073

6	AF	FY 2024-25	FY 2025-26	FY 2026-27
7	Total Annual Allocation (AF):	40,000	40,000	40,000
8	Basin Assessment per AF <sup>3</sup> :	\$ 64.58	\$ 60.00	\$ 56.00
9	Quarterly Assessment	\$ 16.14	\$ 15.00	\$ 14.00

10	Operating <sup>4</sup>	Actuals FY 2023-24	Actuals FY 2024-25	Adopted Budget FY 2025-26 (without 4th BA WY 2024-4)	Actuals FY 2025-26 Through May 2026	Projected Year End FY 2025-26	Draft Budget FY 2026-27
11	Beginning Balance	\$ -	\$ 1,127,505	\$ 1,127,505	\$ 1,127,505	\$ 1,127,505	\$ 904,350
12	Revenues	\$ 1,289,479	\$ 1,984,642	\$ 1,904,051	\$ 1,727,429	\$ 1,911,934	\$ 2,302,577
13	Expenses	\$ 161,974	\$ 1,846,832	\$ 2,243,977	\$ 1,542,570	\$ 1,940,990	\$ 2,036,189
14	Contribution to Reserves	\$ -	\$ 137,809	\$ 224,398	\$ 184,858	\$ 194,099	\$ 203,619
15	Total Operating Results	\$ 1,127,505	\$ -	\$ (564,325)	\$ -	\$ (223,155)	\$ 62,769
16	Ending Account Balance	\$ 1,127,505	\$ 1,127,505	\$ 563,180	\$ 1,127,505	\$ 904,350	\$ 967,119

17	BOP Projects <sup>5</sup>	Actuals FY 2023-24	Actuals FY 2024-25	Adopted Budget FY 2025-26 (without 4th BA WY 2024-4)	Actuals FY 2025-26 Through May 2026	Projected Year End FY 2025-26	Draft Budget FY 2026-27
18	Beginning Balance	-	-	-	\$ -	\$ -	\$ 136,327
19	Revenues	-	-	-	\$ 191,783	\$ 196,188	\$ 2,312,000
20	Expenses	-	-	-	\$ 44,861	\$ 59,861	\$ 2,402,901
21	Net Operating Results	-	-	-	\$ 146,922	\$ 136,327	\$ (90,901)
22	Ending Account Balance	-	-	-	\$ 146,922	\$ 136,327	\$ 45,426

23	Reserves <sup>6</sup>	Actuals FY 2023-24	Actuals FY 2024-25	Adopted Budget FY 2025-26 (without 4th BA WY 2024-4)	Actuals FY 2025-26 Through May 2026	Projected Year End FY 2025-26	Draft Budget FY 2026-27
24	Beginning Account Balance	\$ -	\$ -	\$ 137,809	\$ 137,809	\$ 137,809	\$ 331,908
25	Contribution from Operating	\$ -	\$ 137,809	\$ 224,398	\$ 184,858	\$ 194,099	\$ 203,619
26	Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Ending Account Balance	\$ -	\$ 137,809	\$ 362,207	\$ 322,668	\$ 331,908	\$ 535,527

**Footnotes:**

- 1 LPV-2024-4 Basin Assessment (4th Quarter, July - September 2025) falls into FY 2025-26.
- 2 Operating reserves are calculated at 10% of annual budget and are cumulative. A Reserve Policy is in development.
- 3 Basin Assessment calculation based on the FY 2026-27 budget.
- 4 Operating account balance.

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



## BOARD OF DIRECTORS

**Eugene F. West**, Chair, *Director, Camrosa Water District*  
**Kelly Long**, Vice Chair, *Supervisor, County of Ventura*  
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## EXECUTIVE OFFICER

**John Demers**

June 24, 2026

Board of Directors  
Fox Canyon Groundwater Management Agency  
800 South Victoria Avenue  
Ventura, CA 93009-1610

**SUBJECT: Approve and Authorize the Executive Officer to Execute a Professional Services Contract with Environmental Science Associates for Technical Consulting Services to Develop a Pilot Project for Groundwater Accounting in the Las Posas Valley Basin – (New Item)**

**RECOMMENDATIONS:** (1) Receive a presentation from Agency Staff; (2) Approve and authorize the Executive Officer to execute a professional services contract with Environmental Science Associates (ESA) for Technical Consulting Services to Develop a Pilot Project for Groundwater Accounting in Las Posas Valley; and (3) Authorize the Executive Officer to make limited changes to the contract with ESA.

## BACKGROUND:

On January 28, 2026, your Board authorized a contract with Environmental Science Associates to conduct data diagnostic services and to begin to build a Groundwater Accounting Platform (GAP) instance for FCGMA staff.

The data diagnostic was intended to assess current data management conditions, map existing (“as-is”) workflows, inventory data sources, systems, and pain points, and then define future-state workflows, establish data and QA/QC standards, evaluate tools and integrations, and develop a phased data management roadmap.

ESA completed this first phase of work, and the results were presented to your Board on May 27, 2026. Among the results discussed were recommended enhancements, which included both continued improvements and upgrades to the core data management systems, combined with incremental policy and process improvements. It was determined these two processes must necessarily work in tandem, as a data management system which is built on flawed processes will fail to achieve the desired level of improvement. Furthermore, because of ongoing adjudications, making consequential changes to systems is not recommended at this time, due to the near certainty that policies and

processes will be subject to significant revisions. Investing considerable funds and huge amounts of valuable staff time to make system revisions, only to have to start anew within the next two to three years would not be in the Agency's best interest. A key conclusion was that the Agency's best option during this time is to carefully consider its next steps and be prepared to execute system-level changes at the appropriate time. However, a well-constructed pilot program was possible, as proof of concept to demonstrate that the revised methodology and related tools can work with real Agency allocation, compliance and reporting data.

#### **DISCUSSION:**

Working with ESA, it was determined that FCGMA can advance management objectives through a pilot program with targeted improvements in a controlled environment. Among the intended goals of a pilot program is to leverage GAP to create a system to provide improved accounting of groundwater use, by enabling mechanisms to record and account for groundwater use in a more automated and less manual process. The intent is to further improve accuracy and timeliness, enhance regulatory compliance for both extractors and the Agency, and simplify procedures to reduce the reporting burden on owners, operators and the Agency.

Las Posas Valley (LPV) Basin represents the best opportunity for a pilot program, due to the specific factors that allow for a more controlled and discrete environment, including:

- A stable policy environment, due to the recent adjudication. Although further changes to the regulatory environment are possible because of ongoing appeals, there is more certainty to the policy landscape within LPV than elsewhere.
- A parcel-based allocation system is already in place, which enables the ready use of evapotranspiration (ET) data, currently available only in parcel-based formats.

The LPV Pilot will achieve the following objectives:

- Establish a complete, integrated LPV dataset where wells, meters, extraction records, allocations, and well-to-parcel relationships exist in one system;
- Demonstrate cross-data source analysis: compare Advanced Metering Infrastructure (AMI) to Semi-Annual Extraction Statement (SAES) data, metered extraction to ET estimates, and allocation usage to water availability;
- Explore allocation accounting and compliance monitoring in integrated environment, enabling comparison to current less systematic processes;
- Document operational differences between current and integrated state through the next phase of the Data Diagnostic focused on LPV; and
- Inform an implementation roadmap that can support technology options, with system-agnostic findings.

In consultation with the Agency, ESA has proposed technical services to accomplish this pilot program. The proposal consists of three tasks: Task 1 is to establish a complete LPV dataset, Task 2 is to accomplish complex data analysis and visualization, and Task 3 is a rollout of the GAP pilot program to participating stakeholders and growers and then

Item 14 –ESA Contract to Develop Pilot Groundwater Accounting Platform in LPVB  
FCGMA Board Meeting, June 24, 2026

obtain feedback from this group for further enhancements. Complete details of the proposal and contract are found in attached Exhibit 14A.

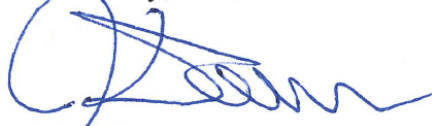
ESA's fee estimate for all tasks is \$62,240, and the expected timeline for completion is six months from contract award.

**CONCLUSION:**

Staff recommends your Board approve and authorize the Executive Officer to execute a professional services contract with Environmental Science Associates for Technical Consulting Services to Develop a Pilot Project for Groundwater Accounting in Las Posas Valley, for a not to exceed cost of \$62,240, and authorize the Executive Office to amend the ESA contract to extend the term and make nonsubstantive modification so long as the amendment is consistent with the purpose of the original ESA contract, does not result in additional costs to the Agency, and is reviewed and approved as to form by Agency Counsel.

This letter has been reviewed by Agency Counsel. If you have any questions, please contact me at (805) 650-4083.

Sincerely,



John Demers  
Executive Officer

Attachments:

Exhibit 14A – Proposed Contract and Exhibits with ESA

**PROFESSIONAL SERVICES CONTRACT BETWEEN THE FOX CANYON  
GROUNDWATER MANAGEMENT AGENCY AND ENVIRONMENTAL SCIENCE  
ASSOCIATES FOR PROFESSIONAL SERVICES RELATED TO THE  
DEVELOPMENT AND ADMINISTRATION OF A GROUNDWATER ACCOUNTING  
PLATFORM PILOT PROGRAM IN THE LAS POSAS VALLEY BASIN**

This contract is made and entered into this 24<sup>th</sup> day of JUNE 2026, by and between the Fox Canyon Groundwater Management Agency, hereinafter referred to as AGENCY, and Environmental Science Associates, hereinafter referred to as CONSULTANT, regarding CONSULTANT's performance of the work and services described in Exhibit A hereto (the "Work"). In consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**1. Scope of Work; Standard of Performance**

AGENCY hereby retains CONSULTANT to perform the Work described in Exhibit A hereto. The Work shall be performed in accordance with the terms and conditions of this contract. In performing the Work CONSULTANT shall exercise the degree of skill and care customarily exercised by professionals in the State of California when providing similar services with respect to similarly complex work and projects.

**2. Time Schedule**

All Work and any portion thereof separately identified shall be completed within the time provided in the "Time Schedule" attached hereto as Exhibit B. AGENCY will issue a suspension of the contract time when CONSULTANT is delayed by any public agency reviewing documents produced by CONSULTANT under this contract, or to the extent due to acts or omissions of AGENCY. CONSULTANT shall promptly notify AGENCY of any such delays.

**3. Fees and Payments**

Payment shall be made monthly, or as otherwise provided, on presentation of a completed AGENCY Consultant Services Invoice form in accordance with the "Fees and Payment" provisions attached hereto as Exhibit C.

**4. Termination**

AGENCY retains the right to terminate this contract for any reason prior to completion of the Work upon five days written notice to CONSULTANT. Upon termination, AGENCY shall pay CONSULTANT for all Work performed prior to such termination, provided however, that such charges shall not exceed the maximum fee specified for completion of any separately identified task/phase of the Work which, at the time of termination, has been started by request of AGENCY, plus the outstanding amount of contract retention withheld to date.

**5. Right to Review**

AGENCY shall have the right to review the Work at any time during AGENCY's usual working hours. Review, checking, approval or other action by the AGENCY shall not

relieve CONSULTANT of CONSULTANT's responsibility for the accuracy and completeness of the Work.

## **6. Correction of Work**

If any Work performed by CONSULTANT does not conform to the requirements and professional standards of this contract, AGENCY may require CONSULTANT to correct the Work until it conforms to said requirements and standards at no additional cost to AGENCY. AGENCY may withhold payment for disputed Work until CONSULTANT correctly performs the Work or the dispute is otherwise resolved in accordance with this contract. When the Work to be performed is of such a nature that CONSULTANT cannot correct its performance, AGENCY may reduce the CONSULTANT's compensation to reflect the reduced value of the Work received by AGENCY. If CONSULTANT fails to promptly re-perform the Work, AGENCY may have the Work performed by a third party in conformance with the requirements and professional standards of this contract and charge CONSULTANT, or withhold from payments due CONSULTANT, any costs AGENCY incurs that are directly related to the performance of the corrective work. AGENCY shall not unreasonably withhold or reduce payment for CONSULTANT's Work under this section.

## **7. Sub-Consulting**

With the prior written consent of AGENCY, CONSULTANT may engage the professional services of sub consultants for the performance of a portion of the Work ("sub consultants"). CONSULTANT shall be fully responsible for all Work performed by sub consultants which must be performed in accordance with all terms and conditions of this contract. All insurance requirements set forth in Section 13 below, "Insurance Requirements", shall apply to each sub consultant, except to the extent such requirements are modified or waived in writing by AGENCY. CONSULTANT shall ensure that each sub consultant obtains and keeps in force and effect during the term of this contract the required insurance.

## **8. Independent Contractor**

In performing the Work CONSULTANT is an independent contractor and neither CONSULTANT nor its employees, agents or Sub consultants shall be deemed employees of AGENCY for any reason. AGENCY shall have no responsibility or liability for the payment of any salary, wages, unemployment benefits, Workers' Compensation or disability benefits, federal, state or local taxes, or other compensation, benefits, or taxes for any of CONSULTANT's employees, agents, Sub consultants, or any of their respective employees or agents.

## **9. Duty of Loyalty; Conflicts of Interest**

- a. CONSULTANT owes AGENCY a duty of undivided loyalty in performing the Work under this contract, including the obligation to refrain from having economic interests and participating in activities that conflict with AGENCY's interests with respect to the Work and subject project. CONSULTANT shall take reasonable measures to ensure that CONSULTANT, its principals, officers, employees and Sub consultants do not possess a financial conflict of interest with respect to the Work and subject project. CONSULTANT shall promptly inform AGENCY of any

matter that could reasonably be interpreted as creating a conflict of interest for CONSULTANT with respect to the Work and subject project.

- b. CONSULTANT acknowledges that the California Political Reform Act (“Act”), Government Code section 81000 et seq., provides that principals, employees and agents of consultants retained by a public agency may be deemed “public officials” subject to the Act if they make or advise AGENCY on decisions or actions to be taken by AGENCY. To the extent AGENCY determines that the Act applies to CONSULTANT or its principals or employees, each designated person shall abide by the Act, including the requirement for public officials to prepare and file statements disclosing specified economic interests, as directed by AGENCY. In addition, CONSULTANT acknowledges and shall abide by the contractual conflict of interest restrictions imposed on public officials by Government Code section 1090 et seq.
- c. During the term of this contract CONSULTANT shall not employ or compensate AGENCY’s current employees.

## **10. Defense and Indemnification**

CONSULTANT shall defend, indemnify, and save harmless the AGENCY, including all of its boards, agencies, departments, officers, employees, agents and volunteers (collectively, “Indemnitee”), against any and all claims, lawsuits, judgments, debts, demands and liabilities that arise out of, pertain to, or relate to, and to the extent caused by the negligence, recklessness, or willful misconduct of CONSULTANT or its officers, employees, agents or subconsultants in the performance of this contract. This indemnity provision does not apply to claims, lawsuits, judgments, debts, demands and liabilities arising from the sole active negligence or willful misconduct of Indemnitee.

## **11. Insurance Requirements**

- a. Without limiting CONSULTANT’s duty to defend and indemnify AGENCY as required herein, CONSULTANT shall, at CONSULTANT's sole cost and expense and throughout the term of this contract and any extensions hereof, carry one or more insurance policies that provide at least the following minimum coverage:
  - i. Commercial General Liability insurance shall provide a minimum of \$100,000.00 coverage for each occurrence and \$200,000.00 in general aggregate coverage.
  - ii. Automobile Liability insurance shall provide a minimum of either a combined single limit (CSL) of \$1,000,000.00 for each accident or all of the following: \$250,000.00 bodily injury (BI) per person, and \$500,000.00 bodily injury per accident, and \$100,000.00 property damage (PD). Automobile Liability insurance is not required if the CONSULTANT does no traveling in performing the Work.
  - iii. Workers’ Compensation insurance in full compliance with California statutory requirements for all employees of CONSULTANT in the minimum amount of \$1,000,000.00. This Workers’ Compensation insurance requirement may only be waived by AGENCY in writing if CONSULTANT is a sole proprietor with no

employees and CONSULTANT provides AGENCY with evidence of such before commencing any work under the contract.

- b. With respect to any coverage written on a “claims made” basis, CONSULTANT shall maintain such policy for two years after the term of this contract and such policy shall allow for reporting of circumstances or incidents that may give rise to future claims.
- c. CONSULTANT shall notify AGENCY immediately if CONSULTANT's general aggregate of insurance is exceeded by valid litigated claims in which case additional levels of insurance must be obtained to maintain the above-stated requirements. All required insurance shall be written by a financially responsible company or companies authorized to do business in the State of California.
- d. The Commercial General Liability and Automobile Liability policies shall contain the following provisions or endorsements: The County of Ventura, AGENCY, and their respective officials, employees, and agents shall be named as additional insureds (“Additional Insureds”). All required insurance shall be primary coverage as respects the Additional Insureds, and any insurance or self-insurance maintained by Additional Insureds shall be in excess of CONSULTANT's insurance coverage and shall not contribute to it. Coverage shall apply separately to each insured, except with respect to the limits of liability, and an act or omission by one of the named insureds shall not reduce or avoid coverage to the other named insureds. AGENCY shall be notified by the insurance company or companies within 3 working days of cancellation or substantial modification of the policy.
- e. CONSULTANT hereby waives all rights of subrogation against AGENCY, the County of Ventura, all special districts governed by the Board of Supervisors, and each of their boards, directors, employees and agents for losses arising directly or indirectly from the activities or Work under this contract. The Commercial General Liability, Automobile Liability and Workers’ Compensation policies shall contain a provision or endorsement needed to implement CONSULTANT’s waiver of these rights of subrogation.
- f. Prior to commencement of the Work, CONSULTANT shall furnish AGENCY with certificates of insurance and endorsements effecting all coverage required hereunder. Copies of renewal certificates and endorsements shall be furnished to AGENCY within 30 days of the expiration of the term of any required policy. CONSULTANT shall permit AGENCY at all reasonable times to inspect any policies of insurance required hereunder.

## 12. Claims and Disputes

- a. Administrative Review. To assert any claim against AGENCY seeking payment of money or damages regarding the Work, an extension of contract time, or an interpretation or adjustment of the terms of this contract, including “pass-through” claims asserted by CONSULTANT on behalf of a Sub consultant (collectively referred to hereinafter as “claim”), CONSULTANT shall first exhaust its administrative remedies by attempting to resolve the claim with AGENCY’s staff in the following sequence: 1) Project Manager, and 2) Executive Officer. CONSULTANT shall initiate the administrative review process no later than 30

days after the claim has arisen by submitting to the Project Manager a written statement describing each claim and explaining why CONSULTANT believes AGENCY is in error, as well as all correspondence and evidence regarding each claim. CONSULTANT may appeal the decision made by the Project Manager to the Executive Officer, provided that AGENCY receives such appeal in writing no later than seven days after the date of the decision being appealed. If CONSULTANT does not appeal a decision to the next level of administrative review within this seven-day period, the decision shall become final and binding and not subject to appeal or challenge.

- b. Arbitration. All CONSULTANT claims not resolved through the administrative review process stated above shall be resolved by arbitration unless AGENCY and CONSULTANT agree in writing, after the claim has arisen, to waive arbitration and to have the dispute litigated in a court of competent jurisdiction. Arbitration shall be pursuant to Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2 of the Public Contract Code and the regulations promulgated thereto, Chapter 4 (commencing with Section 1300) of Division 2 of Title 1 of the California Code of Regulations (collectively, "Rules for Public Works Contract Arbitrations"). Arbitration shall be initiated by a complaint in arbitration prepared, filed and served in full compliance with all requirements of the Rules for Public Works Contract Arbitrations. CONSULTANT consents and agrees that AGENCY may join it as a party to any arbitration involving third party claims asserted against AGENCY arising from or relating to any Work performed by CONSULTANT hereunder.

### **13. Compliance with Laws and Regulations; Permits and Licenses**

CONSULTANT shall perform its obligations hereunder in compliance with all applicable federal, state, and local laws and regulations. CONSULTANT certifies that it possesses and shall continue to maintain or shall cause to be obtained and maintained, at no cost to AGENCY, all approvals, permissions, permits, licenses, and other forms of documentation required for it and its employees, agents and Sub consultants to comply with all applicable statutes, ordinances, and regulations, or other laws, that apply to performance of the Work. AGENCY is entitled to review and copy all such applications, permits, and licenses which CONSULTANT shall promptly make available upon AGENCY's request.

### **14. Prevailing Wage Requirements**

Certain Work to be performed under this contract may be considered "public works" subject to Labor Code Division 2, Part 7, Chapter 1, section 1720 et seq.'s prevailing wage, apprenticeship and other labor requirements. CONSULTANT is solely responsible for determining whether the Work, or any portion thereof, is subject to said requirements, and for complying with all such requirements that apply. All such public works projects are subject to compliance monitoring by the California Department of Industrial Relations (DIR). AGENCY has obtained from the DIR general prevailing wage determinations for the locality in which the Work is to be performed that are on file with Ventura County Public Works Agency and are available upon request. CONSULTANT is responsible for posting job site notices as prescribed by regulation pursuant to Labor Code section 1771.4(a)(2). CONSULTANT acknowledges that it is aware of state and federal prevailing wage and related requirements and shall comply with these requirements to the extent

applicable to the Work, including, without limitation, Labor Code sections 1771 (payment of prevailing wage), 1771.1 (registration with DIR) and 1771.4 (submission of certified payrolls to Labor Commissioner).

### **15. Work Product**

On completion or termination of the contract, AGENCY shall be entitled to immediate possession of, and CONSULTANT shall promptly furnish, on request, all reports, drawings, designs, computations, plans, specifications, correspondence, data and other work product prepared or gathered by CONSULTANT arising out of or related to the Work (collectively, "Work Product"). AGENCY has a royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use, and authorize others to use, Work Product for government purposes. CONSULTANT may retain copies of the Work Product for its files. Work Product prepared by CONSULTANT pursuant to this contract shall not be modified by AGENCY unless CONSULTANT's name, signatures and professional seals are completely deleted. CONSULTANT shall not be responsible for any liabilities to AGENCY for the use of such Work Product that is modified by persons other than CONSULTANT.

### **16. Miscellaneous**

- a. This contract constitutes the entire agreement between the parties regarding the subject matter of hereof and supersedes all previous contracts, agreements, promises, understanding and negotiations, whether written or oral, between the parties regarding the subject matter hereof.
- b. All notices, requests, claims, and other official communications under the contract shall be in writing and transmitted by one of the following methods:
  - (1) Personally delivered.
  - (2) Sent by email where receipt is confirmed.
  - (3) Sent by courier where receipt is confirmed.
  - (4) Sent by registered or certified mail, postage prepaid, return receipt requested.

Such notices and communications shall be deemed given and received upon actual receipt in the case of all except registered or certified mail; and in the case of registered or certified mail, on the date shown on the return receipt or the date delivery during normal business hours was attempted.

All notices and communications shall be sent to CONSULTANT at the current address on file with AGENCY for contract payment purposes, and shall be sent to AGENCY as follows:

Fox Canyon Groundwater Management Agency  
800 S. Victoria Avenue, Location #1610  
Ventura, CA 93009-1610

[FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov)

Either party may change its contact information by providing written notice of the change to the other party in accordance herewith:

- c. No modification, waiver, amendment or discharge of this contract shall be valid unless the same is in writing and signed by duly authorized representatives of both parties.
- d. This contract is for the professional services of CONSULTANT and is non-assignable without prior written consent by AGENCY.
- e. Nothing contained herein shall create a contractual relationship with, or a cause of action in favor of, a third party against either CONSULTANT or AGENCY.
- f. Time limits stated herein are of the essence. CONSULTANT is relieved from meeting the time limits due to delays outside its control.
- g. This contract shall be governed, interpreted, construed and enforced in accordance with the laws of the State of California, and any action, suit, arbitration or other proceeding thereon shall be subject to venue in Ventura County, California.

**CONSULTANT:**

Environmental Science Associates

**AGENCY:**

Fox Canyon Groundwater Management Agency

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
John Demers, Executive Officer

## **EXHIBIT A - SCOPE OF WORK AND SERVICES**

### **1. Overview of Project and Services**

The AGENCY has engaged CONSULTANT to provide professional services to aid AGENCY in services related to groundwater data accounting, administering groundwater data strategy, and the configuration and coordination of a groundwater accounting platform pilot program in the Las Posas Valley (LPV) Basin, in compliance with the LPV Adjudication Judgment (LPV Judgment).

### **2. Scope of Services**

CONSULTANT shall provide the following services and work to AGENCY as detailed in CONSULTANT's May 8, 2026, proposal.

CONSULTANT proposes to utilize the structured data diagnostic results from its January 26, 2026, contract engagement with AGENCY to establish a data foundation for the LPV pilot program it proposes herein.

The pilot program is organized into three tasks that establish comprehensive data, demonstrate integration capabilities, and provide for a targeted roll-out to growers. Data coverage will focus on post-adjudication periods, Water Year (WY) 2023 to present.

Platform hosting will be provided continuously throughout the administration of services.

#### **Task 1 – Establish Complete LPV Dataset**

This task will create a clean, complete baseline dataset for LPV where wells, meters, extraction records, allocations, and relationships exist in one integrated environment.

CONSULTANT will perform the following activities in coordination with AGENCY staff:

1. Review and update well and meter inventories
2. Address Advanced Metering Infrastructure (AMI) telemetry data quality issues and import cleaned monthly records (WY 2023-present)
3. Obtain and import complete Semi Annual Extraction Statement (SAES) data for all LPV CombCodes from WY 2023 to present
4. Configure CombCode / Water Account structure with temporal well assignments
5. Develop well-to-parcel relationships through export from AGENCY Online Database or other data acquisition method

6. Configure LPV allocation framework implementing Watermaster Rules per the LPV Judgment
7. Import allocation historical transfers (WY 2023-present)
8. Integrate surface water credits where data permits: identify parcels receiving deliveries, obtain delivery records, and implement credit application
9. Validate and QA/QC cross-validating against AGENCY Online Database

*Assumptions:*

- Well-to-parcel relationship data can be developed through available sources [export from AGENCY Online Database, submitted Additional Reporting Requirements (ARR) forms, allocation transfers, geographic information system (GIS) analysis]
- Historical data is available from WY 2023-present for wells, meters, AMI records, SAES records, and allocation transfers
- CONSULTANT will acquire evapotranspiration and precipitation data from OpenET; AGENCY will work with CONSULTANT to define assumptions, rules, and supporting data (e.g., surface water deliveries) used for internal groundwater accounting and analysis.
- Pilot focuses primarily on agricultural use, with Municipal and Industrial (M&I) and domestic use included where applicable and data permits
- This task is limited to internal, staff-facing use of the Platform and does not include grower self-reporting, public access, or full operational deployment
- Refinement of assumptions, workflows, or expanded Platform functionality may be addressed in subsequent phases and scoped separately
- Scope and depth of demonstrations will depend on completeness and quality of data successfully imported during this Task
- AGENCY staff will collaborate with CONSULTANT to configure allocation rules, validate calculations, and explore reporting capabilities
- Historical allocation transfer records are available for WY 2023 - present
- CONSULTANT will identify data gaps or quality assurance / quality control (QA/QC) issues and work with AGENCY staff to update in the source of record
- CONSULTANT will make systematic/ rules-based data corrections as part of the QA/QC process; data corrections requiring record-level research of policy per the LPV Judgment will be made by AGENCY staff in the source of record; this scope assumes one round of iteration on the QA/QC and data import processing

Task 1 Deliverables:

1. Integrated LPV dataset within Groundwater Accounting Platform (GAP) including parcels, wells, well-to-parcel relationships, meters, AMI records, SAES records, Water Accounts / CombCodes, surface water use, and allocations.
2. Data cleanup and import documentation.

**Task 2 – Data Analysis and Visualization**

CONSULTANT will perform the following activities in coordination with AGENCY staff:

1. AMI monthly data vs. SAES semi-annual reporting data comparison: Where both AMI and SAES data are available, aggregate monthly AMI to semi-annual totals, compare to SAES-reported volumes, identify discrepancy patterns, flag accounts with significant misalignment
2. Meter readings vs. evapotranspiration (ET) based estimates: Where metered data and parcel-to-well relationships permit, compare ET-derived water use to metered extraction, assess correlation, explore whether ET can help identify data quality issues and define potential use cases (gap-filling, cross-validation).
3. Basin-wide pattern analysis: Explore extraction trends by management area, operators approaching allocation limits, yield consumption patterns, seasonal variations, and allocation vs. reported volumes.
4. Data quality issue detection: Explore opportunities for automated identification of potential issues such as meters reporting zero while ET suggests irrigation, AMI data gaps, implausible spikes or drops, and late or missing SAES submissions.
5. ET backfill methodology: Explore when ET can reliably fill meter data gaps, document conversion methodology, test accuracy under different conditions, and define potential protocols.
6. Management area yield tracking: Calculate cumulative extraction by management area and compare against allocation categories.
7. Watermaster reporting: Generate example reports from integrated data.

*Assumptions:*

- Scope and depth of analyses will depend on completeness and quality of data successfully imported in Task 1
- AGENCY staff will collaborate with CONSULTANT to interpret findings, validate assumptions, and identify priority analyses based on data availability

- Surface water delivery data will be provided by AGENCY for parcels receiving deliveries

Task 2 Deliverables:

1. Data Analysis Report documenting findings from analyses supported by available data, including comparison results, identified patterns, and potential use cases.
2. Document examples of compliance monitoring capabilities in GAP.
3. Sample Watermaster Reports generated from integrated data.
4. Provide training and documentation to AGENCY staff on GAP navigation and reporting features that support internal review and analysis in coordination with Task 2, and in preparation of Task 3.

**Task 3 – Ad Hoc Grower Rollout**

This task will support the roll-out of the GAP with user testing, via a focus group comprised of AGENCY's stakeholder or grower advisory committee within the LPV Basin. The advisory committee group will be able to view their metered extraction and ET data within their CombCode / Water Account and will provide feedback on platform functionality and alignment with Groundwater Sustainability Plan objectives.

In coordination with AGENCY Staff, CONSULTANT will:

1. Present GAP overview to the stakeholder group, demonstrating how to view metered extraction and ET data within their CombCode / Water Account. The presentation will be recorded.
2. Facilitate a virtual workshop to demonstrate Platform capabilities and gather input, if and when appropriate. The workshop will be recorded.
3. Develop user-oriented materials, such as a User Guide and Quick Reference Materials, to support exploratory use of GAP.
4. Provide technical assistance for initial Platform access and login.
5. Provide staff training sessions and documentation as needed.
6. Query, collect, analyze and report on feedback from stakeholder group to AGENCY.

*Assumptions:*

- AGENCY will coordinate scheduling, logistics, and notifications for advisory committee presentations
- GAP will be populated with metered extraction and ET data prior to grower rollout
- Advisory committee is already established or recruitment will be addressed by AGENCY staff

- Growers will have basic internet access and possess the ability to log into and navigate web-based platforms
- CONSULTANT will collect and analyze user feedback; AGENCY will coordinate distribution of CONSULTANT feedback surveys

Task 3 Deliverables:

1. Staff training session(s) and supporting documentation
2. Presentation to advisory committee on GAP overview
3. User Guide and Quick Reference Materials for GAP navigation
4. Onboarding support during initial rollout period
5. User Feedback Report to AGENCY including key takeaways and full record of feedback

[End of Exhibit A]

## EXHIBIT B - TIME SCHEDULE

### 1. Schedule

Notwithstanding Section 2 (Term) of the Contract, all Work to be performed by CONSULTANT on this Contract shall be completed **by December 31, 2026**.

Tasks will be completed within six months of contract execution, or December 31, 2026.

Platform hosting will be provided continuously throughout the contract period.

### 2. Delays

If all work under this contract cannot be completed by the dates specified in Exhibit B through no fault of CONSULTANT, the fee for the work not then completed may be adjusted to reflect increases in cost which occur, due to delay, from the date that the work was required to be complete as specified in Exhibit B until the time the work can actually be completed. Any payments of additional fee as described in this paragraph must be authorized by AGENCY with a modification to this contract.

[End of Exhibit B]

### EXHIBIT C – Fees and Payments

#### 1. Compensation Summary

The following summarizes the maximum amount of compensation available to CONSULTANT under this contract. The actual amount of compensation shall be established and paid in accordance with the applicable provisions of the contract including this Exhibit C.

Task	Task Type	Budget
1	Not-to-Exceed Labor	\$24,896
2	Not-to-Exceed Labor	\$28,072
3	Not-to-Exceed Labor	\$9,272
<b>Total Budget</b>		<b>\$62,240</b>

**Maximum Fees for Basic Services: \$ 62,240**  
**Total Amount Not to Exceed: \$ 62,240**

#### 2. Fees for Basic Services

AGENCY agrees to pay CONSULTANT the following fees for the performance of Basic Services:

An **hourly rate** compensation, for actual hours of Basic Services performed that is based upon the hourly rates set forth in the following rate schedule, which rates shall remain fixed for the duration of the contract, not to exceed the **maximum fee amount of the Contract of \$ 62,240**. The maximum fees for the respective tasks identified in Exhibit A as well as the total maximum fee amount are shown in the below Task table. In no case shall a fee for a specific task exceed that listed below without prior written approval by the AGENCY. Rates to be charged are identified in the Rate Table below.

#### 2026 Rate Table

Labor Category	Hourly Billing Step 1	Hourly Billing Step 2	Hourly Billing Step 3	Hourly Billing Step 4	Hourly Billing Step 5	Hourly Billing Step 6
Project Technician	\$86	\$109	\$131	\$150	\$170	\$194
Consultant	\$116	\$130	\$144	\$160	\$173	\$188
Associate Consultant	\$154	\$170	\$184	\$198	\$213	\$228
Senior Consultant	\$171	\$189	\$212	\$234	\$257	\$279
Managing Consultant	\$205	\$228	\$253	\$277	\$301	\$324
Principal Consultant	\$222	\$253	\$282	\$311	\$341	\$370

#### **4. Delays**

If Work cannot be completed by the dates specified in Exhibit B through no fault of CONSULTANT, the fees for the Work not then completed may be adjusted to reflect increases in cost which occur, due to delay, from the date that the Work was required to be complete as specified in Exhibit B until the time the Work can actually be completed. Any payments of such additional fees must be authorized by AGENCY with a written modification to this contract.

#### **5. Payment**

Pursuant to Section 4 of the Contract, AGENCY shall make payments to CONSULTANT as follows:

##### **Requests for Payment**

Each request for payment shall include: (i) personnel time records for Basic Services at the rates specified in this Exhibit C if applicable; (ii) receipts for all authorized reimbursable expense, along with the written AGENCY authorization for any specific reimbursable expenses requested for payment if required above.

CONSULTANT shall submit all requests for payment to:

Fox Canyon Groundwater Management Agency  
800 S. Victoria Avenue, Location #1610  
Ventura, CA 93009-1610  
[FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov)

##### **Payment Schedule**

Payments shall be made monthly by AGENCY upon presentation of a properly completed AGENCY claim form that has been approved by AGENCY.

##### **Timely Invoicing**

Timely invoicing by CONSULTANT is required. Delays in invoicing for services performed increases the management effort required by AGENCY to ensure accurate payments to CONSULTANT and manage project budgets. Accordingly, CONSULTANT shall request payment for services no later than 30 calendar days after the date that the services were performed.

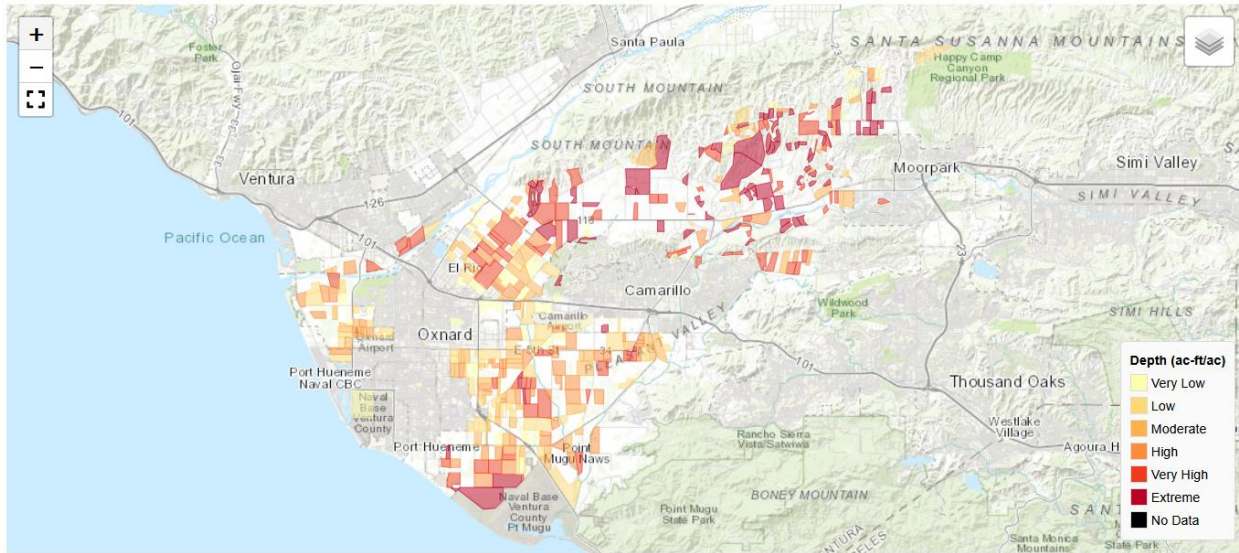
CONSULTANT shall submit a final invoice within 30 days of the earliest of the following events: 1) completion and acceptance by AGENCY of all Work required by the contract; or 2) termination of the contract.

[End of Exhibit C]



# Environmental Science Associates

Geography: FCGMA x  
REPORTING PERIOD: WY 2025  
Months: All Months x  
Water Measurement Type: OpenET Evapotranspiration x



## Las Posas Valley Groundwater Accounting Pilot

Submitted to: Fox Canyon Groundwater Management Agency  
May 8, 2026

Contact: Savannah Tjaden  
[stjaden@esassoc.com](mailto:stjaden@esassoc.com)



## Background

ESA completed a Phase 1 Data Diagnostic that identified three structural challenges constraining FCGMA's ability to achieve proactive groundwater management: policy complexity compounding system demands, accumulated technical debt limiting system adaptability, and AMI framework lacking enforceable quality standards. The analysis resulted in two key recommendations:

- **Strategic Investment:** Modernize core data management systems through one of three paths: rebuild FCGMA Online; adopt purpose-built platform (e.g., Groundwater Accounting Platform); or implement hybrid approach.
- **Incremental Improvements:** Establish AMI data quality standards with enforcement; develop dual monitoring framework using ET data; streamline business processes.

While considering longer-term systems investment, FCGMA can advance management objectives through targeted improvements in a controlled environment. The Las Posas Valley pilot creates an opportunity to explore what becomes possible when extraction data, allocation records, compliance tracking, and monitoring information exist in one integrated system.

## Las Posas Valley Pilot Rationale

LPV is uniquely positioned for this pilot for several reasons:

- **Stable policy environment:** LPV operates under a court-ordered adjudication judgment (adopted 2023) with established parcel-based allocations. FCGMA serves as court-appointed Watermaster. Unlike the pending OPV adjudication, LPV's allocation framework is legally settled, allowing focus on operational capabilities rather than policy uncertainty.
- **Parcel-based structure:** LPV's parcel-based system aligns with ET data and represents a potential future direction for OPV post-adjudication.
- **Full operational complexity:** LPV includes allocation transfers, surface water credits, coordinated use arrangements, multiple management areas, and watermaster reporting, representing the full range of administrative complexity FCGMA manages.

The LPV Pilot will achieve the following objectives:

- Establish complete, integrated LPV dataset where wells, meters, extraction records, allocations, and well-to-parcel relationships exist in one system
- Demonstrate cross-data source analysis: compare AMI vs. SAES data, metered extraction vs. ET estimates, allocation usage vs. water availability
- Explore allocation accounting and compliance monitoring in integrated environment, enabling comparison to current manual spreadsheet-based processes
- Document operational differences between current and integrated state through the next phase of the Data Diagnostic focused on LPV
- Inform an implementation roadmap that can support technology options, with system-agnostic findings



## Phase 1 Platform Configuration Status

The LPV pilot will not be starting from scratch: the Phase 1 Platform configuration imported available datasets to establish a data foundation. The following summarizes the Phase 1 data import status across all of FCGMA:

- **Well Inventory:** 711 of 1,418 wells (51%) imported. Excluded wells included 682 Destroyed/Inactive and 25 with data quality issues.
- **Water Accounts:** 342 of 802 CombCodes (43%) imported. Issues identified with inactive CombCodes containing active wells need resolution.
- **Meter Inventory:** 1,486 of 1,837 meters (81%) imported.
- **AMI Telemetry Data:** Portions of ~45,300 monthly records remain to be imported due to unit/multiplier mismatches, missing specifications, volume outliers, and data gaps.
- **Self-Reported Data (SAES):** No LPV data provided in Phase 1. Can be exported from FCGMA Online in this scope of work.
- **Well-to-Parcel Relationships:** This data source is required for parcel-based allocation and will need to be obtained and/or developed as part of this scope of work.

These data conditions reflect system-wide patterns documented in the Phase 1 Data Diagnostic. Phase 2 begins with data cleaning before integrated exploration. Data cleanup creates operational value by improving baseline quality and establishes repeatable processes for expansion to other Basins.

## Scope of Work

The pilot is organized into three tasks that establish comprehensive data, demonstrate integration capabilities, and provide for a targeted roll-out to growers. Data coverage will focus on post-adjudication periods: Water Year 2023 – Present.

### Task 1 – Establish Complete LPV Dataset

This task will create a clean, complete baseline dataset for LPV where wells, meters, extraction records, allocations, and relationships exist in one integrated environment.

ESA will perform the following activities in coordination with FCGMA staff:

- Review and update well and meter inventories
- Address AMI telemetry data quality issues and import cleaned monthly records (WY 2023–present)
- Obtain and import complete SAES data for all LPV CombCodes (semi-annual statements, WY 2023–present)
- Configure CombCode / Water Account structure with temporal well assignments
- Develop well-to-parcel relationships through export from FCGMA Online or other method
- Configure LPV allocation framework implementing adjudication judgment rules
- Import allocation historical transfers (WY 2023–present)



- Integrate surface water credits where data permits: identify parcels receiving deliveries, obtain delivery records, and implement credit application
- Validate and QA/QC cross-validating against FCGMA Online

### Deliverables

- Integrated LPV dataset within GAP including parcels, wells, well-to-parcel relationships, meters, AMI records, SAES records, water accounts/CombCodes, surface water use, and allocations.
- Data cleanup and import documentation

### Assumptions

- Well-to-parcel relationship data can be developed through available sources (export from FCGMA Online, ARR forms, allocation transfers, GIS analysis)
- Historical data is available from WY 2023–present for wells, meters, AMI records, SAES records, and allocation transfers
- ESA will acquire evapotranspiration and precipitation data from OpenET; FCGMA will work with ESA to define assumptions, rules, and supporting data (e.g., surface water deliveries) used for internal groundwater accounting and analysis.
- Pilot focuses primarily on agricultural use, with M&I and domestic included where applicable and data permits
- This task is limited to internal, staff-facing use of the Platform and does not include grower self-reporting, public access, or full operational deployment
- Refinement of assumptions, workflows, or expanded Platform functionality may be addressed in subsequent phases and scoped separately
- Scope and depth of demonstrations will depend on completeness and quality of data successfully imported in Task 1
- FCGMA staff will collaborate with ESA to configure allocation rules, validate calculations, and explore reporting capabilities
- Historical allocation transfer records are available for WY 2023–present
- ESA will identify data gaps or QA/QC issues and work with FCGMA staff to update in the source of record
- ESA will make systematic / rules-based data corrections as part of the QA/QC process; data corrections requiring record-level research of policy judgement will be made by FCGMA staff in the source of record; this scope assumes one round of iteration on the QA/QC and data import processing

## Task 2 – Data Analysis and Visualization

Working collaboratively with FCGMA staff, and depending on the completeness and quality of data imported in Task 1, ESA will support the following analyses:

- **AMI monthly vs. SAES semi-annual comparison:** Where both AMI and SAES data are available, aggregate monthly AMI to semi-annual totals, compare to SAES-reported volumes, identify discrepancy patterns, flag accounts with significant misalignment



- **Meter readings vs. ET-based estimates:** Where metered data and parcel-to-well relationships permit, compare ET-derived water use to metered extraction, assess correlation, explore whether ET can help identify data quality issues and define potential use cases (gap-filling, cross-validation).
- **Basin-wide pattern analysis:** Explore extraction trends by management area, operators approaching allocation limits, yield consumption patterns, seasonal variations, and allocation vs. reported volumes.
- **Data quality issue detection:** Explore opportunities for automated identification of potential issues such as meters reporting zero while ET suggests irrigation, AMI data gaps, implausible spikes or drops, and late or missing SAES submissions.
- **ET backfill methodology:** Explore when ET can reliably fill meter data gaps, document conversion methodology, test accuracy under different conditions, and define potential protocols.
- **Management area yield tracking:** Calculate cumulative extraction by management area and compare against allocation categories.
- **Watermaster reporting:** Generate example reports from integrated data.

### Deliverables

- Data Analysis Report documenting findings from analyses supported by available data, including comparison results, identified patterns, and potential use cases
- Document examples of compliance monitoring capabilities in GAP
- Sample Watermaster Reports generated from integrated data

### Assumptions

- Scope and depth of analyses will depend on completeness and quality of data successfully imported in Task 1
- FCGMA staff will collaborate with ESA to interpret findings, validate assumptions, and identify priority analyses based on data availability
- Surface water delivery data will be provided by FCGMA for parcels receiving deliveries

## Task 3 – Ad Hoc Grower Roll-out

This task will support the roll-out of the Platform with FCGMA's stakeholder/grower advisory committee within the LPV Basin. The group will be able to view their metered extraction and ET data within their CombCode/Water Account and provide feedback on Platform functionality and alignment with GSA objectives.

In coordination with FCGMA Staff, ESA will:

- Present GAP overview to the existing ad-hoc grower or stakeholder group, demonstrating how to view metered extraction and ET data within their CombCode/Water Account.
- Facilitate a virtual presentation/workshop to demonstrate Platform capabilities and gather input, if and when appropriate.
- Develop user-oriented materials or activity guides to support exploratory use of GAP.
- Provide technical assistance for initial Platform access and login.



### Deliverables

- Presentation to grower advisory committee on GAP overview
- User guide/quick reference materials for Platform navigation
- Onboarding support during initial rollout period

### Assumptions

- FCGMA will coordinate scheduling, logistics, and invitations for advisory committee presentations
- GAP will be populated with metered extraction and ET data prior to grower rollout
- Grower advisory committee is already established, or recruitment will be addressed by FCGMA staff
- Growers will have basic internet access and ability to log into web-based platforms

## Budget and Schedule

Budget and schedule the LPV Pilot are presented here.

### Budget

The budget for the project is presented in Table 1. ESA reserves the right to allocate task budget across labor categories and substitute qualified staff within each task budget at our discretion. Staff rates will be according to the rate sheet in Table 2.

Table 1 - Budget

#	Task	Task Type	Budget
1	Establish Complete LPV Dataset	Not-to-exceed labor	\$24,896
2	Data Analysis and Visualization	Not-to-exceed labor	\$28,072
3	Ad Hoc Grower Roll-out	Not-to-exceed labor	\$9,272
<b>Total Budget</b>			<b>\$62,240</b>

Table 2 – 2026 Rate Sheet

Labor Category	Billing Step 1	Billing Step 2	Billing Step 3	Billing Step 4	Billing Step 5	Billing Step 6
Project Technician	\$86	\$109	\$131	\$150	\$170	\$194
Consultant	\$116	\$130	\$144	\$160	\$173	\$188
Associate Consultant	\$154	\$170	\$184	\$198	\$213	\$228
Senior Consultant	\$171	\$189	\$212	\$234	\$257	\$279
Managing Consultant	\$205	\$228	\$253	\$277	\$301	\$324
Principal Consultant	\$222	\$253	\$282	\$311	\$341	\$370



## Schedule

The Data Diagnostic and Platform configuration will be completed within 6 months of contract execution. Platform hosting will be provided continuously throughout the contract period.

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



## BOARD OF DIRECTORS

**Eugene F. West, Chair**, *Director, Camrosa Water District*  
**Kelly Long, Vice Chair**, *Supervisor, County of Ventura*  
**Richard Cavaletto**, *Farmer, Agricultural Representative*  
**Lynn Maulhardt**, *Director, United Water Conservation District*  
**Tony Trembley**, *Councilmember, City of Camarillo*

## EXECUTIVE OFFICER

**John Demers**

June 24, 2026

Board of Directors  
Fox Canyon Groundwater Management Agency  
800 South Victoria Avenue  
Ventura, CA 93009-1610

**SUBJECT: Approve LPV Basin Optimization Plan Project No. 7, “In Lieu Deliveries to Northern East Las Posas Feasibility Study”; Authorize the Executive Officer to Execute a Professional Services Contract with Woodard & Curran for Technical Consulting Services to Develop a Feasibility Study for Existing Infrastructure and Potential Improvements to Support Las Posas Valley Basin Needs; Authorize the Executive Officer to Make Limited Amendments – (New Item)**

**RECOMMENDATIONS:** (1) Receive a presentation from Agency Staff; (2) Approve Basin Optimization Plan (BOP) Project No. 7, “In Lieu Deliveries to Northern East Las Posas Feasibility Study”; (3) Authorize the Executive Officer to execute a professional services contract with Woodard & Curran for Technical Consulting Services to Develop a Feasibility Study for Existing Infrastructure and Potential Improvements to Support Las Posas Valley Basin Needs, with a contract amount of \$298,725; and (4) Authorize the Executive Office to amend the Woodard & Curran contract to extend the term and make non-substantive modifications so long as the amendment is consistent with the purpose of the original Woodard & Curran contract, does not result in additional costs to the Agency, and is reviewed and approved as to form by Agency Counsel.

## BACKGROUND:

On July 10, 2023, the Santa Barbara Superior Court issued a statement of decision adopting a judgment in *Las Posas Valley Water Rights Coalition, et al., v. Fox Canyon Groundwater Management Agency*, Santa Barbara Sup. Ct. Case No. VENC100509700 (Judgment). The Judgment adjudicates all groundwater rights in the LPV Basin and provides for the LPV Basin’s sustainable management pursuant to the Sustainable Groundwater Management Act (SGMA). The Judgment appoints Fox Canyon Groundwater Management Agency (FCGMA) as the Watermaster to implement and administer the Judgment. As outlined in the Judgment, Watermaster, in consultation with the LPV Policy Advisory Committee (PAC) and Technical Advisory Committee (TAC), was responsible for developing a Basin Optimization Plan<sup>1</sup> for the LPV Basin. The BOP

<sup>1</sup> Basin Optimization Plan available at: <https://fcgma.org/basin-optimization-plan/>.

Item 15 - Approve BOP Project 7, Authorize Contract with Woodard & Curran; Authorize the Executive Officer to Make Limited Amendments  
FCGMA Board Meeting, June 24, 2026

is designed to identify, evaluate, and prioritize projects that are “practical, reasonable, and cost-effective to implement prior to 2040 to maintain the Operating Yield at 40,000 acre feet per year (AFY) or as close thereto as achievable” (Judgment § 5.3.2.2). Consistent with this objective, the BOP was required to include:

- The criteria for determining the priority and feasibility of each Basin Optimization Project. Such criteria shall include, but not be limited to, the estimated amount of yield augmentation, cost effectiveness, cost feasibility, technical/engineering feasibility, project implementation timing, benefits relative to the achievement of Sustainable Groundwater Management, and whether the collaboration, cooperation, or participation of the FCGMA, Calleguas, Water Works Districts, United Water Conservation District, or the Water Right Holders is necessary or desirable for implementation of the Basin Optimization Project. Using the approved project criteria following Committee Consultation, Watermaster shall select Basin Optimization Projects for consideration in the Basin Optimization Plan (Judgment § 5.3.2.1); and
- A prioritization schedule of the Basin Optimization Projects to be implemented (Judgment § 5.3.2.4).

On June 25, 2025, your Board approved the BOP for the LPV Basin. The BOP included projects that were identified by FCGMA and stakeholders via the Judgment, the LPV Groundwater Sustainability Plan (GSP), and the first Periodic Evaluation of the LPV GSP. Projects were evaluated based on the defined set of agreed upon criteria. Of the nine projects evaluated, five were determined to meet the criteria. A detailed description of the criteria and analysis can be found in Section 2 of the BOP.

One of those five projects which met the criteria is Project 7: “In Lieu Deliveries to Northern East Las Posas Feasibility Study.” This project seeks to evaluate the feasibility of providing supplemental water supplies to the northern area of the East Las Posas Management Area (ELPMA) in lieu of groundwater extraction. The GSP identified the area of the ELPMA north of the Moorpark anticline as a region where groundwater elevations have exhibited historical declines that locally exceed 250 feet. Groundwater elevation trends in this part of the ELPMA differ from those measured in the southern portion of the ELPMA, where groundwater elevations have experienced periods of recovery in response to increasing flow in Arroyo Simi-Las Posas. Groundwater elevations north of the Moorpark anticline are less responsive to flows in Arroyo Simi-Las Posas and are primarily influenced by groundwater production and Calleguas’ Aquifer Storage and Recovery (ASR) operations. Supplemental water supplies to this area will reduce groundwater demand in this part of the ELPMA. The feasibility study would utilize groundwater modeling to evaluate the volume and location of supplemental supplies needed to fully mitigate groundwater declines in the northern ELPMA, investigate sources of supplemental water, identify additional infrastructure or infrastructure upgrades needed to deliver supplemental water, and estimate capital and operation-and-maintenance costs to construct and implement the project.

Item 15 - Approve BOP Project 7, Authorize Contract with Woodard & Curran; Authorize the Executive Officer to Make Limited Amendments  
FCGMA Board Meeting, June 24, 2026

Section three of the BOP discussed Basin Optimization Project Implementation and described a five-year plan for implementing the five selected projects. The schedule determined that your board should award a contract for Project 7 by June 30, 2026.

**DISCUSSION:**

FCGMA, acting as Watermaster for the LPV basin, conducted a Request for Proposal (RFP) process to obtain proposals from qualified consultants to perform the feasibility study. Three responsive proposals were received and were evaluated by a panel with members representing Watermaster, Calleguas Municipal Water District, and the Ventura County Public Works Agency Water and Sanitation Division. The latter two entities were included due to their necessary involvement with the operational aspects of the feasibility study.

This panel evaluated the proposals received based upon criteria which assessed the consultant's understanding of the work involved, the technical experience of the firm and the team members to be assigned the work, the firm's past experience with this type of work, as well as other factors. The panel determined that Woodard & Curran's proposal ranked highest among the three. Their proposed scope of work, as identified in attached exhibit 15A, includes five defined tasks:

**Task 1: Baseline Assessment.** This task establishes the technical and decision foundation for the Feasibility Study. This task is designed so that all subsequent analyses are grounded in a realistic understanding of existing Basin conditions and a shared understanding of how alternatives will be evaluated by the Watermaster.

**Task 2: In-Lieu Delivery Feasibility Assessment, Improvement Alternatives Development, and Prioritization.** Task 2 is the analytical core of this effort. Under this task, the contractor will move systematically from constraints identification to development, testing, refinement, and prioritization of feasible infrastructure improvement alternatives that support in-lieu deliveries and maximize operational flexibility.

**Task 3: Draft Feasibility Study Report.** Task 3 is where the analytical and decision-support work completed in Tasks 1 and 2 is assembled, synthesized, and translated into a coherent draft narrative suitable for Watermaster, TAC, and PAC review. This task is not merely documentation; it is an essential step in shaping how findings, tradeoffs, and recommendations are interpreted by decision-makers.

**Task 4: Final Feasibility Study Report.** Task 4 focuses on finalizing the Feasibility Study Report to reflect Watermaster, advisory committee, and Board input and to produce a clear, decision-ready document that can be confidently relied upon to support subsequent actions which may be undertaken.

**Task 5: Coordination and Presentations at Watermaster Board and Advisory Committee Meetings.** Task 5 provides structured support for communication, review, and deliberation by the Watermaster's advisory committees and Board of Directors.

Item 15 - Approve BOP Project 7, Authorize Contract with Woodard & Curran; Authorize the Executive Officer to Make Limited Amendments  
FCGMA Board Meeting, June 24, 2026

Under this task, the contractor will present study methods, findings, and implications in a clear, objective manner to support informed discussion and decision-making at key governance milestones.

These tasks are integrated into the proposed contract and exhibits (attached as Exhibit 15A).

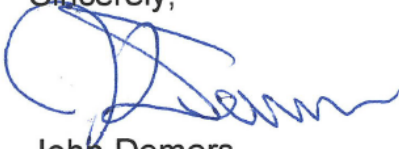
Woodard & Curran's proposal fee estimate was \$298,725, although this amount is subject to negotiation for a potentially lower overall cost. Woodard & Curran estimates that the project will require 1,018 total hours of labor and will be completed by June 30, 2028.

**CONCLUSION:**

Staff recommends your Board authorize the Executive Officer to execute a professional services contract with Woodard & Curran for Technical Consulting Services to Develop a Feasibility Study for Existing Infrastructure and Potential Improvements to Support Las Posas Valley Basin Needs, for a contract cost not to exceed \$298,725.

This letter has been reviewed by Agency Counsel. If you have any questions, please contact me at (805) 650-4083.

Sincerely,



John Demers  
Executive Officer

Attachments:

Exhibit 15A – Proposed Contract & Exhibits with Woodard & Curran

**PROFESSIONAL SERVICES CONTRACT BETWEEN THE FOX CANYON  
GROUNDWATER MANAGEMENT AGENCY AND WOODARD & CURRAN FOR  
TECHNICAL CONSULTING SERVICES TO DEVELOP A FEASIBILITY STUDY FOR  
EXISTING INFRASTRUCTURE AND POTENTIAL IMPROVEMENTS TO SUPPORT  
LAS POSAS VALLEY BASIN OPTIMIZATION PROJECT 7**

This contract is made and entered into this 24<sup>th</sup> day of JUNE 2026, by and between the Fox Canyon Groundwater Management Agency, hereinafter referred to as AGENCY, and Woodard & Curran, hereinafter referred to as CONSULTANT, regarding CONSULTANT's performance of the work and services described in Exhibit A hereto (the "Work"). In consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**1. Scope of Work; Standard of Performance**

AGENCY hereby retains CONSULTANT to perform the Work described in Exhibit A hereto. The Work shall be performed in accordance with the terms and conditions of this contract. In performing the Work CONSULTANT shall exercise the degree of skill and care customarily exercised by professionals in the State of California when providing similar services with respect to similarly complex work and projects.

**2. Time Schedule**

All Work and any portion thereof separately identified shall be completed within the time provided in the "Time Schedule" attached hereto as Exhibit B. AGENCY will issue a suspension of the contract time when CONSULTANT is delayed by any public agency reviewing documents produced by CONSULTANT under this contract, or to the extent due to acts or omissions of AGENCY. CONSULTANT shall promptly notify AGENCY of any such delays.

**3. Fees and Payments**

Payment shall be made monthly, or as otherwise provided, on presentation of a completed AGENCY Consultant Services Invoice form in accordance with the "Fees and Payment" provisions attached hereto as Exhibit C.

**4. Termination**

AGENCY retains the right to terminate this contract for any reason prior to completion of the Work upon five days written notice to CONSULTANT. Upon termination, AGENCY shall pay CONSULTANT for all Work performed prior to such termination, provided however, that such charges shall not exceed the maximum fee specified for completion of any separately identified task/phase of the Work which, at the time of termination, has been started by request of AGENCY, plus the outstanding amount of contract retention withheld to date.

**5. Right to Review**

AGENCY shall have the right to review the Work at any time during AGENCY's usual working hours. Review, checking, approval or other action by the AGENCY shall not

relieve CONSULTANT of CONSULTANT's responsibility for the accuracy and completeness of the Work.

## **6. Correction of Work**

If any Work performed by CONSULTANT does not conform to the requirements and professional standards of this contract, AGENCY may require CONSULTANT to correct the Work until it conforms to said requirements and standards at no additional cost to AGENCY. AGENCY may withhold payment for disputed Work until CONSULTANT correctly performs the Work or the dispute is otherwise resolved in accordance with this contract. When the Work to be performed is of such a nature that CONSULTANT cannot correct its performance, AGENCY may reduce the CONSULTANT's compensation to reflect the reduced value of the Work received by AGENCY. If CONSULTANT fails to promptly re-perform the Work, AGENCY may have the Work performed by a third party in conformance with the requirements and professional standards of this contract and charge CONSULTANT, or withhold from payments due CONSULTANT, any costs AGENCY incurs that are directly related to the performance of the corrective work. AGENCY shall not unreasonably withhold or reduce payment for CONSULTANT's Work under this section.

## **7. Sub-Consulting**

With the prior written consent of AGENCY, CONSULTANT may engage the professional services of sub consultants for the performance of a portion of the Work ("sub consultants"). CONSULTANT shall be fully responsible for all Work performed by sub consultants which must be performed in accordance with all terms and conditions of this contract. All insurance requirements set forth in Section 13 below, "Insurance Requirements", shall apply to each sub consultant, except to the extent such requirements are modified or waived in writing by AGENCY. CONSULTANT shall ensure that each sub consultant obtains and keeps in force and effect during the term of this contract the required insurance.

## **8. Independent Contractor**

In performing the Work CONSULTANT is an independent contractor and neither CONSULTANT nor its employees, agents or Sub consultants shall be deemed employees of AGENCY for any reason. AGENCY shall have no responsibility or liability for the payment of any salary, wages, unemployment benefits, Workers' Compensation or disability benefits, federal, state or local taxes, or other compensation, benefits, or taxes for any of CONSULTANT's employees, agents, Sub consultants, or any of their respective employees or agents.

## **9. Duty of Loyalty; Conflicts of Interest**

- a. CONSULTANT owes AGENCY a duty of undivided loyalty in performing the Work under this contract, including the obligation to refrain from having economic interests and participating in activities that conflict with AGENCY's interests with respect to the Work and subject project. CONSULTANT shall take reasonable measures to ensure that CONSULTANT, its principals, officers, employees and Sub consultants do not possess a financial conflict of interest with respect to the Work and subject project. CONSULTANT shall promptly inform AGENCY of any

matter that could reasonably be interpreted as creating a conflict of interest for CONSULTANT with respect to the Work and subject project.

- b. CONSULTANT acknowledges that the California Political Reform Act (“Act”), Government Code section 81000 et seq., provides that principals, employees and agents of consultants retained by a public agency may be deemed “public officials” subject to the Act if they make or advise AGENCY on decisions or actions to be taken by AGENCY. To the extent AGENCY determines that the Act applies to CONSULTANT or its principals or employees, each designated person shall abide by the Act, including the requirement for public officials to prepare and file statements disclosing specified economic interests, as directed by AGENCY. In addition, CONSULTANT acknowledges and shall abide by the contractual conflict of interest restrictions imposed on public officials by Government Code section 1090 et seq.
- c. During the term of this contract CONSULTANT shall not employ or compensate AGENCY’s current employees.

#### **10. Defense and Indemnification**

CONSULTANT shall defend, indemnify, and save harmless the AGENCY, including all of its boards, agencies, departments, officers, employees, agents and volunteers (collectively, “Indemnitee”), against any and all claims, lawsuits, judgments, debts, demands and liabilities that arise out of, pertain to, or relate to, and to the extent caused by the negligence, recklessness, or willful misconduct of CONSULTANT or its officers, employees, agents or subconsultants in the performance of this contract. This indemnity provision does not apply to claims, lawsuits, judgments, debts, demands and liabilities arising from the sole active negligence or willful misconduct of Indemnitee.

#### **11. Insurance Requirements**

- a. Without limiting CONSULTANT’s duty to defend and indemnify AGENCY as required herein, CONSULTANT shall, at CONSULTANT's sole cost and expense and throughout the term of this contract and any extensions hereof, carry one or more insurance policies that provide at least the following minimum coverage:
  - i. Commercial General Liability insurance shall provide a minimum of \$100,000.00 coverage for each occurrence and \$200,000.00 in general aggregate coverage.
  - ii. Automobile Liability insurance shall provide a minimum of either a combined single limit (CSL) of \$1,000,000.00 for each accident or all of the following: \$250,000.00 bodily injury (BI) per person, and \$500,000.00 bodily injury per accident, and \$100,000.00 property damage (PD). Automobile Liability insurance is not required if the CONSULTANT does no traveling in performing the Work.
  - iii. Workers’ Compensation insurance in full compliance with California statutory requirements for all employees of CONSULTANT in the minimum amount of \$1,000,000.00. This Workers’ Compensation insurance requirement may only be waived by AGENCY in writing if CONSULTANT is a sole proprietor with no

employees and CONSULTANT provides AGENCY with evidence of such before commencing any work under the contract.

- b. With respect to any coverage written on a “claims made” basis, CONSULTANT shall maintain such policy for two years after the term of this contract and such policy shall allow for reporting of circumstances or incidents that may give rise to future claims.
- c. CONSULTANT shall notify AGENCY immediately if CONSULTANT's general aggregate of insurance is exceeded by valid litigated claims in which case additional levels of insurance must be obtained to maintain the above-stated requirements. All required insurance shall be written by a financially responsible company or companies authorized to do business in the State of California.
- d. The Commercial General Liability and Automobile Liability policies shall contain the following provisions or endorsements: The County of Ventura, AGENCY, and their respective officials, employees, and agents shall be named as additional insureds (“Additional Insureds”). All required insurance shall be primary coverage as respects the Additional Insureds, and any insurance or self-insurance maintained by Additional Insureds shall be in excess of CONSULTANT's insurance coverage and shall not contribute to it. Coverage shall apply separately to each insured, except with respect to the limits of liability, and an act or omission by one of the named insureds shall not reduce or avoid coverage to the other named insureds. AGENCY shall be notified by the insurance company or companies within 3 working days of cancellation or substantial modification of the policy.
- e. CONSULTANT hereby waives all rights of subrogation against AGENCY, the County of Ventura, all special districts governed by the Board of Supervisors, and each of their boards, directors, employees and agents for losses arising directly or indirectly from the activities or Work under this contract. The Commercial General Liability, Automobile Liability and Workers’ Compensation policies shall contain a provision or endorsement needed to implement CONSULTANT’s waiver of these rights of subrogation.
- f. Prior to commencement of the Work, CONSULTANT shall furnish AGENCY with certificates of insurance and endorsements effecting all coverage required hereunder. Copies of renewal certificates and endorsements shall be furnished to AGENCY within 30 days of the expiration of the term of any required policy. CONSULTANT shall permit AGENCY at all reasonable times to inspect any policies of insurance required hereunder.

## 12. Claims and Disputes

- a. Administrative Review. To assert any claim against AGENCY seeking payment of money or damages regarding the Work, an extension of contract time, or an interpretation or adjustment of the terms of this contract, including “pass-through” claims asserted by CONSULTANT on behalf of a Sub consultant (collectively referred to hereinafter as “claim”), CONSULTANT shall first exhaust its administrative remedies by attempting to resolve the claim with AGENCY’s staff in the following sequence: 1) Project Manager, and 2) Executive Officer. CONSULTANT shall initiate the administrative review process no later than 30

days after the claim has arisen by submitting to the Project Manager a written statement describing each claim and explaining why CONSULTANT believes AGENCY is in error, as well as all correspondence and evidence regarding each claim. CONSULTANT may appeal the decision made by the Project Manager to the Executive Officer, provided that AGENCY receives such appeal in writing no later than seven days after the date of the decision being appealed. If CONSULTANT does not appeal a decision to the next level of administrative review within this seven-day period, the decision shall become final and binding and not subject to appeal or challenge.

- b. Arbitration. All CONSULTANT claims not resolved through the administrative review process stated above shall be resolved by arbitration unless AGENCY and CONSULTANT agree in writing, after the claim has arisen, to waive arbitration and to have the dispute litigated in a court of competent jurisdiction. Arbitration shall be pursuant to Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2 of the Public Contract Code and the regulations promulgated thereto, Chapter 4 (commencing with Section 1300) of Division 2 of Title 1 of the California Code of Regulations (collectively, "Rules for Public Works Contract Arbitrations"). Arbitration shall be initiated by a complaint in arbitration prepared, filed and served in full compliance with all requirements of the Rules for Public Works Contract Arbitrations. CONSULTANT consents and agrees that AGENCY may join it as a party to any arbitration involving third party claims asserted against AGENCY arising from or relating to any Work performed by CONSULTANT hereunder.

### **13. Compliance with Laws and Regulations; Permits and Licenses**

CONSULTANT shall perform its obligations hereunder in compliance with all applicable federal, state, and local laws and regulations. CONSULTANT certifies that it possesses and shall continue to maintain or shall cause to be obtained and maintained, at no cost to AGENCY, all approvals, permissions, permits, licenses, and other forms of documentation required for it and its employees, agents and Sub consultants to comply with all applicable statutes, ordinances, and regulations, or other laws, that apply to performance of the Work. AGENCY is entitled to review and copy all such applications, permits, and licenses which CONSULTANT shall promptly make available upon AGENCY's request.

### **14. Prevailing Wage Requirements**

Certain Work to be performed under this contract may be considered "public works" subject to Labor Code Division 2, Part 7, Chapter 1, section 1720 et seq.'s prevailing wage, apprenticeship and other labor requirements. CONSULTANT is solely responsible for determining whether the Work, or any portion thereof, is subject to said requirements, and for complying with all such requirements that apply. All such public works projects are subject to compliance monitoring by the California Department of Industrial Relations (DIR). AGENCY has obtained from the DIR general prevailing wage determinations for the locality in which the Work is to be performed that are on file with Ventura County Public Works Agency and are available upon request. CONSULTANT is responsible for posting job site notices as prescribed by regulation pursuant to Labor Code section 1771.4(a)(2). CONSULTANT acknowledges that it is aware of state and federal prevailing wage and related requirements and shall comply with these requirements to the extent

applicable to the Work, including, without limitation, Labor Code sections 1771 (payment of prevailing wage), 1771.1 (registration with DIR) and 1771.4 (submission of certified payrolls to Labor Commissioner).

### **15. Work Product**

On completion or termination of the contract, AGENCY shall be entitled to immediate possession of, and CONSULTANT shall promptly furnish, on request, all reports, drawings, designs, computations, plans, specifications, correspondence, data and other work product prepared or gathered by CONSULTANT arising out of or related to the Work (collectively, "Work Product"). AGENCY has a royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use, and authorize others to use, Work Product for government purposes. CONSULTANT may retain copies of the Work Product for its files. Work Product prepared by CONSULTANT pursuant to this contract shall not be modified by AGENCY unless CONSULTANT's name, signatures and professional seals are completely deleted. CONSULTANT shall not be responsible for any liabilities to AGENCY for the use of such Work Product that is modified by persons other than CONSULTANT.

### **16. Miscellaneous**

- a. This contract constitutes the entire agreement between the parties regarding the subject matter of hereof and supersedes all previous contracts, agreements, promises, understanding and negotiations, whether written or oral, between the parties regarding the subject matter hereof.
- b. All notices, requests, claims, and other official communications under the contract shall be in writing and transmitted by one of the following methods:
  - (1) Personally delivered.
  - (2) Sent by email where receipt is confirmed.
  - (3) Sent by courier where receipt is confirmed.
  - (4) Sent by registered or certified mail, postage prepaid, return receipt requested.

Such notices and communications shall be deemed given and received upon actual receipt in the case of all except registered or certified mail; and in the case of registered or certified mail, on the date shown on the return receipt or the date delivery during normal business hours was attempted.

All notices and communications shall be sent to CONSULTANT at the current address on file with AGENCY for contract payment purposes, and shall be sent to AGENCY as follows:

Fox Canyon Groundwater Management Agency  
800 S. Victoria Avenue, Location #1610  
Ventura, CA 93009-1610

[FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov)

Either party may change its contact information by providing written notice of the change to the other party in accordance herewith:

- c. No modification, waiver, amendment or discharge of this contract shall be valid unless the same is in writing and signed by duly authorized representatives of both parties.
- d. This contract is for the professional services of CONSULTANT and is non-assignable without prior written consent by AGENCY.
- e. Nothing contained herein shall create a contractual relationship with, or a cause of action in favor of, a third party against either CONSULTANT or AGENCY.
- f. Time limits stated herein are of the essence. CONSULTANT is relieved from meeting the time limits due to delays outside its control.
- g. This contract shall be governed, interpreted, construed and enforced in accordance with the laws of the State of California, and any action, suit, arbitration or other proceeding thereon shall be subject to venue in Ventura County, California.

**CONSULTANT:**  
Woodard & Curran

**AGENCY:**  
Fox Canyon Groundwater Management  
Agency

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
John Demers, Executive Officer

## EXHIBIT A - SCOPE OF WORK AND SERVICES

### 1. Overview of Project and Services

The AGENCY has engaged CONSULTANT to provide professional services to aid AGENCY in technical consulting services to develop a feasibility study for existing infrastructure and potential improvements to support Las Posas Valley (LPV) Basin Optimization Project 7 (BOP 7), in compliance with the LPV Adjudication Judgment (Judgment).

### 2. Scope of Services

CONSULTANT shall provide the following services and work to AGENCY as detailed in CONSULTANT's April 30, 2026, proposal to provide technical consulting services to develop a Feasibility Study evaluating existing water and recycled water infrastructure conveyance capacity to support in lieu deliveries to water deficit areas and to increase water conveyance in the LPV Basin.

This program is consistent with the project in the Judgment titled Designing and Constructing New or Modified Infrastructure in Order to Deliver In Lieu Water to Water Deficit Areas for Use In Lieu of Extracted Groundwater and to Increase Water Conveyance within the Basin (Judgment § 5.4.7).

The program is structured in two phases:

**Phase 1** will involve preparation of a feasibility study to evaluate the existing water and recycled water infrastructure within the Las Posas Valley Basin (LPV), which consists of six water pipeline networks managed by various agencies. The study will focus on assessing the system's ability to meet Basin needs and facilitate in lieu water deliveries to water deficit areas, the East Las Posas Management Area (ELPMA) in particular. The study will involve conducting a detailed assessment of the existing water and recycled water supply, conveyance, and distribution infrastructure within the Las Posas Valley Basin. This phase will evaluate the capacity of the existing water systems to support in-lieu delivery programs to water-deficit areas, advance groundwater sustainability objectives, and identify infrastructure gaps as well as feasible short-term improvements to address those gaps. A prioritized list of feasible projects necessary to enable deliveries will be developed, including estimated timelines and costs for permitting, construction, and implementation.

**Phase 2** will include implementation of the project(s) identified in Phase 1.

This Contract engagement is for Phase 1 only. The Consultant will accomplish tasks identified in Phase 1 of the project's structure, as outlined below.

### DETAILED SCOPE OF WORK

Phase 1 has been divided into the following 5 tasks.

### **Task 1: Data Coordination & Baseline Assessment**

CONSULTANT will develop a Basin-wide understanding of existing water and recycled water system conditions relevant to in-lieu deliveries and conveyance flexibility. The emphasis of this assessment is not simply identifying assets but understanding how the system performs in practice under real-world physical, operational, and institutional constraints. CONSULTANT will prepare a data request and Watermaster staff will be responsible for providing all needed background materials to CONSULTANT for review.

As identified in the AGENCY Request for Proposals and as detailed below:

- Review all relevant documents provided by AGENCY and participating agencies to gain a comprehensive understanding of existing water and recycled water infrastructure conditions, as well as applicable Agency regulations and procedures.
- Compile detailed pipeline infrastructure information onto appropriate GIS products (ArcGIS compatible) for the Basin.
- Develop a Basin-wide assessment that evaluates service area demands, existing water supply portfolios, and the condition and capacity of the existing water infrastructure in relation to AGENCY needs.
- Coordinate with Watermaster staff to identify priority areas for water delivery.
- Evaluate the governance framework governing water supply systems within the Las Posas Valley (LPV).
- Before the baseline assessment is finalized, CONSULTANT will conduct targeted AGENCY outreach to confirm data availability, identify gaps, and establish data sharing expectations. This protects the project schedule and allows findings to be grounded in verified, AGENCY-provided information rather than assumptions to the extent practicable.

The Consultant shall:

- Review background materials, prior technical studies, and planning documents
- Compile pipeline and system configuration information into ArcGIS-compatible products
- Evaluate service area demands and spatial distribution of water needs
- Review existing water, recycled water, and groundwater supply portfolios
- Identify priority delivery areas, including water-deficit management areas
- Evaluate condition, configuration, and operational characteristics of existing conveyance infrastructure
- Conduct a governance and institutional framework assessment to understand how ownership, operations, and coordination affect feasible deliveries
- Describe data gaps and how they are being addressed

- Develop an assessment that will identify material constraints, dependencies, and data gaps that influence the feasibility of in-lieu delivery strategies.
- As part of the Baseline System Assessment, CONSULTANT will develop a set of Basin-wide, planning-level GIS products to support evaluation of existing conditions, constraints, and in-lieu delivery feasibility. GIS development will focus on organizing, standardizing, and synthesizing available data into a coherent spatial framework suitable for decision-support and comparative analysis rather than detailed design.

GIS activities include:

- Compiling and reviewing GIS and tabular data provided by AGENCY and participating agencies, including conveyance infrastructure, service area boundaries, supply sources, and demand information
- Normalizing and integrating data from multiple sources to create a consistent Basin-wide geodatabase, with appropriate attribution to support performance measure evaluation
- Developing schematic-level representations of key conveyance elements and interconnections relevant to in-lieu delivery pathways, conveyance flexibility, and system constraints
- Linking spatial assets to relevant operational, ownership, and institutional attributes where available, to support evaluation of both physical and governance-related feasibility considerations
- Preparing map exhibits and spatial summaries tailored to support workshop discussions, feasibility screening, and subsequent alternative development tasks
- The resulting GIS products will be ArcGIS-compatible and structured to allow refinement and expansion in subsequent project phases as alternatives are developed and additional information becomes available. These products will be used as a consistent spatial reference throughout the Feasibility Study and to support transparent communication of assumptions, constraints, and tradeoffs.

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Baseline Summary development includes:

- CONSULTANT will submit a draft Technical Baseline Summary report for AGENCY staff review. AGENCY staff will provide a single, consolidated set of written comments on the draft Technical Baseline Summary report. CONSULTANT will address comments in a final Technical Baseline Summary Report.

*Assumptions*

- a) Assessment is based on available data and documentation; no new field investigations are included
- b) GIS and infrastructure data provided are suitable for planning-level evaluation
- c) GIS products are not expected to be cloud-based

- d) Findings may be refined if Optional Task 1.3 is exercised
- e) One consistent set of comments is received on the draft report

### Task 1 Deliverables

1. Draft and Final Technical Baseline Summary Report
2. GIS products documenting all six pipeline networks with capacity, configuration, and condition data consolidated in a single, usable format built from verified, AGENCY-provided sources confirmed through CONSULTANT's Task 1 coordination protocol. GIS products will be ArcGIS compatible and will contain data exports such as shapefiles, geodatabases, and map packages.

### **Task 1.2: Decision Context & Performance Measures**

Building on the Baseline System Assessment, CONSULTANT will work collaboratively with AGENCY staff to clearly define the decision context this Feasibility Study is intended to support and to establish a shared understanding of how success should be evaluated. This subtask frames the Feasibility Study as a structured decision-support effort, so that technical analyses and alternative development remain directly aligned with Watermaster priorities and statutory responsibilities.

Decision context development will focus on clarifying:

- The specific Watermaster decisions this Feasibility Study is intended to inform, including near-, mid-, and long-term implementation actions.
- The role of in-lieu deliveries and conveyance flexibility in achieving Basin reliability, drought response, and operational resilience objectives.
- Key uncertainties affecting decision-making, including water supply availability, regulatory and permit-ting requirements, implementation timing, cost considerations, and levels of purveyor participation.
- Principal tradeoffs to be considered when evaluating alternatives, such as cost versus flexibility, near-term feasibility versus long-term benefit, and infrastructure investment versus institutional coordination.

Based on this decision context, CONSULTANT will translate the objectives embedded in the Judgment, the Basin Optimization Plan, and related governing documents into a practical set of decision-relevant performance measures. This subtask will include preparation and facilitation of a Decision Context & Performance Measures Workshop with AGENCY staff. The one (1) facilitated Decision Context & Performance Measures Workshop with AGENCY staff will be virtual and will last up to one hour. The workshop will be recorded and transcribed for documentation. The workshop will focus on decision needs, tradeoffs, and evaluation criteria rather than project selection.

Coordination activities under this task include:

- Identifying priority data gaps or uncertainties that materially affect feasibility assessment or performance measure evaluation.

- Conducting coordination meetings or calls with selected stakeholders such as infrastructure owners or operators, with AGENCY staff participation, to discuss system configuration, operational practices, constraints, and interdependencies.
- Reviewing available drawings, operating guidelines, or planning-level documentation provided by participating entities.
- Documenting planning-level assumptions, limitations, and areas of uncertainty where information cannot be fully obtained.
- All coordination will remain at a planning level and will be documented in a manner suitable for incorporation into feasibility analysis and decision-support materials.
- CONSULTANT will document meeting findings and decisions as summary notes

*Assumptions:*

- a) Performance measures developed under this subtask will be applied consistently in Task 2; Information gathered under this task will be used to refine the Baseline System Assessment, inform the definition and screening of improvement alternatives in Task 2, and improve transparency around constraints, dependencies, and implementation considerations.

Task 1.2 Deliverables:

1. Workshop and workshop materials, including agenda, presentation materials, and summary notes

**[Optional] Task 1.3: Coordination with Infrastructure Owners & Operators**

Where key infrastructure, operational, or institutional information relevant to in-lieu delivery feasibility is not readily available through existing documentation, CONSULTANT will, at AGENCY direction, coordinate with stakeholders such as infrastructure owners and operators within the Basin to address critical data gaps. This task is intended to supplement the Baseline System Assessment with clarifying, planning-level information necessary to support feasibility screening and decision-support, rather than detailed design or operational analysis.

*Assumptions:*

- a) Operator participation is voluntary and subject to availability
- b) Outreach is limited to planning-level information sufficient to complete the Feasibility Study
- c) Data review is not expected to include review of hydraulic models
- d) Coordination conducted with AGENCY staff involvement

[Optional] Task 1.3 Deliverables:

1. Summary and Documentation of Stakeholder Coordination
2. Updated baseline documentation reflecting stakeholder-provided information
3. Summary of data sources, assumptions, and remaining information gaps

## **Task 2: In Lieu Delivery Feasibility Assessment and Study of Improvement Alternatives**

As identified in the AGENCY request for proposal and detailed below, CONSUTANT shall:

- Conduct a Basin-wide evaluation of existing conveyance capacity and operational constraints.
- Assess regulatory and institutional considerations associated with in-lieu water deliveries.
- Identify feasible infrastructure improvement alternatives to maximize water supply operational flexibility for consideration in Phase 2.
- Identify high level feasible improvement or expansion alternatives for the water and recycled water conveyance systems.
- Identify general permitting requirements associated with each proposed improvement alternative.
- Prepare preliminary cost estimates for each proposed alternative.
- Prepare preliminary schedule estimates for each proposed alternative.
- Identify potential funding sources and financing strategies.
- CONSULTANT will provide a clear assessment of which candidate water sources (Calleguas imported water and ASR, Arroyo Simi-Las Posas discharge, and MWRP recycled water, and additional sources identified through the Baseline Assessment) are realistically deliverable to the ELPMA under existing and improved infrastructure conditions.

In addition, and as identified in the following subtasks, CONSULTANT proposes two Task 2 workshops in the following subtasks, Capacity and Constraints, and Risk Assessment, which are structured to bring stakeholder/purveyor perspectives into the alternatives analysis, not present them with conclusions. Stakeholders who participate in shaping the alternatives are more likely to support their implementation.

### **Task 2.1: Baseline Capacity & Constraint Assessment**

CONSULTANT will evaluate baseline system capacity and constraints relative to the performance measures established with AGENCY. This subtask will define a “do-nothing” or existing-conditions alternative that reflects current infrastructure, institutional arrangements, and operating practices, while examining opportunities to modify or optimize operations to maximize use of available external water supplies without new capital investment.

The baseline assessment will focus on understanding how the existing system performs in practice, including the degree to which operational flexibility, coordination, and administrative actions could increase in-lieu delivery effectiveness within current physical and regulatory limits. The assessment will identify physical, operational,

regulatory, and institutional constraints that limit baseline performance and establish a clear point of comparison for evaluating improvement alternatives in subsequent tasks.

Activities under this subtask include:

- Assessing baseline conveyance capacity and operational flexibility relative to performance measures defined in Task 1.
- Identifying operational, contractual, regulatory, or coordination constraints that limit use of existing infrastructure or available external supplies.
- Characterizing the extent to which modified operating practices or coordination (without capital improvements) could improve in-lieu delivery capability.
- Documenting assumptions, limitations, and uncertainties associated with baseline operations.

As part of this subtask, CONSULTANT will convene a working-level meeting with AGENCY staff to review and discuss the results of the baseline capacity and constraint assessment. The purpose of this meeting will be to confirm shared understanding of baseline system performance, validate key assumptions and constraints, and promote alignment on how the “do-nothing”/existing-operations alternative will be used as the reference condition for evaluating improvement alternatives.

The resulting baseline represents the reference condition against which all improvement alternatives will be evaluated. Findings from this subtask will be used to frame feasible improvement pathways, highlight where infrastructure or institutional changes may provide the greatest benefit, and validate that alternative development in proceeding tasks is grounded in a clear understanding of existing system performance.

*Assumptions:*

- a) Relies on baseline findings and performance measures from Task 1
- b) One (1) staff meeting to review baseline assessment findings and implications; meeting is expected to be informational and confirmatory in nature; no project selection decisions are anticipated
- c) CONSULTANT will document baseline assessment findings and implications as summary notes from the staff meeting

Task 2.1 Deliverables:

- Work meeting with AGENCY staff, including resulting documentation

### **Task 2.2: Identify Improvement Alternatives**

Building on the baseline capacity and constraint assessment developed in Task 2.1, CONSULTANT will identify a range of conceptual infrastructure and non-infrastructure improvement alternatives intended to address documented constraints and enhance in-lieu delivery capability and conveyance flexibility. Woodard & Curran will apply a system-level mass balance and conveyance capability analysis to evaluate the ability of the existing and conceptual infrastructure to deliver available water supplies to priority

demand areas under a range of operating conditions. The system-level mass balance and conveyance capability assessment is expected to be based on a monthly time-step.

This analysis will focus on physical and operational limits of pipelines, pump stations, storage, and inter-connections, including capacity, directionality, controllability, and operational flexibility, rather than on detailed hydrological simulation of supply availability or groundwater response. The analysis will track flows across major system nodes and interties to understand how constraints propagate through the system and where targeted improvements could unlock additional in-lieu delivery potential. This subtask represents the transition from understanding system limitations to defining actionable improvement pathways for further evaluation and refinement.

Alternatives identified under this task will be feasibility-level concepts rather than detailed designs and will be structured to capture a range of scales, approaches, and levels of commitment. Alternatives may include targeted conveyance improvements, system interconnections or interties, operational or administrative enhancements, enabling facilities, or combinations of infrastructure and institutional actions. Where appropriate, alternatives will reflect both physical improvements and coordination-based solutions needed to realize their full benefit.

Activities under this subtask include:

- Translating baseline constraints and performance gaps identified in Task 2.1 into discrete improvement concepts.
- Defining alternatives that vary in scope, complexity, geographic reach, and flexibility to address different decision needs.
- Identifying logical groupings of improvements that function together as pathways or packages, where individual components are interdependent.
- Distinguishing alternatives that are mutually exclusive (“either/or”) from those that may be complementary (“both/and”).
- Documenting high-level descriptions of each alternative sufficient to support subsequent risk assessment and refinement.
- CONSULTANT will prepare an initial set of improvement alternatives in a clear, structured format suitable for discussion with AGENCY staff.
- A working-level meeting will be held to review the initial alternatives, confirm that they appropriately respond to identified constraints and decision priorities, and establish a common understanding of which alternatives should advance to risk assessment and refinement under subsequent task(s).

*Assumptions:*

- a) Alternatives are conceptual and developed at a feasibility level; no detailed design is included
- b) Alternative development is informed by baseline findings, performance measures, and decision context from earlier tasks
- c) One (1) staff meeting to review and discuss the initial list of improvement alternatives

Deliverables:

- 1) System-level mass balance and conveyance capability model (in Excel or similar format) Initial list of improvement alternatives in tabular format, including alternative names and high-level descriptions
- 2) Identification of alternatives that are mutually exclusive versus those that may be complementary
- 3) Summary notes documenting staff feedback and direction on alternatives to carry forward

**Task 2.3: Risk Assessment, Workshop, and Refinement of Alternatives**

Building on the initial set of improvement alternatives identified in previous tasks, CONSULTANT will evaluate key uncertainties and risks that could affect the feasibility, timing, and effectiveness of each alternative. This subtask is intended to test the robustness of alternatives under a range of plausible conditions and to identify opportunities to reduce risk through refinement, sequencing, or complementary actions.

Risk assessment will focus on factors that materially influence implementation and Basin benefits, including water supply availability, demand variability, regulatory and permitting requirements, institutional participation, cost and funding considerations, implementation timing, and dependencies on other Basin actions. The analysis will be qualitative and planning-level, emphasizing transparency around assumptions and decision-relevant implications rather than quantitative modeling or detailed engineering. As part of this effort, CONSULTANT will develop a risk register to systematically document identified risks associated with each alternative or alternative package. The risk register will catalog the nature of each risk, its potential implications for feasibility or performance, and potential mitigation or risk-management strategies appropriate to a feasibility-level analysis.

CONSULTANT will facilitate a Risk Assessment Workshop with AGENCY staff to review identified risks, test assumptions, and discuss mitigation and refinement strategies. Workshop outcomes will be used to refine the risk register and improvement alternatives and to establish a common understanding of how risk considerations will inform prioritization in subsequent tasks.

Activities under this subtask include:

- Identifying key uncertainties and risks associated with each alternative or alternative package
- Documenting risks in a structured risk register, including qualitative characterization of risk drivers and potential mitigation approaches
- Assessing sensitivity of alternatives to variations in supply, demand, participation, or timing assumptions
- Evaluating regulatory, institutional, and coordination risks that may affect feasibility or implementation

- Identifying opportunities to “de-risk” alternatives through phasing, design flexibility, operational adjustments, or complementary institutional actions
- Refining or restructuring alternatives, where appropriate, to improve robustness and decision relevance

Deliverables:

- 1) One (1) Risk Assessment Workshop with AGENCY staff (virtual, up to one hour)
- 2) Risk register documenting key risks and potential mitigation strategies
- 3) Refined set of improvement alternatives

**Task 2.4: Develop Alternatives**

Building on the refined set of improvement alternatives from previous tasks, CONSULTANT will develop planning-level documentation sufficient to support consistent comparison and prioritization of alternatives. This subtask focuses on defining the practical implications of implementation (scope, cost, schedule, permitting, and funding) at a level appropriate for decision-support rather than detailed engineering or design. For each refined alternative or alternative portfolio, the consultant team will develop a clear, standardized description of the components required to implement the alternative and the steps necessary to bring it into operation. Development will be informed by the baseline assessment, risk register, and staff input obtained in prior tasks, with emphasis on transparency of assumptions and implications for feasibility and timing.

Activities under this subtask include:

- Defining planning-level scopes for each refined alternative, including key infrastructure elements, operational or institutional actions, and interdependencies
- Identifying anticipated permitting and regulatory requirements at a high level, including agencies likely to be involved and potential approval or compliance considerations
- Preparing order-of-magnitude capital and implementation cost estimates sufficient to support relative comparison among alternatives
- Developing indicative implementation schedules reflecting sequencing, phasing opportunities, optional-ity and flexibility, and key dependencies, including coordination among entities
- Identifying potential funding and financing considerations at a planning level, including alignment with known funding programs or rate-based approaches, where applicable

The developed alternative documentation will be prepared in a consistent format to facilitate side-by-side comparison against performance measures and risk considerations in the following task(s). The intent of this subtask is to support informed prioritization and implementation planning, not to advance alternatives to a design or permitting stage.

*Assumptions:*

- a) Cost and schedule estimates are order-of-magnitude
- b) Permitting assessment is high-level
- c) Developed alternatives will be delivered as draft; any comments on the developed alternatives will be incorporated into the draft feasibility study delivered in a following task

*Deliverables:*

- 1) Developed list of refined alternatives
- 2) Preliminary cost estimates and schedules
- 3) Summary of permitting and funding considerations

**Task 2.5: Prioritize Alternatives, Workshop and Develop Implementation Roadmap**

CONSULTANT will synthesize findings from previous tasks to support prioritization of feasible improvement alternatives and development of a clear, implementable roadmap for advancing in-lieu delivery and conveyance flexibility improvements. This subtask translates technical evaluation into actionable decision-support, linking performance measures, risk considerations, and implementation practicality. Alternatives developed under previous tasks will be evaluated against the performance measures established, as informed by the developed baseline assessment and risk register.

Prioritization will explicitly consider relative benefits, feasibility, risk exposure, and implementation considerations to distinguish near-term, mid-term, and longer-term actions, as well as dependencies among alternatives.

CONSULTANT will facilitate a Prioritization & Implementation Workshop with AGENCY staff to review the comparative evaluation results, test prioritization assumptions, and confirm the proposed sequencing and roadmap. The workshop will focus on establishing a shared understanding of tradeoffs and implementation logic, rather than selecting or committing to final projects.

*Activities under this subtask include:*

- Applying performance measures and risk considerations to compare refined alternatives on a consistent, transparent basis
- Assessing alternatives using the system-level mass balance model developed in prior tasks to produce a prioritized list
- Identifying groupings or sequences of alternatives that function effectively as phased implementation pathways
- Distinguishing near-term actions that can be advanced under existing conditions from longer-term actions dependent on additional infrastructure, coordination, or policy changes
- Developing a planning-level implementation roadmap outlining recommended sequencing, major decision points, and key next steps

*Assumptions:*

- a) AGENCY staff will provide a single, consolidated set of comments on the draft list of feasible projects and draft implementation roadmap
- b) The prioritized list of feasible projects and implementation roadmap will be delivered as draft; comments on draft deliverables will be incorporated into the draft feasibility study delivered in a subsequent task

Deliverables:

- 1) One (1) Prioritization & Implementation Workshop with AGENCY staff (virtual, up to one hour)
- 2) Draft list of feasible projects with planning-level costs and timelines
- 3) Draft implementation roadmap summarizing sequencing and next steps

**Task 3: Draft Feasibility Study Report Materials**

Incorporating feedback from Watermaster and its advisory committees the Policy Advisory Committee (PAC) and the Technical Advisory Committee (TAC), CONSULTANT shall develop draft Feasibility Study Report materials, including a draft Presentation to the Board of Directors. Draft report materials will be structured to communicate findings in terms each stakeholder constituency can evaluate on its own terms - technical rigor for TAC, governance implications for PAC, and clear tradeoff language for the Board so that review comments reflect genuine deliberation rather than confusion about what the study is recommending.

CONSULTANT's draft report materials will include a prioritized list of infrastructure improvement alternatives, each with a rough-order-of-magnitude cost range, permitting pathway, preliminary schedule, and identified funding mechanisms (including DWR SGMA implementation grants and applicable federal programs), and an implementation roadmap distinguishing near-term, mid-term, and longer-term actions, sequenced to reflect the Watermaster's need to achieve results before 2040.

Via integrating baseline assessment findings, decision context, and feasibility analysis into a single, internally consistent narrative, CONSULTANT will prepare a Draft Feasibility Study Report that clearly communicates:

- What the existing system can and cannot support
- Which infrastructure improvement alternatives are feasible and why
- How uncertainty, risk, and dependencies affect those alternatives
- What tradeoffs the Watermaster must consider in moving forward
- Clearly documented assumptions, dependencies, limitations, and sources of uncertainty that affect feasibility and implementation timing
- Technical findings translated into plain-language explanations, while preserving technical rigor, suitable for Committee consultation

In addition, CONSULTANT will prepare draft presentation materials summarizing key findings, tradeoffs, and recommended implementation pathways.

*Assumptions:*

- a) One consolidated set of comments will be provided by AGENCY staff on the Draft Feasibility Study Report
- b) Draft materials will be reviewed by TAC and PAC
- c) Review comments will focus on clarification, refinement, and policy alignment, not redirection of analytical scope
- d) Review comments will be incorporated into the appendices of the Draft Report

Task 3 Deliverables

- 1) Draft Feasibility Study Report
- 2) Technical Memorandum Summarizing Main Findings in Study
- 3) Draft presentation materials

**Task 4: Final Feasibility Study Report**

Develop a full, finalized Feasibility Study Report that integrates feedback from Watermaster and Watermaster advisory committees, and Board input. Develop finalized Board-ready presentation materials. To provide a defensible record, the final report will document assumptions, constraints, and tradeoffs with enough transparency so that any entity or agency (including those whose preferred alternative were not prioritized) can trace how conclusions were reached.

Activities under this task will include:

- Reviewing consolidated comments from AGENCY staff, TAC, PAC, and the Board of Directors
- Revising report content to address comments while preserving analytical integrity and traceability
- Clarifying language, refining explanations of assumptions and tradeoffs, and addressing areas of potential confusion
- Refining conclusions so that they are directly supported by documented analysis
- Finalizing figures, tables, appendices, and maps for inclusion in the Final Report
- Preparing final Board-ready presentation materials summarizing study approach, findings, and recommendations

*Assumptions:*

- a) One consolidated set of comments will be provided on the Draft Feasibility Study Report
- b) Additional meetings beyond are not anticipated under Task 4

Task 4 Deliverables

- 1) Final Feasibility Study Report
- 2) Final Presentation Materials

### **Task 5: Coordination and Presentations at Watermaster Board and Advisory Committee Meetings**

CONSULTANT will attend all six advisory committee and Board meetings as specified in the AGENCY Request for Proposal, and as identified below. Presentation materials will be tailored to each audience so that each body receives what it needs to deliberate effectively. CONSULTANT will attend meetings of the Policy Advisory Committee (PAC) and Technical Advisory Committee (TAC) to review draft feasibility study and deliverables. CONSULTANT will coordinate with mutual water companies, public water agencies and other purveyors in Las Posas Valley Basin to discuss their potential capability of supplying or receiving supplemental water. CONSULTANT will present study approach, findings, and draft deliverables as requested.

CONSULTANT can present progress updates to the TAC, PAC, and Board of Directors twice during the project. Progress updates might include a presentation after the baseline summary report findings and a presentation after the prioritized list of alternatives is finalized. In addition to these progress updates, CONSULTANT will present draft feasibility study report findings to the PAC and TAC, as well as final feasibility study findings to the Board of Directors.

#### *Assumptions:*

- a) Attendance and presentation of two progress reports at up to two (2) TAC meetings, two (2) PAC meetings, and two (2) Board of Directors meetings
- b) Attendance and presentation of draft feasibility study findings at one (1) TAC meeting and one (1) PAC meeting
- c) Attendance and presentation of final feasibility study findings at one (1) Board of Directors meeting
- d) Meetings assumed to be up to three (3) hours in duration
- e) Board of Directors meetings are expected to occur in-person; TAC/PAC meeting attendance will be virtual

#### Task 5 Deliverables

- 1) Attendance at 2 TAC Meetings, 2 PAC Meetings, and 2 Board Meetings
- 2) Presentations and meeting materials (slides and supporting figures) comprising three (3) Presentations:
- 3) One presentation of draft materials at a PAC meeting,
- 4) One presentation of draft materials at a TAC meeting, and
- 5) One final presentation to the Board of Directors.
- 6) Summary of feedback received during meetings for incorporation into final deliverables

### **Task 6: Project Management and Quality Assurance**

While not explicitly enumerated in the AGENCY Request for Proposal, the additional task of Project Management and Quality Assurance is proposed by CONSULTANT to ensure the resulting deliverables from this work are delivered according to timeline and specification, and affect a coherent, defensible, and decision-ready product. This task integrates project management, quality assurance (QA), quality control (QC), and structured decision support so that technical analyses, stakeholder engagement, and governance processes remain aligned throughout the project. Task 6 and its subtasks are designed to actively support AGENCY deliberation and institutional decision-making, ensuring that findings are not only technically sound but also usable, transparent, and credible in a multi-stakeholder, adjudicated basin context.

#### **Task 6.1: Project Management and Coordination**

CONSULTANT will manage the study to ensure adherence to scope, schedule, and budget, while maintaining close coordination with AGENCY staff throughout the BOP 7 Phase 1 tasks as described in this scope. Project management will emphasize early identification of issues, clear documentation of assumptions and decisions, and efficient integration of feedback. CONSULTANT will also conduct a kickoff meeting for the project as part of this subtask. The kickoff meeting will serve to review project scope, deliver the initial request for information, and provide an overview of the technical approach.

Key project management activities include:

- Development and maintenance of a detailed project schedule that aligns tasks, workshops, draft deliverables, and public meetings
- Regular coordination with AGENCY staff to track progress, identify risks, and adjust work sequencing as needed
- Proactive identification of scope or data issues that could affect feasibility conclusions or timelines
- Documentation of key decisions made during the study to ensure transparency and traceability
- Continuous project management that supports all tasks described in this scope.

#### ***Assumptions:***

- a) Participation in one (1) kickoff meeting with AGENCY staff (virtual, up to one hour)
- b) Monthly virtual coordination meetings with AGENCY staff
- c) Ad hoc coordination as needed to address schedule, scope, or data issues
- d) Coordination integrated with all scope tasks and workshop activities

#### **Deliverables:**

- 1) Maintained & milestone-updated project schedule
- 2) Monthly progress updates and invoices
- 3) Meeting notes documenting key decisions and action items

### **Task 6.2: Quality Assurance**

CONSULTANT will implement a structured QA process for all technical and written work products. QA is intended not only to ensure technical accuracy, but also to confirm clarity, internal consistency, and alignment with AGENCY decision context. CONSULTANT will also conduct a Senior Technical Advisory Review (STAR) workshop shortly after project kickoff with senior technical team members to review the project approach and identify key project risks.

QA activities include:

- Internal technical review of analyses, assumptions, and conclusions
- Cross-task consistency checks to ensure that baseline findings, feasibility results, prioritization, and recommendations align
- Senior technical oversight to confirm that conclusions are supported by documented analysis and are communicated clearly
- Review of draft and final documents for completeness, readability, and defensibility
- QA will be applied iteratively throughout the project, not only at the end of the process.

*Assumptions:*

- a) QA reviews occur throughout the project life cycle
- b) QA is internal to CONSULTANT and does not substitute for AGENCY staff, Board, or committee review
- c) While this task describes QA and QC activities, QC activities specific to a particular task or deliverable are budgeted and are invoiced in the appropriate task.

[End of Exhibit A]

## EXHIBIT B - TIME SCHEDULE

### 1. Schedule

Notwithstanding Section 2 (Term) of the Contract, all Work to be performed by CONSULTANT on this Contract shall be completed **by June 30, 2028**.

The timeline is estimated at 2 years from contract award. Project completion date is June 30, 2028. Task start dates listed below are approximate and may be modified as proposed by CONSULTANT in their April 30, 2026, proposal, providing suggested modifications align with the project's schedule as required by the Basin Optimization Plan for BOP 7.

<b>Start Date</b>	<b>Element</b>	<b>Due Date</b>
June 25, 2026	Task 1: Baseline Assessment	October 30, 2026
November 1, 2026	Task 2: Feasibility Assessment and Study of Improvement Alternatives	June 30, 2027
July 1, 2027	Task 3: Draft Feasibility Study Report Materials	February 28, 2028
March 1, 2028	Task 4: Final Feasibility Study Report	June 30, 2028
March 1, 2028	Task 5: Coordination and Presentations at Watermaster Board and Advisory Committee Meetings	June 30, 2028
June 25, 2026	Task 6: Concurrent Project Management, QA/QC	June 30, 2028

### 2. Delays

If all work under this contract cannot be completed by the dates specified in Exhibit B through no fault of CONSULTANT, the fee for the work not then completed may be adjusted to reflect increases in cost which occur, due to delay, from the date that the work was required to be complete as specified in Exhibit B until the time the work can actually be completed. Any payments of additional fee as described in this paragraph must be authorized by AGENCY with a modification to this contract.

[End of Exhibit B]



### 2026 Rate Table

Labor Category	Primary Consultant Name	Hourly Billing
Lead Technical Advisor	Xavier Irias	\$375
QA/QC	Jim Blanke	\$375
Project Manager	Brian Van Lienden	\$370
Technical Lead	Max Storms	\$330
Engineering Support	Erika Wilson	\$315
Planning Support	Leah Makler	\$225
Cost Estimating	Kris Rosner	\$370
Administration & Project Support	Chris Sentz-Casas	\$150

#### 4. Delays

If Work cannot be completed by the dates specified in Exhibit B through no fault of CONSULTANT, the fees for the Work not then completed may be adjusted to reflect increases in cost which occur, due to delay, from the date that the Work was required to be complete as specified in Exhibit B until the time the Work can actually be completed. Any payments of such additional fees must be authorized by AGENCY with a written modification to this contract.

#### 5. Payment

Pursuant to Section 4 of the Contract, AGENCY shall make payments to CONSULTANT as follows:

##### Requests for Payment

Each request for payment shall include: (i) personnel time records for Basic Services at the rates specified in this Exhibit C, itemized according to related task as identified in this scope, if applicable; (ii) receipts for all authorized reimbursable expense, along with the written AGENCY authorization for any specific reimbursable expenses requested for payment if required above.

CONSULTANT shall submit all requests for payment to:

Fox Canyon Groundwater Management Agency  
800 S. Victoria Avenue, Location #1610  
Ventura, CA 93009-1610  
[FCGMA@venturacounty.gov](mailto:FCGMA@venturacounty.gov)

**Payment Schedule**

Payments shall be made monthly by AGENCY upon presentation of a properly completed AGENCY claim form that has been approved by AGENCY.

**Timely Invoicing**

Timely invoicing by CONSULTANT is required. Delays in invoicing for services performed increases the management effort required by AGENCY to ensure accurate payments to CONSULTANT and manage project budgets. Accordingly, CONSULTANT shall request payment for services no later than 30 calendar days after the date that the services were performed.

CONSULTANT shall submit a final invoice within 30 days of the earliest of the following events: 1) completion and acceptance by AGENCY of all Work required by the contract; or 2) termination of the contract.

[End of Exhibit C]

PROPOSAL FOR FOX CANYON GROUNDWATER MANAGEMENT AGENCY

# Technical Consulting Services for the Las Posas Valley Watermaster Infrastructure Feasibility Study

April 30, 2026



April 30, 2026

Via Electronic Mail



Elka Weber, Clerk of the Board  
Fox Canyon Groundwater Management Agency  
LPV Watermaster  
FCGMA@venturacounty.gov

Re: **Proposal for Technical Consulting Services: LPV Infrastructure Feasibility Study**

Dear Ms. Weber and Members of the LPV Watermaster Review Panel:

The LPV Watermaster faces a specific, consequential challenge: determining whether distinct water supply networks serving the Basin and operated by regional agencies can support in-lieu deliveries to the East Las Posas Management Area, where groundwater elevations have declined more than 250 feet without recovery. That question is answered by rigorous infrastructure evaluation, institutional coordination, and a clear-eyed view of what each system can and can't realistically deliver. This is what Woodard & Curran excels at.

Woodard & Curran, Inc. submits this proposal for the Las Posas Valley Infrastructure Feasibility Study. Our Client Manager, Marina Magaña, based in Camarillo within Ventura County, has worked directly with FCGMA staff on two SGMA Implementation Grants and brings that institutional familiarity to this assignment from day one. She is supported by Project Manager Brian Van Lienden and Technical Lead Max Storms, who lead a multidisciplinary team of water supply planners, infrastructure engineers, and groundwater specialists.

This is a conceptual-level, planning-grade feasibility study and our scope is calibrated accordingly. The decisions the Watermaster needs to make, including which infrastructure gaps exist, which improvements are feasible, and in what order to pursue them, can be answered through structured engineering judgment, careful evaluation of available system data, and direct coordination with the agencies that own and operate each pipeline network. Our approach is designed to deliver credible findings regardless of data uniformity across purveyors.

Our team integrates groundwater management professionals with experience in adjudicated basins alongside water supply planners, drinking water and recycled water infrastructure engineers, and GIS specialists who collaborate daily. That integration means we surface constraints early, stress-test alternatives against real operational and institutional conditions and deliver a prioritized implementation roadmap the Watermaster and Board can act on with confidence.

Data must be confirmed and assembled through direct coordination with each purveyor. Our Task 1 scope includes a structured agency coordination protocol to request and compile the needed system information, confirm what is available, identify any gaps early, and establish information-sharing expectations before the baseline assessment is finalized. This protects the schedule and grounds findings in verified, agency-provided information rather than assumptions.



Our qualifications for this assignment are specific and direct:

<b>Regional infrastructure &amp; conveyance</b>	We have delivered water supply planning, conveyance capacity evaluations, and recycled water integration studies across Southern California. We understand the regulatory and operational frameworks governing each of the LPV pipeline networks and can evaluate them from first principles.
<b>Objective, neutral facilitation</b>	Several of the agencies whose cooperation this study depends on are represented on the Watermaster's own Board. A consultant without existing contractual ties to individual purveyors is not just preferable, it is structurally necessary for each agency to engage candidly. Woodard & Curran has no such conflicts.
<b>SGMA &amp; adjudication fluency</b>	Our team has supported GSA clients through GSP development, annual reporting, and Judgment implementation across Southern California. We understand what the Court's physical solution requires and how to align study deliverables with those obligations.
<b>Structured TM-based approach</b>	Our scope provides decision-ready checkpoints at each phase: Baseline Assessment, Capacity Analysis, Alternatives Development, Prioritization, Draft Report, and the Final Report so findings are reviewed and validated incrementally.
<b>Scoped to match the study's purpose</b>	Our analysis is calibrated to support sound decision-making: sufficient technical depth to prioritize improvements and estimate costs with confidence, without expending budget on modeling efforts the project doesn't require.
<b>Schedule commitment</b>	We have reviewed the milestone requirements of the Basin Optimization Plan. Our full project team is available and committed to the June 30, 2028, completion date.

We have reviewed Attachment B and have proposed clarifications and revisions to the standard Professional Services Agreement submitted with this proposal.

The LPV Judgment set a clear objective: maintain Basin Operating Yield at 40,000 acre-feet per year through 2040. This Feasibility Study is one of the first concrete steps toward that goal. We understand what this study needs to accomplish and are prepared to deliver findings the Watermaster and Board can rely on to move forward.

We welcome the opportunity to discuss our approach and are ready to begin work upon contract award.

Sincerely,

WOODARD & CURRAN, INC.

Xavier Irias, PE  
 Vice President  
[xirias@woodardcurran.com](mailto:xirias@woodardcurran.com)  
 925.627.4131  
 Authorized Signer

Brian Van Lienden, PE  
 Project Manager  
[bvanlienden@woodardcurran.com](mailto:bvanlienden@woodardcurran.com)  
 916.999.8777  
 Primary Point of Contact

# 1

SECTION ONE

## Statement of Understanding





# 1 | STATEMENT OF UNDERSTANDING

The Las Posas Valley Basin faces a well-documented and structurally consequential challenge: groundwater levels in the East Las Posas Management Area (ELPMA) have declined more than 250 feet over the past 50 years. That decline has persisted through drought cycles, management changes, and regulatory evolution. It reflects a structural imbalance: water is being extracted from the ELPMA faster than it is replenished, and the Basin’s ability to sustain its adjudicated Operating Yield of 40,000 acre-feet per year (AFY) depends on reversing that trajectory before 2040.

The July 2023 Las Posas Valley Judgment established the legal and operational framework to act. It adjudicated all groundwater rights, created the physical solution for Basin management, and tasked FCGMA, acting as Watermaster, with executing a Basin Optimization Plan (BOP) and Basin Optimization Yield Study (BOYS). Section 5.4.7 of the Judgment specifically contemplates designing and constructing new or modified infrastructure to deliver in-lieu water to water-deficit areas. This Feasibility Study is the first concrete step toward that goal.

Woodard & Curran understands that the Watermaster needs a credible, decision-ready set of infrastructure findings, a prioritized roadmap with cost estimates, permitting pathways, and identified funding sources that position the Watermaster to make informed Phase 2 scoping and implementation decisions based on a documented, planning-level feasibility assessment.

## The Core Challenge: Six Pipeline Networks, One Basin Goal

The Las Posas Valley Basin is served by six distinct water distribution networks, owned and operated by different agencies, each with its own service area, supply portfolio, operational constraints, and institutional interests. The central technical question this Feasibility Study must answer is whether these systems, individually or in combination, can support reliable in-lieu deliveries to the ELPMA; if so, the study must identify the optimal portfolio of infrastructure improvements, and the appropriate sequence and timing of those improvements.

The candidate supply sources identified in the Basin Optimization Plan that will anchor this evaluation include:



Calleguas Municipal Water District imported water and aquifer storage and recovery (ASR) capacity



Arroyo Simi – Las Posas discharge flows



Moorpark/Ventura County Waterworks District No. 1 recycled water from the Moorpark Water Reclamation Facility (MWRF)

Each of these sources represents a different supply type, regulatory context, and delivery pathway. Each interacts differently with the six purveyor systems. The Feasibility Study must evaluate not just whether each source is technically feasible, but whether the infrastructure exists to get that water to where it is needed and what it would take to close the gaps.

## What This Study Is and What It Isn't

Woodard & Curran understands that this is a conceptual-level, planning-grade feasibility study. The decisions the Watermaster needs to make, which infrastructure gaps exist, which improvements are feasible, and in what sequence to pursue them, can be answered through rigorous evaluation of existing GIS data, available system documentation, and careful capacity analysis performed at the appropriate level of detail.

We also understand that data availability is not uniform across all six pipeline systems. The Watermaster has indicated that agency willingness to share GIS, modeling, and operational demand data has not yet been formally confirmed. This is not an obstacle to the study; rather, it is a condition that must be managed proactively. Our approach builds a structured agency data coordination protocol into Task 1, so data gaps are identified and addressed before they affect the analysis or the schedule, rather than discovered mid-study.

Study Scope	
<b>In Scope:</b>	Compilation and spatial analysis of existing GIS and infrastructure data into ArcGIS products; evaluation of conveyance capacity and system constraints based on available documentation; institutional and governance framework assessment; identification of infrastructure gaps; development and prioritization of high-level improvement alternatives with preliminary cost ranges and permitting pathways; identification of applicable funding mechanisms; decision-ready deliverables structured for the Board.
<b>Out of Scope:</b>	Construction of new hydraulic simulation models; detailed engineering design; collection of new field data. Existing model outputs and available study results will be referenced as planning inputs where applicable, but no model development or execution is included.

## The Institutional Dimension Is as Important as the Technical One

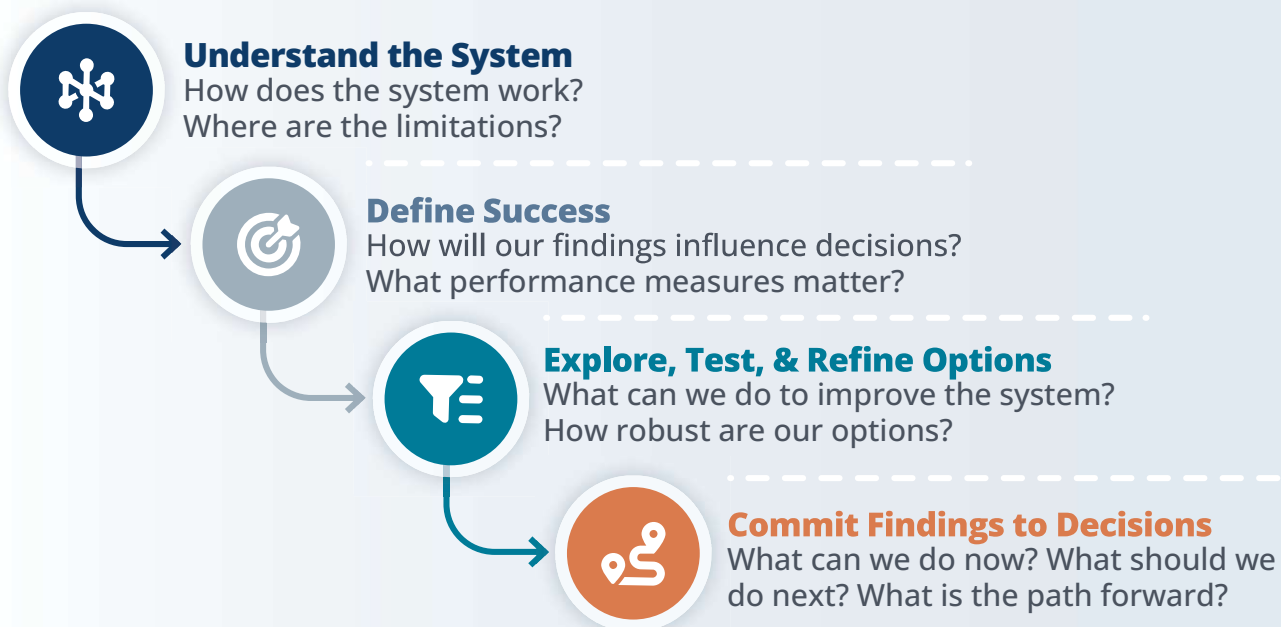
The most technically elegant infrastructure solution will not advance the Basin's yield if the agencies required to participate are unwilling or unprepared to do so. The LPV Basin adjudication, with its attendant litigation history, inter-agency tensions, and governance restructuring has created a regional dynamic that this Feasibility Study must navigate carefully.

We understand that the Watermaster is deliberately using the TAC/PAC structure as part of a more proactive and transparent stakeholder engagement posture than has historically characterized the Basin. This reflects a strategic shift: FCGMA is working to become a more collaborative regional partner, not simply a regulatory authority. This Feasibility Study is an opportunity to demonstrate that shift in concrete terms.

Woodard & Curran brings an objective, Watermaster-focused perspective to this assignment and is structured to serve as a fair and transparent facilitator among agencies with differing operational interests. That independence is not incidental; it is a meaningful operational advantage. When the study requires agencies with divergent interests to share operational data candidly and evaluate improvements that may benefit some systems more than others, a neutral third-party facilitator is more likely to secure genuine participation than a consultant already embedded with one or more of the participants.

## Our Approach Is Designed to Support the Watermaster’s Engagement Goals at Every Stage:

- **Task 1 — Structured Data Coordination Protocol:** Before the baseline assessment is finalized, we will conduct targeted agency outreach to confirm data availability, identify gaps, and establish data sharing expectations. This protects the project schedule and allows findings to be grounded in verified, agency-provided information rather than assumptions to the extent practicable.
- **Task 2 — Collaborative Alternatives Development:** Our two Task 2 workshops — Capacity and Constraints, and Risk Assessment, are structured to bring purveyor perspectives into the alternatives analysis, not present them with conclusions. Purveyors who participate in shaping the alternatives are more likely to support their implementation.
- **Task 3 — Draft Feasibility Study Report:** Draft report materials will be structured to communicate findings in terms each stakeholder constituency can evaluate on its own terms - technical rigor for the TAC, governance implications for the PAC, and clear tradeoff language for the Board so that review comments reflect genuine deliberation rather than confusion about what the study is recommending.
- **Task 4 — Final Feasibility Study Report:** To provide a defensible record, the final report will document assumptions, constraints, and tradeoffs transparently enough that any agency including those whose preferred alternative was not prioritized, can trace how conclusions were reached. In an adjudicated basin with a litigation history, a study that can be challenged is a liability. Ours will not be.
- **Task 5 — TAC/PAC/Board Coordination:** We will attend all six advisory committee and Board meetings specified in the RFP. Presentation materials will be tailored to each audience so that each body receives what it needs to deliberate effectively.



*Structured, collaborative framework that moves from system understanding to actionable recommendations, helping the Watermaster evaluate alternatives and prioritize next steps with confidence.*

## Why Woodard & Curran Is the Right Team for This Assignment

This Feasibility Study requires three capabilities working in concert: deep water supply planning expertise to evaluate in-lieu delivery options; drinking water and recycled water infrastructure engineering to assess conveyance capacity and design improvements; and institutional experience with adjudicated basins and SGMA implementation to understand what the Court’s physical solution actually requires. Woodard & Curran brings all three. Our Client Manager, Marina Magaña, has worked directly with FCGMA staff on SGMA Implementation Grants and brings established working relationships with the Agency into this assignment.

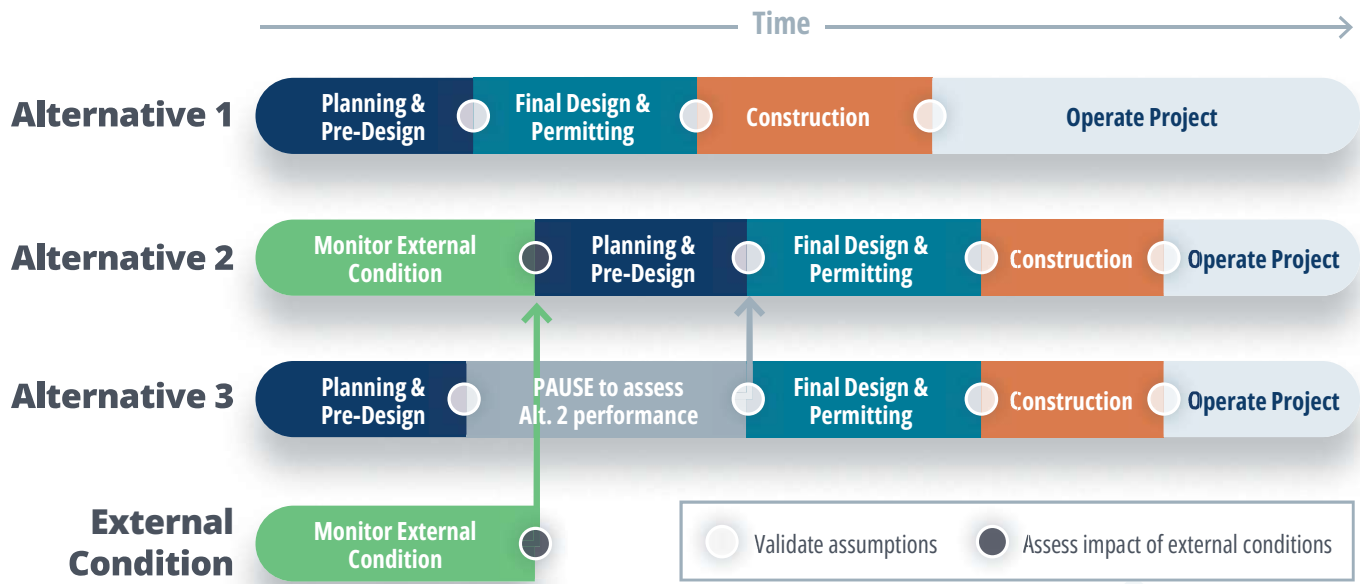
Woodard & Curran is an integrated engineering, science, and operations firm with a team structure specifically assembled for this assignment. Our SGMA and groundwater planning specialists, water supply planners, and drinking water and recycled water infrastructure engineers work on the same projects, for the same clients, under the same project managers. That integration means constraints surface early, alternatives are stress-tested against real operational data, and deliverables are produced by people who understand both the planning and engineering dimensions of the problem.

Woodard & Curran Differentiators for This Assignment	
<b>Integrated Multidisciplinary team</b>	Our water supply planners, groundwater management specialists, recycled water engineers, and drinking water infrastructure designers work as a single integrated unit. This study requires all four disciplines. We deliver them without internal coordination friction.
<b>Neutral, independent facilitator</b>	We serve as a trusted third party when the study requires agencies with competing interests to share operational data and engage candidly in alternatives evaluation. Objectivity is a structural advantage here.
<b>Proactive data gap management</b>	We do not assume agencies will share data. Our Task 1 scope includes a formal agency outreach and data coordination protocol that confirms availability before the baseline assessment locks in thereby protecting schedule and ensuring findings are grounded in verified information.
<b>SGMA and adjudication fluency</b>	Our team has supported GSA clients through GSP development, Annual Reports, and Judgment implementation across Southern California. We understand what the LPV Court Judgment and BOP require and how to align Feasibility Study deliverables with those obligations — practically, not just on paper.
<b>Decision-ready deliverables</b>	Our deliverables are structured to give the Watermaster and its advisory committees a meaningful checkpoint with actionable findings, so the Board never encounters a surprise in the final report.
<b>Scoped for the right depth</b>	We will not spend budget on a hydraulic model build this study does not need. Our analysis is calibrated to deliver conceptual-level findings with sufficient technical depth to prioritize improvements, estimate costs with confidence, and identify the next steps with cost-effectiveness in mind.

## What FCGMA Will Receive

At study completion, FCGMA and the LPV Watermaster Board will have:

- A GIS product documenting all six pipeline networks with capacity, configuration, and condition data consolidated in a single, usable format built from verified, agency-provided sources confirmed through our Task 1 coordination protocol
- A clear assessment of which candidate water sources (Calleguas imported water and ASR, Arroyo Simi-Las Posas discharge, and MWRP recycled water, and additional sources identified through the Baseline Assessment) are realistically deliverable to the ELPMA under existing and improved infrastructure conditions
- A prioritized list of infrastructure improvement alternatives, each with a rough-order-of-magnitude cost range, permitting pathway, preliminary schedule, and identified funding mechanisms (including DWR SGMA implementation grants and applicable federal programs)
- An implementation roadmap distinguishing near-term, mid-term, and longer-term actions, sequenced to reflect the Watermaster's need to achieve results before 2040
- A Final Feasibility Study Report structured so The Watermaster and Board-ready can walk into Phase 2 with a documented, defensible basis for every implementation decision they make



## Schedule and Milestone Commitment

Woodard & Curran is committed to the June 30, 2028 project completion date, with award targeted by the Board at its May 27, 2026 meeting. Our proposed project schedule is provided in **Section 3**.

# 2

SECTION TWO

## Detailed Scope of Work





## 2 | DETAILED SCOPE OF WORK

Below is the detailed plan for completing the scope of work and advancing the Watermaster's priorities through each task.

### Task 1 – Baseline Assessment

Task 1 establishes the technical and decision foundation for the Feasibility Study. This task is designed so that all subsequent analyses are grounded in a realistic understanding of existing Basin conditions and a shared understanding of how alternatives will be evaluated by the Watermaster.

#### Task 1.1 – Baseline System Assessment

Woodard & Curran will develop a Basin-wide understanding of existing water and recycled water system conditions relevant to in-lieu deliveries and conveyance flexibility. The emphasis of this assessment is not simply identifying assets but understanding how the system performs in practice under real-world physical, operational, and institutional constraints. Woodard & Curran will prepare a data request and Watermaster staff will be responsible for providing all needed background materials to Woodard & Curran for review.

Activities under this subtask include:

- Reviewing background materials, prior technical studies, and planning documents
- Compiling pipeline and system configuration information into ArcGIS-compatible products
- Evaluating service area demands and spatial distribution of water needs
- Reviewing existing water, recycled water, and groundwater supply portfolios
- Identifying priority delivery areas, including water-deficit management areas
- Evaluating condition, configuration, and operational characteristics of existing conveyance infrastructure
- Conducting a governance and institutional framework assessment to understand how ownership, operations, and coordination affect feasible deliveries
- Describing data gaps and how they are being addressed

This assessment will identify material constraints, dependencies, and data gaps that influence the feasibility of in-lieu delivery strategies.

As part of the Baseline System Assessment, Woodard & Curran will develop a set of Basin-wide, planning-level GIS products to support evaluation of existing conditions, constraints, and in-lieu delivery feasibility. GIS development will focus on organizing, standardizing, and synthesizing available data into a coherent spatial framework suitable for decision-support and comparative analysis rather than detailed design. GIS activities under this subtask will include:

- Compiling and reviewing GIS and tabular data provided by the Watermaster and participating agencies, including conveyance infrastructure, service area boundaries, supply sources, and demand information
- Normalizing and integrating data from multiple sources to create a consistent Basin-wide geodatabase, with appropriate attribution to support performance measure evaluation
- Developing schematic-level representations of key conveyance elements and interconnections relevant to in-lieu delivery pathways, conveyance flexibility, and system constraints
- Linking spatial assets to relevant operational, ownership, and institutional attributes where available, to support evaluation of both physical and governance-related feasibility considerations
- Preparing map exhibits and spatial summaries tailored to support workshop discussions, feasibility screening, and subsequent alternative development tasks

The resulting GIS products will be ArcGIS-compatible and structured to allow refinement and expansion in subsequent project phases as alternatives are developed and additional information becomes available. These products will be used as a consistent spatial reference throughout the Feasibility Study and to support transparent communication of assumptions, constraints, and tradeoffs.

W&C will submit a draft Technical Baseline Summary report for Watermaster staff review. Watermaster staff will provide a single, consolidated set of written comments on the draft Technical Baseline Summary report. Woodard & Curran will address comments in a final Technical Baseline Summary Report.

### Assumptions

- Assessment is based on available data and documentation; no new field investigations are included
- GIS and infrastructure data provided are suitable for planning-level evaluation
- Findings may be refined if Optional Task 1.3 is exercised
- One consistent set of comments is received on the draft report

### Deliverables

- Draft Technical Baseline Summary Report
- Technical Baseline Summary Report
- Basin-wide GIS products (ArcGIS-compatible); these products will be data exports such as shapefiles, geodatabases, and map packages; GIS products are not expected to be cloud-based

## Task 1.2 – Decision Context & Performance Measures

Building on the Baseline System Assessment, Woodard & Curran will work collaboratively with Watermaster staff to clearly define the decision context this Feasibility Study is intended to support and to establish a shared understanding of how success should be evaluated. This subtask frames the Feasibility Study as a structured decision-support effort, so that technical analyses and alternative development remain directly aligned with Watermaster priorities and statutory responsibilities.

Decision context development will focus on clarifying:

- The specific Watermaster decisions this Feasibility Study is intended to inform, including near-, mid-, and long-term implementation actions.
- The role of in-lieu deliveries and conveyance flexibility in achieving Basin reliability, drought response, and operational resilience objectives.
- Key uncertainties affecting decision-making, including water supply availability, regulatory and permitting requirements, implementation timing, cost considerations, and levels of purveyor participation.
- Principal tradeoffs to be considered when evaluating alternatives, such as cost versus flexibility, near-term feasibility versus long-term benefit, and infrastructure investment versus institutional coordination.

Based on this decision context, the consultant team will translate the objectives embedded in the Las Posas Valley Judgment, Basin Optimization Plan, and related governing documents into a practical set of decision-relevant performance measures. These measures will be defined at a planning level and structured to support consistent screening, comparison, and prioritization of alternatives in Task 2. Emphasis will be placed on defining operational flexibility, feasibility, and Basin benefit in terms that are meaningful and actionable for the Watermaster, rather than purely technical metrics. This subtask will include preparation and facilitation of a Decision Context & Performance Measures Workshop with Watermaster staff.

## Decision Context & Performance Measures Workshop

This facilitated workshop is designed to establish a shared understanding of the decisions the Watermaster intends to make and how infrastructure alternatives should be evaluated. The workshop will:

- Clarify what constitutes success for improvements intended to support in-lieu deliveries.
- Define practical performance measures.
- Identify key tradeoffs that should influence feasibility and prioritization.

The workshop will use targeted prompts and illustrative examples to guide conversation. Outcomes of the workshop will be documented and applied consistently throughout subsequent feasibility analysis, alternative refinement, and development of the prioritized project list and implementation roadmap.

### Assumptions

- One (1) facilitated Decision Context & Performance Measures Workshop with Watermaster staff (virtual, up to one hour)
- Workshop focused on decision needs, tradeoffs, and evaluation criteria rather than project selection
- Performance measures developed under this subtask will be applied consistently in Task 2
- Woodard & Curran will document meeting findings and decisions as summary notes

### Deliverables

- Workshop agenda, presentation materials, and summary notes

## Optional Task 1.3 – Coordination with Infrastructure Owners & Operators

Where key infrastructure, operational, or institutional information relevant to in-lieu delivery feasibility is not readily available through existing documentation, Woodard & Curran will, at the Watermaster's direction, coordinate with infrastructure owners and operators within the Basin to address critical data gaps. This task is intended to supplement the Baseline System Assessment with clarifying, planning-level information necessary to support feasibility screening and decision-support, rather than detailed design or operational analysis.

Coordination activities under this task include:

- Identifying priority data gaps or uncertainties that materially affect feasibility assessment or performance measure evaluation.
- Conducting coordination meetings or calls with selected infrastructure owners or operators, with Watermaster staff participation, to discuss system configuration, operational practices, constraints, and interdependencies.
- Reviewing available drawings, operating guidelines, or planning-level documentation provided by participating entities.
- Documenting planning-level assumptions, limitations, and areas of uncertainty where information cannot be fully obtained.

Information gathered under this task will be used to refine the Baseline System Assessment, inform the definition and screening of improvement alternatives in Task 2, and improve transparency around constraints, dependencies, and implementation considerations. All coordination will remain at a planning level and will be documented in a manner suitable for incorporation into feasibility analysis and decision-support materials.

## Assumptions

- Operator participation is voluntary and subject to availability
- Outreach is limited to planning-level information sufficient to complete the Feasibility Study
- Data review is not expected to include review of hydraulic models
- Coordination conducted with Watermaster staff involvement

## Deliverables

- Updated baseline documentation reflecting operator-provided information
- Summary of data sources, assumptions, and remaining information gaps

## Task 2 – In-Lieu Delivery Feasibility Assessment, Improvement Alternatives Development, and Prioritization

Task 2 is the analytical core of this effort. Under this task, Woodard & Curran will move systematically from constraints identification to development, testing, refinement, and prioritization of feasible infrastructure improvement alternatives that support in-lieu deliveries and maximize operational flexibility.

### Task 2.1 – Baseline Capacity & Constraint Assessment

Using outputs from Task 1, Woodard & Curran will evaluate baseline system capacity and constraints relative to the performance measures established with the Watermaster. This subtask will define a “do-nothing” or existing-conditions alternative that reflects current infrastructure, institutional arrangements, and operating practices, while examining opportunities to modify or optimize operations to maximize use of available external water supplies without new capital investment.

The baseline assessment will focus on understanding how the existing system performs in practice, including the degree to which operational flexibility, coordination, and administrative actions could increase in-lieu delivery effectiveness within current physical and regulatory limits. The assessment will identify physical, operational, regulatory, and institutional constraints that limit baseline performance and establish a clear point of comparison for evaluating improvement alternatives in subsequent tasks.

Activities under this subtask include:

- Assessing baseline conveyance capacity and operational flexibility relative to performance measures defined in Task 1.
- Identifying operational, contractual, regulatory, or coordination constraints that limit use of existing infrastructure or available external supplies.
- Characterizing the extent to which modified operating practices or coordination (without capital improvements) could improve in-lieu delivery capability.
- Documenting assumptions, limitations, and uncertainties associated with baseline operations.

As part of this subtask, Woodard & Curran will convene a working-level meeting with Watermaster staff to review and discuss the results of the baseline capacity and constraint assessment. The purpose of this meeting will be to confirm shared understanding of baseline system performance, validate key assumptions and constraints, and promote alignment on how the “do-nothing”/existing-operations alternative will be used as the reference condition for evaluating improvement alternatives.

The resulting baseline represents the reference condition against which all improvement alternatives will be evaluated. Findings from this subtask will be used to frame feasible improvement pathways, highlight where infrastructure or institutional changes may provide the greatest benefit, and validate that alternative development in Tasks 2.2 through 2.5 is grounded in a clear understanding of existing system performance.

## Assumptions

- Relies on baseline findings and performance measures from Task 1
- One (1) staff meeting to review baseline assessment findings and implications; meeting is expected to be informational and confirmatory in nature; no project selection decisions are anticipated
- Woodard & Curran will document baseline assessment findings and implications as summary notes from the staff meeting

## Task 2.2 – Identify Improvement Alternatives

Building on the baseline capacity and constraint assessment developed in Task 2.1, Woodard & Curran will identify a range of conceptual infrastructure and non-infrastructure improvement alternatives intended to address documented constraints and enhance in-lieu delivery capability and conveyance flexibility. Woodard & Curran will apply a system-level mass balance and conveyance capability analysis to evaluate the ability of the existing and conceptual infrastructure to deliver available water supplies to priority demand areas under a range of operating conditions. The system-level mass balance and conveyance capability assessment is expected to be based on a monthly time-step.

This analysis will focus on physical and operational limits of pipelines, pump stations, storage, and inter-connections, including capacity, directionality, controllability, and operational flexibility, rather than on detailed hydrologic simulation of supply availability or groundwater response. The analysis will track flows across major system nodes and interties to understand how constraints propagate through the system and where targeted improvements could unlock additional in-lieu delivery potential. This subtask represents the transition from understanding system limitations to defining actionable improvement pathways for further evaluation and refinement.

Alternatives identified under this task will be feasibility-level concepts rather than detailed designs and will be structured to capture a range of scales, approaches, and levels of commitment. Alternatives may include targeted conveyance improvements, system interconnections or interties, operational or administrative enhancements, enabling facilities, or combinations of infrastructure and institutional actions. Where appropriate, alternatives will reflect both physical improvements and coordination-based solutions needed to realize their full benefit.

Activities under this subtask include:

- Translating baseline constraints and performance gaps identified in Task 2.1 into discrete improvement concepts.
- Defining alternatives that vary in scope, complexity, geographic reach, and flexibility to address different decision needs.
- Identifying logical groupings of improvements that function together as pathways or packages, where individual components are interdependent.
- Distinguishing alternatives that are mutually exclusive (“either/or”) from those that may be complementary (“both/and”).
- Documenting high-level descriptions of each alternative sufficient to support subsequent risk assessment and refinement.

Woodard & Curran will prepare an initial set of improvement alternatives in a clear, structured format suitable for discussion with Watermaster staff. A working-level meeting will be held to review the initial alternatives, confirm that they appropriately respond to identified constraints and decision priorities, and establish a common understanding of which alternatives should advance to risk assessment and refinement under Task 2.3.

## Assumptions

- Alternatives are conceptual and developed at a feasibility level; no detailed design is included
- Alternative development is informed by baseline findings, performance measures, and decision context from Tasks 1 and 2.1
- One (1) staff meeting to review and discuss the initial list of improvement alternatives

## Deliverables

- System-level mass balance and conveyance capability model (in Excel or similar format)
- Initial list of improvement alternatives in tabular format, including alternative names and high-level descriptions
- Identification of alternatives that are mutually exclusive versus those that may be complementary
- Summary notes documenting staff feedback and direction on alternatives to carry forward

## Task 2.3 – Assess Risks and Refine Alternatives

Building on the initial set of improvement alternatives identified in Task 2.2, Woodard & Curran will evaluate key uncertainties and risks that could affect the feasibility, timing, and effectiveness of each alternative. This subtask is intended to test the robustness of alternatives under a range of plausible conditions and to identify opportunities to reduce risk through refinement, sequencing, or complementary actions.

Risk assessment will focus on factors that materially influence implementation and Basin benefits, including water supply availability, demand variability, regulatory and permitting requirements, institutional participation, cost and funding considerations, implementation timing, and dependencies on other Basin actions. The analysis will be qualitative and planning-level, emphasizing transparency around assumptions and decision-relevant implications rather than quantitative modeling or detailed engineering.

As part of this effort, Woodard & Curran will develop a risk register to systematically document identified risks associated with each alternative or alternative package. The risk register will catalog the nature of each risk, its potential implications for feasibility or performance, and potential mitigation or risk-management strategies appropriate to a feasibility-level analysis.

Activities under this subtask include:

- Identifying key uncertainties and risks associated with each alternative or alternative package
- Documenting risks in a structured risk register, including qualitative characterization of risk drivers and potential mitigation approaches
- Assessing sensitivity of alternatives to variations in supply, demand, participation, or timing assumptions
- Evaluating regulatory, institutional, and coordination risks that may affect feasibility or implementation
- Identifying opportunities to “de-risk” alternatives through phasing, design flexibility, operational adjustments, or complementary institutional actions
- Refining or restructuring alternatives, where appropriate, to improve robustness and decision relevance

Woodard & Curran will facilitate a Risk Assessment Workshop with Watermaster staff to review identified risks, test assumptions, and discuss mitigation and refinement strategies. Workshop outcomes will be used to refine the risk register and improvement alternatives and to establish a common understanding of how risk considerations will inform prioritization in subsequent tasks.

## Risk Assessment Workshop

This focused workshop evaluates how proposed infrastructure alternatives perform under uncertainty. Conducted as a facilitated working session with Watermaster staff, the workshop will examine how risks related to water supply variability, regulatory requirements, participation, and implementation timing affect feasibility and reliability. Using targeted prompts and scenario-based discussion, the session will inform refinement and prioritization of improvement alternatives. Key outcomes of the workshop are expected to include:

- Identification of uncertainties and assumptions that most influence alternative performance
- Clear distinction between robust, low-regret options and condition-dependent alternatives
- Documentation of potential failure modes and implementation risks
- Identification of opportunities to reduce risk through phasing, scaling, or sequencing

### Assumptions

- One (1) Risk Assessment Workshop with Watermaster staff (virtual, up to one hour)

### Deliverables

- Risk register documenting key risks and potential mitigation strategies.
- Refined set of improvement alternatives

## Task 2.4 – Develop Alternatives

Building on the refined set of improvement alternatives from Task 2.3, Woodard & Curran will develop planning-level documentation sufficient to support consistent comparison and prioritization of alternatives. This subtask focuses on defining the practical implications of implementation (scope, cost, schedule, permitting, and funding) at a level appropriate for decision-support rather than detailed engineering or design.

For each refined alternative or alternative portfolio, the consultant team will develop a clear, standardized description of the components required to implement the alternative and the steps necessary to bring it into operation. Development will be informed by the baseline assessment, risk register, and staff input obtained in prior tasks, with emphasis on transparency of assumptions and implications for feasibility and timing.

Activities under this subtask include:

- Defining planning-level scopes for each refined alternative, including key infrastructure elements, operational or institutional actions, and interdependencies
- Identifying anticipated permitting and regulatory requirements at a high level, including agencies likely to be involved and potential approval or compliance considerations
- Preparing order-of-magnitude capital and implementation cost estimates sufficient to support relative comparison among alternatives
- Developing indicative implementation schedules reflecting sequencing, phasing opportunities, optionality and flexibility, and key dependencies, including coordination among entities
- Identifying potential funding and financing considerations at a planning level, including alignment with known funding programs or rate-based approaches, where applicable

The developed alternative documentation will be prepared in a consistent format to facilitate side-by-side comparison against performance measures and risk considerations in Task 2.5. The intent of this subtask is to support informed prioritization and implementation planning, not to advance alternatives to a design or permitting stage.

## Assumptions

- Cost and schedule estimates are order-of-magnitude
- Permitting assessment is high-level
- Developed alternatives will be delivered as draft; any comments on the developed alternatives will be incorporated into the draft feasibility study delivered in Task 3

## Deliverables

- Developed list of refined alternatives
- Preliminary cost estimates and schedules
- Summary of permitting and funding considerations

## Task 2.5 – Prioritize Alternatives and Develop Implementation Roadmap

Woodard & Curran will synthesize findings from Tasks 2.1 through 2.4 to support prioritization of feasible improvement alternatives and development of a clear, implementable roadmap for advancing in-lieu delivery and conveyance flexibility improvements. This subtask translates technical evaluation into actionable decision-support, linking performance measures, risk considerations, and implementation practicality.

Alternatives developed under Task 2.4 will be evaluated against the performance measures established in Task 1, informed by the baseline assessment and risk register developed in Tasks 2.1 and 2.3. Prioritization will explicitly consider relative benefits, feasibility, risk exposure, and implementation considerations to distinguish near-term, mid-term, and longer-term actions, as well as dependencies among alternatives.

Activities under this subtask include:

- Applying performance measures and risk considerations to compare refined alternatives on a consistent, transparent basis
- Assessing alternatives using the system-level mass balance model developed in Task 2.2 to produce a prioritized list
- Identifying groupings or sequences of alternatives that function effectively as phased implementation pathways
- Distinguishing near-term actions that can be advanced under existing conditions from longer-term actions dependent on additional infrastructure, coordination, or policy changes
- Developing a planning-level implementation roadmap outlining recommended sequencing, major decision points, and key next steps

Woodard & Curran will facilitate a Prioritization & Implementation Workshop with Watermaster staff to review the comparative evaluation results, test prioritization assumptions, and confirm the proposed sequencing and roadmap. The workshop will focus on establishing a shared understanding of tradeoffs and implementation logic, rather than selecting or committing to final projects.

## Prioritization & Implementation Workshop

This workshop is designed to translate feasibility findings and project prioritization into a clear, actionable path forward. Conducted as a facilitated working session, the workshop will focus on sequencing feasible infrastructure projects, identifying near-term versus staged actions, and clarifying dependencies that affect timing and implementation. The session will emphasize practical solutions so that the resulting roadmap reflects how projects would realistically move forward over time. Key outcomes of the workshop are expected to include:

- A shared understanding of which projects should advance in the near term versus later phases
- Identification of key dependencies, decision points, and implementation triggers
- Clarification of sequencing logic and coordination needs among projects
- Alignment on assumptions underlying the proposed implementation pathway
- Inputs to finalize the implementation roadmap supporting Phase 2 planning and decision-making

### Assumptions

- One (1) Prioritization & Implementation Workshop with Watermaster staff (virtual, up to one hour)
- Watermaster staff will provide a single, consolidated set of comments on the draft list of feasible projects and draft implementation roadmap
- The prioritized list of feasible projects and implementation roadmap will be delivered as draft; comments on draft deliverables will be incorporated into the draft feasibility study delivered in Task 3

### Deliverables

- Draft list of feasible projects with planning-level costs and timelines
- Draft implementation roadmap summarizing sequencing and next steps

## Task 3 – Draft Feasibility Study Report

Task 3 is where the analytical and decision-support work completed in Tasks 1 and 2 is assembled, synthesized, and translated into a coherent draft narrative suitable for Watermaster, TAC, and PAC review. This task is not merely documentation; it is an essential step in shaping how findings, tradeoffs, and recommendations are interpreted by decision-makers.

Woodard & Curran will prepare a Draft Feasibility Study Report that clearly communicates:

- What the existing system can and cannot support
- Which infrastructure improvement alternatives are feasible and why
- How uncertainty, risk, and dependencies affect those alternatives
- What tradeoffs the Watermaster must consider in moving forward

The report will be structured to reflect the decision-support framework established in Task 1 and applied throughout Task 2, with emphasis on consistency of assumptions, clarity of methods, and defensibility of conclusions. Content will be drawn directly from the Task 2 Feasibility Assessment Technical Memorandum and supporting analyses, reformatted and synthesized for broader review and policy-level discussion rather than introducing new technical evaluation.

Activities under this task include:

- Integrating baseline assessment findings, decision context, and feasibility analysis into a single, internally consistent narrative.

- Clearly documenting assumptions, dependencies, limitations, and sources of uncertainty that affect feasibility and implementation timing.
- Translating technical findings into plain-language explanations suitable for TAC and PAC consideration, while preserving technical rigor.
- Preparing draft presentation materials summarizing key findings, tradeoffs, and recommended implementation pathways.

### Assumptions

- One consolidated set of comments will be provided by Watermaster staff on the Draft Feasibility Study Report
- Draft materials will be reviewed by the Technical Advisory Committee (TAC) and Policy Advisory Committee (PAC)
- Review comments will focus on clarification, refinement, and policy alignment, not re-direction of analytical scope

### Deliverables

- Draft Feasibility Study Report
- Draft technical summary highlighting key findings and recommendations
- Draft presentation materials for TAC and PAC meetings

## Task 4 – Final Feasibility Study Report

Task 4 focuses on finalizing the Feasibility Study Report to reflect Watermaster, advisory committee, and Board input and to produce a clear, decision-ready document that can be confidently relied upon to support subsequent Phase 2 actions.

Woodard & Curran will revise the Draft Feasibility Study Report to address consolidated review comments, improve clarity where needed, and promote consistency across narrative text, figures, tables, and conclusions. This task emphasizes discipline, responsiveness, and polish rather than new analysis.

Activities under this task include:

- Reviewing consolidated comments from Watermaster staff, TAC, PAC, and Board of Directors
- Revising report content to address comments while preserving analytical integrity and traceability
- Clarifying language, refining explanations of assumptions and tradeoffs, and addressing areas of potential confusion
- Refining conclusions so that they are directly supported by documented analysis
- Finalizing figures, tables, and maps for inclusion in the Final Report
- Preparing final Board-ready presentation materials summarizing study approach, findings, and recommendations

### Assumptions

- One consolidated set of comments will be provided on the Draft Feasibility Study Report
- Additional meetings beyond those specified in Task 5 are not anticipated under this task

### Deliverables

- Final Feasibility Study Report
- Final presentation materials

## Task 5 – Coordination and Presentations at Watermaster Board and Advisory Committee Meetings

Task 5 provides structured support for communication, review, and deliberation by the Watermaster’s advisory committees and Board of Directors. Under this task, Woodard & Curran will present study methods, findings, and implications in a clear, objective manner to support informed discussion and decision-making at key governance milestones.

Woodard & Curran will attend and present at meetings of the Technical Advisory Committee (TAC), Policy Advisory Committee (PAC), and Board of Directors, as requested, to explain the study approach, baseline findings, feasibility assessment results, risk considerations, and prioritized implementation pathways. Presentation content will be tailored to the technical and policy needs of each audience while maintaining consistency with documented analyses and conclusions.

Activities under this task will:

- Preparing targeted presentation materials aligned with meeting objectives and audience needs (technical, policy, or Board-level)
- Presenting study approach, key findings, tradeoffs, uncertainties, and recommended implementation pathways in a clear and accessible manner
- Responding to questions and clarifying assumptions, methods, and implications of study findings
- Documenting feedback received during meetings and coordinating with Watermaster staff regarding any resulting refinements to draft or final deliverables, as appropriate

Woodard & Curran can present progress updates to the TAC, PAC, and Board of Directors twice during the project. This might include a presentation after the baseline summary report findings and a presentation after the prioritized list of alternatives is finalized. In addition to these progress updates, Woodard & Curran will present draft feasibility study report findings to the PAC and TAC, as well as final feasibility study findings to the Board of Directors.

This task is intended to support transparency, alignment, and shared understanding throughout the Feasibility Study process. Presentations and discussions will focus on explaining documented analyses and decision-support outcomes rather than advancing new evaluation or recommendations beyond the approved scope.

### Assumptions

- Attendance and presentation of two progress reports at up to two (2) TAC meetings, two (2) PAC meetings, and two (2) Board of Directors meetings
- Attendance and presentation of draft feasibility study findings at one (1) TAC meeting and one (1) PAC meeting
- Attendance and presentation of final feasibility study findings at one (1) Board of Directors meeting
- Meetings assumed to be up to three (3) hours in duration
- Board of Directors meetings are expected to occur in-person; TAC/PAC meeting attendance will be virtual

### Deliverables

- Meeting materials (slides and supporting figures)
- Summary of feedback received during meetings for incorporation into final deliverables

## Task 6 – Project Management + QA

While not explicitly enumerated in the RFP's five-task scope, Task 6 provides the connective tissue that ensures the Feasibility Study is delivered as a coherent, defensible, and decision-ready product. This task integrates project management, QA, and structured decision support so that technical analyses, stakeholder engagement, and governance processes remain aligned throughout the project.

Task 6 is designed to actively support Watermaster deliberation and institutional decision-making, ensuring that findings are not only technically sound but also usable, transparent, and credible in a multi-agency, adjudicated basin context.

### Task 6.1 – Project Management and Coordination

Woodard & Curran will manage the study to ensure adherence to scope, schedule, and budget, while maintaining close coordination with Watermaster staff throughout Phase 1. Project management will emphasize early identification of issues, clear documentation of assumptions and decisions, and efficient integration of feedback. Woodard & Curran will also conduct a kickoff meeting for the project as part of this subtask. The kickoff meeting will serve to review project scope, deliver the initial request for information, and provide an overview of the technical approach.

Key project management activities include:

- Development and maintenance of a detailed project schedule that aligns tasks, workshops, draft deliverables, and committee meetings
- Regular coordination with Watermaster staff to track progress, identify risks, and adjust work sequencing as needed
- Proactive identification of scope or data issues that could affect feasibility conclusions or timelines
- Documentation of key decisions made during the study to ensure transparency and traceability
- Project management is continuous and supports all tasks described in this scope.

#### Assumptions

- Participation in one (1) kickoff meeting with Watermaster staff (virtual, up to one hour)
- Monthly coordination meetings with Watermaster staff (virtual unless otherwise requested)
- Ad hoc coordination as needed to address schedule, scope, or data issues
- Coordination integrated with Tasks 1–5 and workshop activities

#### Deliverables

- Maintained project schedule
- Monthly progress updates and invoices
- Meeting notes documenting key decisions and action items

### Task 6.2 – Quality Assurance (QA)

Woodard & Curran will implement a structured QA process for all technical and written work products. QA is intended not only to ensure technical accuracy, but also to confirm clarity, internal consistency, and alignment with the Watermaster's decision context. Woodard & Curran will also conduct a Senior Technical Advisory Review (STAR) workshop shortly after project kickoff with senior technical team members to review the project approach and identify key project risks.

QA activities include:

- Internal technical review of analyses, assumptions, and conclusions
- Cross-task consistency checks to ensure that baseline findings, feasibility results, prioritization, and recommendations align
- Senior technical oversight to confirm that conclusions are supported by documented analysis and are communicated clearly
- Review of draft and final documents for completeness, readability, and defensibility
- QA will be applied iteratively throughout the project, not only at the end of the process.

### Assumptions

- QA reviews occur throughout the project life cycle
- QA is internal to Woodard & Curran and does not substitute for Watermaster or committee review
- While this task describes QA and QC activities, QC activities specific to a particular task or deliverable are budgeted in the appropriate task.

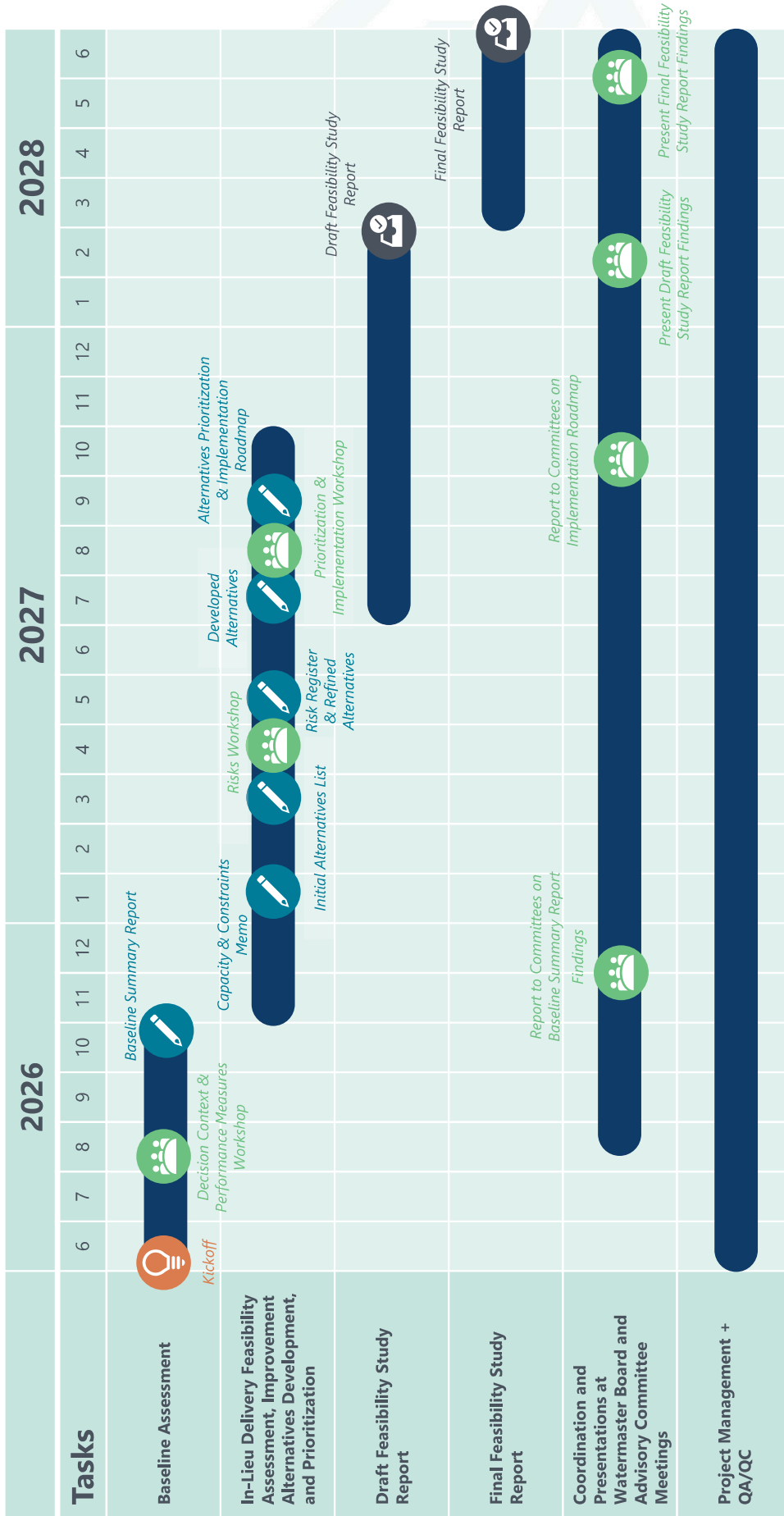
# 3

## SECTION THREE

# Project Schedule



3 | Project Schedule



LEGEND

- Kickoff
- Workshop
- Progress Deliverable
- Report Deliverable

COST ESTIMATE FOR FOX CANYON GROUNDWATER MANAGEMENT AGENCY  
**Technical Consulting Services for the Las Posas Valley  
Watermaster Infrastructure Feasibility Study**

April 30, 2026





**Fox Canyon Groundwater  
 Feasibility Study to Assess Alternatives to Support Las Posas Valley Basin**

4/30/2026

	Labor								ODCs		Total		
	Xavier Irias	Jim Blanke	Brian Van Lienden	Max Storms	Erika Wilson	Leah Makler	Kris Rosner	Chris Sentz-Casas	Total Hours	Total Labor Costs (1)	ODCs	Total ODCs (3)	Total Fee
	Lead Technical Advisor	QA/QC	Project Manager	Technical Lead	Engineering Support	Planning Support	Cost Estimating	Administration & Project Support					
	\$375	\$375	\$370	\$330	\$315	\$225	\$370	\$150					
<b>Task 1 - Baseline Assessment</b>													
<b>Task 1.1 - Baseline System Assessment</b>													
Prepare Request for Information			1	1	1	1			4	\$1,240		\$0	\$1,240
Review Background Materials	2		2	4	8	8			24	\$7,130		\$0	\$7,130
Meet with Watermaster Staff to Discuss Priority Delivery Areas			1	2	2	2			7	\$2,110		\$0	\$2,110
Develop Basin-wide GIS Products	1		1	4	8	24			38	\$9,985		\$0	\$9,985
Draft Technical Baseline Summary Report	2		2	4	8	16			32	\$8,930		\$0	\$8,930
Final Technical Baseline Summary Report	1		1	2	4	8			16	\$4,465		\$0	\$4,465
<b>Task 1.2 - Decision Context &amp; Performance Measures</b>													
Prepare Decision Context & Performance Measures Workshop Materials	2		1	4	8	8			23	\$6,760		\$0	\$6,760
Conduct Decision Context & Performance Measures Workshop			1	1	1	1			4	\$1,240		\$0	\$1,240
Workshop Notes			1	1	2	4			8	\$2,230		\$0	\$2,230
<b>OPTIONAL Task 1.3 - Coordination with Infrastructure Operators</b>													
OPTIONAL - Coordination with Infrastructure Operators (assumes up to 5 meetings and coordination with up to 5 agencies)			10	10	10	10			40	\$12,400		\$0	\$12,400
Subtotal Task 1 (not including optional tasks):	8	0	11	23	42	72	0	0	156	\$44,090	\$0	\$0	\$44,090
<b>Task 2 - In-Lieu Deliverability Feasibility Assessment, Improvement Alternatives Development, and Prioritization</b>													
<b>Task 2.1 - Baseline Capacity &amp; Constraint Assessment</b>													
Conduct Assessment			2	4	8	16			30	\$8,180		\$0	\$8,180
Meeting to discuss findings			1	2	2	2			7	\$2,110		\$0	\$2,110
Meeting notes			1	1	2	4			8	\$2,230		\$0	\$2,230
<b>Task 2.2 - Identify Improvement Alternatives</b>													
Develop Initial List of Alternatives & Operational Scenarios	2		2	8	16	32			60	\$16,370		\$0	\$16,370
Develop System-Level Mass Balance Model	6		2	8	32	48			96	\$26,510		\$0	\$26,510
<b>Task 2.3 - Assess Risks &amp; Refine Alternatives</b>													
Prepare Risk Assessment Workshop Materials	2		1	2	4	4			13	\$3,940		\$0	\$3,940
Conduct Risk Assessment Workshop			1	1	1	1			4	\$1,240		\$0	\$1,240
Workshop Notes			1	1	2	4			8	\$2,230		\$0	\$2,230
Develop Risk Register	1		1	4	8	16			30	\$8,185		\$0	\$8,185
Develop Refined List of Alternatives	1		1	2	4	8			16	\$4,465		\$0	\$4,465
<b>Task 2.4 - Develop Alternatives</b>													
Develop Alternatives	1		2	4	16	24			47	\$12,875		\$0	\$12,875
Prepare Capital Cost Estimates	1		1	2	16		8		28	\$9,405		\$0	\$9,405
<b>Task 2.5 - Prioritize Alternatives &amp; Develop Implementation Roadmap</b>													
Conduct Alternatives Assessment	8		2	12	24	48			94	\$26,060		\$0	\$26,060
Prepare Prioritization & Implementation Workshop Materials	2		1	2	4	8			17	\$4,840		\$0	\$4,840
Conduct Prioritization & Implementation Workshop			1	1	1	1			4	\$1,240		\$0	\$1,240
Workshop Notes			1	1	2	4			8	\$2,230		\$0	\$2,230
Develop Prioritized List & Implementation Roadmap	2		2	6	12	24			46	\$12,650		\$0	\$12,650
Subtotal Task 2:	26	0	23	61	154	244	8	0	516	\$144,760	\$0	\$0	\$144,760
<b>Task 3 - Draft Feasibility Study Report</b>													
Draft Feasibility Study Report	4	4	2	8	16	32			66	\$18,620		\$0	\$18,620
Subtotal Task 3:	4	4	2	8	16	32	0	0	66	\$18,620	\$0	\$0	\$18,620
<b>Task 4 - Final Feasibility Study Report</b>													
Final Feasibility Study Report	2	2	2	4	16	24			50	\$14,000		\$0	\$14,000
Subtotal Task 4:	2	2	2	4	16	24	0	0	50	\$14,000	\$0	\$0	\$14,000

<b>Task 5 – Coordination and Presentations at Watermaster Board and Advisory Committee Meetings</b>													
Prepare Progress Report Materials (for 2 progress report presentations)	4		4	4	8	8			28	\$8,620		\$0	\$8,620
Conduct dry run with Watermaster Staff (for 2 progress report presentations)	4		4	4					12	\$4,300		\$0	\$4,300
TAC Meeting Attendance (2 progress report presentations)			6	6					12	\$4,200		\$0	\$4,200
PAC Meeting Attendance (2 progress report presentations)			6	6					12	\$4,200		\$0	\$4,200
Board of Directors Meeting Attendance (2 progress report presentations)			6	6					12	\$4,200	\$300	\$330	\$4,530
Prepare Draft Feasibility Study Findings Presentation	4		4	4	8	8			28	\$8,620		\$0	\$8,620
Prepare Final Feasibility Study Findings Presentation	2		2	4	4	4			16	\$4,970		\$0	\$4,970
Present Draft Feasibility Study Findings (to TAC and PAC)			6	6					12	\$4,200		\$0	\$4,200
Present Final Feasibility Study Findings (to Board)			6						6	\$2,220	\$150	\$165	\$2,385
Subtotal Task 5:	14	0	44	40	20	20	0	0	138	\$45,530	\$450	\$495	<b>\$46,025</b>
<b>Task 6 – Project Management + QA</b>													
<b>Task 6.1 - Project Management &amp; Coordination</b>													
Project Kickoff Meeting			4	4					8	\$2,800		\$0	\$2,800
Monthly Progress Reports			12				12		24	\$6,240		\$0	\$6,240
Monthly Progress Meetings			24						24	\$8,880		\$0	\$8,880
Project Coordination			12						12	\$4,440		\$0	\$4,440
<b>Task 6.2 - Quality Assurance</b>													
STAR Workshop	1	1	2	2					6	\$2,150		\$0	\$2,150
Coordinate Quality Assurance	12		6						18	\$6,720		\$0	\$6,720
Subtotal Task 6:	13	1	60	6	0	0	0	12	92	\$31,230	\$0	\$0	<b>\$31,230</b>
<b>TOTAL (without Optional Tasks)</b>	<b>67</b>	<b>7</b>	<b>152</b>	<b>152</b>	<b>258</b>	<b>402</b>	<b>8</b>	<b>12</b>	<b>1018</b>	<b>\$298,230</b>	<b>\$450</b>	<b>\$495</b>	<b>\$298,725</b>

1. The individual hourly rates include salary, overhead and profit.
2. Subconsultants will be billed at actual cost plus 10%.
3. Other direct costs (ODCs) such as third party reproduction, delivery, mileage (rates will be those allowed by current IRS guidelines), and travel expenses, will be billed at actual cost plus 10%.
4. W&C reserves the right to adjust its hourly rate structure, based upon the originally negotiated Cal Water rates, at the beginning of the calendar year for all ongoing contracts.
5. Additional Woodard & Curran staff may perform work on the project, based on our standard billing rate schedule currently in effect.

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

## DIRECTORS

**Eugene F. West (Chair)** – Small Water Districts (805) 657-2121 (*Term Exp 2-28-27*)  
*Executive Committee, Fiscal Committee*

**Kelly Long (Vice Chair)** – Ventura County Board of Supervisors (805) 654-2276 (*Term Exp 2-28-27*)  
*Executive Committee*

**Tony Trembley** – Five Cities (805) 388-5307 (*Term Exp 2-28-28*)  
*Fiscal Committee, Flynn Award Selection Subcommittee*

**Richard Cavaletto** – Farming Interests (805) 674-3969 (*Term Exp 2-28-28*)  
*Operations Committee*

**Lynn Maulhardt** – United Water Conservation District (805) 982-0780 (*Term Exp 2-28-27*)  
*Operations Committee, Flynn Award Selection Subcommittee*

## ALTERNATE DIRECTORS

**Reddy Pakala** – Small Water Districts (805) 990-6809 (*Term Exp 2-28-27*)

**Vianey Lopez** – Ventura County Board of Supervisors (805) 654-2613 (*Term Exp 2-28-27*)

**Bert Perello** – Five Cities (805) 240-6194 (*Term Exp 2-28-28*)

**(Vacant)** – Farming Interests (805) N/A (*No Current Appointee*)

**Keith Ford** – UWCD (805) 207-9062 (*Term Exp 2-28-27*)

## STAFF

John Demers – Executive Officer (805) 650-4083

Jason Canger – Agency Counsel (805) 654-2879

Farai Kaseke – Assistant Groundwater Manager II (805) 654-2954

Arne Anselm – Groundwater Specialist Ret. PT (805) 654-3942

Kathleen Riedel – Groundwater Specialist Ret. PT (805) 654-2064

Robert Hampson – Groundwater Specialist (805) 654-3952

Kathy Jones – Staff Services Specialist (805) 645-1372

Cynthia Rodriguez – Administrative Assistant (805) 662-6831

Erin Ware – Administrative Assistant (805) 654-2032

Fatima Perez – Management Assistant (805) 650-4073

Kylen Wooley – Water Resources Compliance Specialist (805) 658-4374

Briana Barajas – Water Resources Specialist (805) 654-2021

Elka Weber – Clerk of the Board (805) 654-2014